

**WINSLOW TOWNSHIP BOARD OF EDUCATION**  
**Regular Board of Education Meeting**  
**Winslow Township Middle School – Cafeteria**  
**Wednesday, April 27, 2022**  
**7:00 p.m.**  
**Minutes**

**I. PUBLIC NOTICE** of this meeting was given to all Board Members and Associates in a notice dated **01/06/2022**. Adequate and electronic notice of this Public Meeting has been provided specifying the time, place, and manner in which this meeting is being conducted. It was advertised in the Courier Post, posted in all schools, the Administration Office, the Municipal Building, the Library, Bud Duble Center, Edgewood Acres, Elm Town, and the Winslow Township Post Offices.

**II. MISSION STATEMENT**

The *Mission* of the Winslow Township School District, a large diverse and growing community, is to educate all students to become independent, life-long learners, critical thinkers and caring and confident members of their community. The District, in partnership with the community, and in a climate of cooperation and mutual respect, will provide an academic environment which values excellence and diversity, encourages students to strive for personal excellence, and assists them in acquiring the knowledge, skills and attitudes necessary to contribute positively to a rapidly changing world.

**III. ROLL CALL**

Present:	Larry Blake	John M. Shaw, Jr.
	Lorraine Dredden	Kelly Thomas
	Rita Martin	Julie Peterson, Vice President
	Cynthia Moore	Cheryl Pitts, President
	Rebecca Nieves	

Also Present: H. Major Poteat, Ed.D., Superintendent  
Tyra McCoy-Boyle. Business Administrator/Board Secretary  
Howard Long, Esq., Solicitor

**IV. PLEDGE OF ALLEGIANCE**

**V. 2021-2022 DISTRICT GOALS**

(Ms. Pitts)

1. Student Achievement – Continue to implement best practices for delivering instruction to students utilizing all available and appropriate instructional models. This shall include:
  - a. Ensuring articulation at all grade levels throughout the district
  - b. Focus on innovative classroom instruction at all grade levels
  - c. Ensuring all students have equal access to equipment and resources needed to facilitate and promote student learning in any setting
  - d. Evaluation and updating all district programs, including athletics and extra-curricular activities
  - e. Accountability of all district staff
  
2. Continue to foster a positive school environment that is conducive to teaching and learning
  - a. Focus on building relationships among staff and families that will result in increased learning and more effective instruction
  - b. Emphasis on collaboration with all district stakeholders
  - c. Promote an inclusive, diverse, and compassionate learning environment

- 3. Market our strengths and achievements to all stakeholders to increase capacity for greater parent/caregiver/community support.
  - a. Continue with our public relations/marketing plan
  - b. Continue to work with the various advisory committees in the district
  - c. Examine communication methods utilized by district

**VI. AWARDS/PRESENTATIONS** **None at this time.**

**VII. CORRESPONDENCE** **None at this time.**

**VIII. MINUTES**

- 1. Approve the following Meeting Minutes of the Board of Education:

**A motion was made by Ms. Thomas, seconded by Ms. Nieves, to approve the minutes of the following meeting:**

Regular Meeting	April 13, 2022		Open Session																				
Roll Call: <table style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 30%;">Mr. Blake</td> <td style="width: 20%;">Yes</td> <td style="width: 30%;">Ms. Nieves</td> <td style="width: 20%;">Yes</td> </tr> <tr> <td>Ms. Dredden</td> <td>Yes</td> <td>Mr. Shaw</td> <td>Yes</td> </tr> <tr> <td>Ms. Martin</td> <td>Yes</td> <td>Ms. Thomas</td> <td>Yes</td> </tr> <tr> <td>Ms. Moore</td> <td>Yes</td> <td>Ms. Peterson</td> <td>Yes</td> </tr> <tr> <td></td> <td></td> <td>Ms. Pitts</td> <td>Yes</td> </tr> </table>				Mr. Blake	Yes	Ms. Nieves	Yes	Ms. Dredden	Yes	Mr. Shaw	Yes	Ms. Martin	Yes	Ms. Thomas	Yes	Ms. Moore	Yes	Ms. Peterson	Yes			Ms. Pitts	Yes
Mr. Blake	Yes	Ms. Nieves	Yes																				
Ms. Dredden	Yes	Mr. Shaw	Yes																				
Ms. Martin	Yes	Ms. Thomas	Yes																				
Ms. Moore	Yes	Ms. Peterson	Yes																				
		Ms. Pitts	Yes																				
Motion Carried																							

**A motion was made by Ms. Thomas, seconded by Ms. Nieves, to approve the minutes of the following meeting:**

Regular Meeting	April 13, 2022		Closed Session																				
Roll Call: <table style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 30%;">Mr. Blake</td> <td style="width: 20%;">Yes</td> <td style="width: 30%;">Ms. Nieves</td> <td style="width: 20%;">Yes</td> </tr> <tr> <td>Ms. Dredden</td> <td>Yes</td> <td>Mr. Shaw</td> <td>Yes</td> </tr> <tr> <td>Ms. Martin</td> <td>Yes</td> <td>Ms. Thomas</td> <td>Yes</td> </tr> <tr> <td>Ms. Moore</td> <td>Yes</td> <td>Ms. Peterson</td> <td>Yes</td> </tr> <tr> <td></td> <td></td> <td>Ms. Pitts</td> <td>Yes</td> </tr> </table>				Mr. Blake	Yes	Ms. Nieves	Yes	Ms. Dredden	Yes	Mr. Shaw	Yes	Ms. Martin	Yes	Ms. Thomas	Yes	Ms. Moore	Yes	Ms. Peterson	Yes			Ms. Pitts	Yes
Mr. Blake	Yes	Ms. Nieves	Yes																				
Ms. Dredden	Yes	Mr. Shaw	Yes																				
Ms. Martin	Yes	Ms. Thomas	Yes																				
Ms. Moore	Yes	Ms. Peterson	Yes																				
		Ms. Pitts	Yes																				
Motion Carried																							

**IX. BOARD COMMITTEE REPORTS**

**Athletic Committee – Mr. Shaw** – None at this time. Next meeting will be April 28, 2022.

**Education Committee – Ms. Peterson** – None at this time.

**Diversity, Equity, and Inclusion Committee – Ms. Thomas** - None at this time. The next meeting is scheduled for May 18, 2022.

**Marketing Committee – Mr. Blake** – None at this time. Next meeting will be May 23, 2022.

**Operations Committee – Ms. Dredde** – Ms. Dredde reported the Committee met on April 26, 2021. Minutes are attached. Next meeting will be May 24, 2022. Ms. Boyle commented regarding the Requests for Proposals for the services of a Bond Counsel to assist in determining whether the public will support going out for a Bond Referendum in order to provide funds for updating the HVAC systems in our schools.

**Citizens Advisory Committee – Ms. Martin** – None at this time. Next meeting will be on May 5, 2022.

**Policy Committee – Ms. Pitts** – None at this time. Next meeting will be tomorrow at 4:00 p.m.

**X. SUPERINTENDENT’S REPORT**

**A motion was made by Ms. Thomas, seconded by Ms. Nieves, to approve A. & B. as recommended by the Superintendent:**

**A. THE SUPERINTENDENT RECOMMENDS APPROVAL OF THE FOLLOWING ACTION ITEMS:**

- 1. First Reading of Board Policies & Regulations **None at this time.**
- 2. Second Reading & Adoption of Board Policies & Regulations **None at this time.**
- 3. Security/Fire Drill

Approve the Security/Fire Drill Report, as listed below, for the month of March 2022:

<b>School</b>	<b>Date</b>	<b>Elapsed Time</b>	<b>Type of Drill</b>	<b>A.M./P.M.</b>
School #1	3/09/22	12 minutes	Lockout Drill	11:50 AM
	3/24/22	14 min. 20 sec.	Fire	11:44 AM
School #2	3/07/22	8 min. 32 sec.	Fire	2:32 PM
	3/21/22	5 min. 4 sec.	Lockout Drill	1:40 PM
School #3	3/07/22	7 minutes	Fire	9:54 AM
	3/31/22	7 minutes	Lockout Drill	1:59 PM
School #4	3/07/22	9 min. 39 sec.	Fire	2:08 PM
	3/21/22	6 min. 51 sec.	Bomb Threat	2:23 PM
School #5	3/22/22	5 min. 10 sec.	Fire	9:30 AM
	3/30/22	6 min. 27 sec.	Lockout Drill	12:17 PM
School #6	3/23/22	3 min. 13 sec.	Fire	2:42 PM
	3/30/22	6 minutes	Lockdown	8:52 AM
WTMS	3/21/22	8 minutes	Shelter in Place	10:02 AM
	3/25/22	6 minutes	Fire	1:47 PM
WTHS	3/04/22	6 minutes	Lockdown	1:08 PM
	3/25/22	12 minutes	Fire	7:40 AM

4. Professional Development/Workshops & Conferences **None at this time.**
5. Field Trip(s) **Exhibit X A: 5**  
Approve Field Trip(s) as listed in the attached exhibit.
6. Tuition Students **Exhibit X A: 6**  
Approve Out of District Tuition Students as listed in the attached exhibit.
7. Terminate Out-of-District Placement(s) **Exhibit X A: 7**  
Approve to terminate Out-of-District Student Placements as listed in the attached exhibit.
8. Homeless Student(s) **None at this time.**
9. Division of Child Protection & Permanency (DCP&P) **None at this time.**
10. Fundraiser(s) **Exhibit X A: 10**  
Approve the following Fundraiser for the 2021-2022 school year:  
High School
  - T-Shirts & Water Bottles – African American Culture Club
11. School 5 – Battle of the Books Competition  
Approval requested for battle of the Books Competition-Update Location & Cost  
Dates of the competition are:
  - 4<sup>th</sup> Grade: 06/01/2022 at Bingham Elementary School, Runnemede, NJ
  - 5<sup>th</sup>/6<sup>th</sup> Grade: 06/09/2022 at Samuel S. Yellin School, Stratford, NJBusing to both events - 2 advisors will attend 16 students each day (\$90.00 each Team-4 teams: Total-\$360.00)
12. High School – AP Psychology Pilot Program  
Approval requested to allow Winslow Township High School to participate in the College Board Advance Placement (AP) Psychology Pilot program for the purpose of determining the redesign of the AP Psychology course and exam scheduled to launch in 2023-2024. Students will work on the summative task beginning May 16, 2022 and ending June 10, 2022. Total time involved will be no more than five hours. There is no cost to the district.

13. Peer Leadership Training

Approval requested for The Ceceilyn Miller Institute for Leadership and Diversity in America to provide Peer Leadership Training for student leaders in Eagles Landing, School Based Youth Service Program. The two-day training will be held May 23-24, 2022 from 9:00am-1:00pm. The training will focus on the values of leadership, critical intrapersonal and interpersonal skills for working effectively with groups, and participation in experiential activities that enhance self-knowledge, team-building, and leadership awareness. The total fee for the training is \$4,000.00 and fees will be taken from HS SBYSP grant account number 20-297-200-300-000-00.

**B. Principal's Update**

- |   |                           |
|---|---------------------------|
| 1. Harassment, Intimidation & Bullying Report | <b>None at this time.</b> |
| 2. Suspension Report                          | <b>Exhibit X B: 2</b>     |
| 3. Ethnicity Report                           | <b>Exhibit X B: 3</b>     |
| 4. School Highlights                          | <b>Exhibit X B: 4</b>     |

Roll Call:			
Mr. Blake	Yes	Ms. Nieves	Yes
Ms. Dredden	Yes	Mr. Shaw	Yes
Ms. Martin	Yes	Ms. Thomas	Yes
Ms. Moore	Yes	Ms. Peterson	Yes
		Ms. Pitts	Yes
Motion Carried			

**XI. BUSINESS ADMINISTRATOR/BOARD SECRETARY'S REPORT**

**A motion was made by Ms. Thomas, seconded by Ms. Nieves, to approve A. & B. as recommended by the Business Administrator/Board Secretary:**

**A. REPORTS None at this time.**

**B. THE BUSINESS ADMINISTRATOR/BOARD SECRETARY RECOMMENDS APPROVAL OF THE FOLLOWING ACTION ITEMS:**

- |   |                           |
|---|---------------------------|
| 1. <u>Line Item Transfers</u>             | <b>None at this time.</b> |
| 2. <u>Board Secretary's Report</u>        | <b>None at this time.</b> |
| 3. <u>Reconciliation Report</u>           | <b>None at this time.</b> |
| 4. <u>Board Secretary's Certification</u> | <b>None at this time.</b> |

- 5. Boards' Certification **None at this time.**
- 6. Bill List **Exhibit XI B: 6**
  - a. Approve the Vendor Bill List in the amount of \$323,519.05 as per the attached exhibit.
  - b. Ratify the Manual Bill List in the amount of \$1,015,852.49 as per attached exhibit.
- 7. Payroll **None at this time.**
- 8. Disposal of School Property **Exhibit XI B: 8**

Approve the Disposal of School Property as listed below and in the attached exhibits.

Location	Department	Description
School 1	Technology	Not compatible/broken. (1) Datamation Systems, Inc. cart, (26) Samsung Chromebooks, (28) iPad–16gb, (5) 990 OptiPlex, (3) iPads, (18) Dell Chromebooks, (1) iPad cart, (2) Dell monitors, (1) Epson 95 Lite
Middle School	Kitchen	Broken/replaced. (1) Walk-in freezer, (1) walk-in refrigerator
Middle School	Kitchen	Broken (1) Precision Induction Cooktop
High School	Kitchen	Broken/replaced. (1) Walk-in freezer, (1) walk-in refrigerator
High School	Business Office	Dell 2230dn Printer-broken
High School	Library	Old/Worn/Outdated. (1756) Library books

- 9. Use of Facilities **None at this time.**
- 10. New Jersey School Boards Association – Professional Development Professional Development/Board Members

**WHEREAS**, The Winslow Township Board of Education is required pursuant to N.J.S.A. 18A:11-12 to adopt policy and approve travel expenditures by district employees and board members using local, State, or Federal funds to ensure that travel is educationally necessary and fiscally prudent; and

**WHEREAS**, The Board of Education has determined that the training and informational programs sponsored by NJSBA and set forth below are directly related to and within the scope of board members' duties; and,

**WHEREAS**, The Board of Education has determined that the training and informational programs sponsored by NJSBA and set forth below are directly related to and within the scope of the listed job title's current responsibilities and the board's professional development plan; and,

**WHEREAS**, The Board of Education has determined that participation in the NJSBA training and informational programs require school district travel expenditures and that this travel is critical to the instructional needs of the district and/or furthers the efficient operation of the district; and,

**WHEREAS**, The Board of Education has determined that the school district travel expenditures to NSBA programs are in compliance with State travel guidelines as established by the Department of the Treasury and within the guidelines established by the federal Office of Management and Budget; except as superseded by conflicting provision of Title 18A of the New Jersey Statutes; and,

**WHEREAS**, The Board of Education finds that a mileage reimbursement rate equal to that of the federal Internal Revenue Service mileage reimbursement rate of \$.35 per mile is a reasonable rate; and,

**WHEREAS**, The Board of Education has determined that participation in the NJSBA training and informational programs are in compliance with the district policy on travel; therefore be it

**RESOLVED**, That the Board of Education hereby approves the attendance of the listed number of school board members and district employees at the listed NJSBA training and informational programs, and the costs of attendance including all registration fees, and statutorily authorized travel expenditures, provided that such expenditures are within the annual maximum travel expenditure amount; and, be it further

**RESOLVED**, That the Winslow Township Board of Education authorizes in advance, as required by statute, attendance at ***the following NSBA training program and informational event:***

<u>Board Member Name</u>	<u>Program Name</u>	<u>Date</u>	<u>Event Cost</u>
Julie Peterson	Legislative Committee Meeting	May 7, 2022	NC
Julia Peterson Lorraine Dredde	Delegate Assembly – Non-Delegate Hybrid Meeting	May 14, 2022	NC
Julie Peterson Lorraine Dredde	Camden/Gloucester County Hybrid Meeting – Spring Dinner	May 17, 2022	NC
Julie Peterson	Equity Conference 2022	May 20, 2022	\$99.00

11. New Jersey Department of Agriculture – User Acceptance Testing

Approve Ms. Tyra Boyle, Business Administrator / Board Secretary and Ms. Gail Smith, Bookkeeper, to participate in the User Acceptance Testing (UAT), sponsored by the NJ Department of Agriculture. The workshop is scheduled on Friday, April 29, 2022 in Trenton, N.J. from 1:00 p.m. – 3:00 p.m. There is no cost to attend.

12. Newark School District – Joint Transportation Agreement 2021-2022 **Exhibit XI B: 12**

Approve the 2021-2022 Joint Transportation Agreement between the Winslow Township Board of Education (host district) and Newark School District (joiner district) to transport a student to the Pinelands Learning Center from March 1, 2022 to June 30, 2022 in the per diem amount of \$90.70.

13. Approve Architectural Services

Approve LAN Associates, District appointed architects, to provide architectural services to assist in replacing the existing walk-in refrigerator/freezers at Schools 3, 4, 5 and 6, in the amount of \$48,300. Services include schematic design, bidding and project administration which will be charged to the Food Service Fund, account number 60-910-310-334.

14. Purchases – HCESC Contract Vendor

Approve the following purchases, in the following amounts, from the following approved HCESC Contract vendor:

**Items charged to 11-000-262-610**

General Chemical and Supply – HCESC-CAT 19-02

Custodial Supplies	District	\$1,920.00
Custodial Supplies	District	\$4,194.58

15. Purchases – State Contract Vendors

Approve the following purchases, in the following amounts, from the following approved State Contract vendors:

**Items charged to 11-000-262-610**

Pemberton Supply Co.- NJ State Contract #21-Food-01747

Maintenance Supplies	District	\$3,510.00
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**Items charged to 11-000-270-615**

Wolfington Body Co. – NJ State Contract #A42076

Fleet Supplies	Transportation	\$4,599.08
Fleet Supplies	Transportation	\$4,177.56

Roll Call:

Mr. Blake	Yes	Ms. Nieves	Yes
Ms. Dredden	Yes	Mr. Shaw	Yes (Abstain on B:6 #2027)
Ms. Martin	Yes	Ms. Thomas	Yes
Ms. Moore	Yes	Ms. Peterson	Yes (Abstain on B:10)
		Ms. Pitts	Yes

Motion Carried

**XII. PERSONNEL**

**A motion was made by Ms. Thomas, seconded by Ms. Nieves, to approve items on the Personnel Report as recommended by the Superintendent:**

**A. THE SUPERINTENDENT RECOMMENDS APPROVAL OF THE FOLLOWING ACTION ITEMS:**

1. 2021/2022 Staff Reassignments

Approve the following Staff Reassignments for the 2021/2022 school year, effective April 22, 2022:

		<b>From</b>	<b>To</b>
	<b>Name</b>	<b>Position</b>	<b>Position</b>
A	Schiavo, Cynthia	Assistant Principal Schools #3 and #6	Assistant Principal Schools #3 and #1
B	Wyckoff, Bruce	Assistant Principal Schools #1 and #4	Assistant Principal Schools #4 and #6

2. 2021/2022 Sixth Period Assignments

Approve the following High School Sixth Period Teacher Assignments:

	<b>Name</b>	<b>Position</b>	<b>Stipend</b>	<b>Effective</b>
A	Bobo, Ethan	Math Teacher	\$8,489.00 (pro-rated)	4/22/2022- 6/30/2022
B	Guzman, Jeovanni	Math Teacher	\$8,489.00 (pro-rated)	4/22/2022- 6/30/2022
C	Sawyer, Stephanie	Math Teacher	\$8,489.00 (pro-rated)	4/22/2022- 6/30/2022
D	Torres, Melissa	Math Teacher	\$8,489.00 (pro-rated)	4/22/2022- 6/30/2022
E	Williams, Tony	Math Teacher	\$8,489.00 (pro-rated)	4/22/2022- 6/30/2022

\*Stipends are non-pensionable

3. 2022 Special Education Summer Extended School Year Program

Approve to rescind the following CST staff member to conduct evaluations and case management responsibilities from July 5, 2022- August 31, 2022, **on an as needed basis**, at their per diem hourly rate, not to exceed six (6) hours per day: (11-000-219-104-999-10)

	<b>Name</b>	<b>Position</b>
A	Francis, Kellie	LDTC

Roll Call:			
Mr. Blake	Yes	Ms. Nieves	Yes
Ms. Dredden	Yes	Mr. Shaw	Yes
Ms. Martin	Yes	Ms. Thomas	Yes
Ms. Moore	Yes	Ms. Peterson	Yes
		Ms. Pitts	Yes
Motion Carried			

**XIII. ADDENDUM**

**I. SUPERINTENDENT'S REPORT**

**A motion was made by Ms. Thomas, seconded by Ms. Nieves, to approve A as recommended by the Superintendent:**

**A. THE SUPERINTENDENT RECOMMENDS APPROVAL OF THE FOLLOWING ACTION ITEMS:**

1. School One – Mother’s Day Tea

Approval requested for preschool teacher Ms. Rouse to have a Mother’s Day Tea Celebration in her classroom on Friday, May 6<sup>th</sup> at 11:00 AM. Sodexo will provide the tea, juice, and cookies for this event. The food will be purchased by the School 1 H.S.A.

2. WTHS – Field Trip

Approval is requested for WTHS TV and Radio Broadcasting Class Field Trip as listed below:

<b>Date of Trip</b>	<b>Destination (Trip Information)</b>	<b>Teacher/Coach</b>	<b>Bus(es)</b>	<b># of Pupils</b>	<b>Departure/ Return Time</b>
05/10/2022	NFL Films Mount Laurel, NJ (TV and Radio Broadcasting students to complete a short documentary project with NFL Films and learn skills to produce high quality video content)	Mr. Ingram	1 mini	6	Depart: 5:00 p.m. Return: 9:00 p.m.

Roll Call:			
Mr. Blake	Yes	Ms. Nieves	Yes
Ms. Dredden	Yes	Mr. Shaw	Yes
Ms. Martin	Yes	Ms. Thomas	Yes
Ms. Moore	Yes	Ms. Peterson	Yes
		Ms. Pitts	Yes
Motion Carried			

**I. BUSINESS ADMINISTRATOR/BOARD SECRETARY’S REPORT**

A motion was made by Ms. Thomas, seconded by Ms. Nieves, to approve A. as recommended by the Business Administrator/Board Secretary with corrections to item 3:

**A. THE BUSINESS ADMINISTRATOR/BOARD SECRETARY RECOMMENDS APPROVAL OF THE FOLLOWING ACTION ITEMS:**

1. Bill List

**Exhibit II A: 1**

Approve the Vendor Bill List in the amount of \$187,256.91 as per the attached exhibit.

2. Parental Transportation Contract

Approve a Parental Transportation Contract for Mr. Robert Mathes, Jr. and Mrs. Elisabeth Mathes to transport their child, B.M., at a rate of \$90.00/day in accordance with the school calendar follows:

November 18, 2021 – June 30, 2022

The parent/legal guardian has provided the Board Secretary evidence of a valid Driver’s license, a valid vehicle registration and display a current inspection sticker on the windshield. In addition, the parent/legal guardian has furnished proof of automobile liability insurance not less than \$1,000,000 single limit coverage per occurrence.

3. New Jersey School Boards Association – Professional Development Professional Development/Board Members

**WHEREAS**, The Winslow Township Board of Education is required pursuant to N.J.S.A. 18A:11-12 to adopt policy and approve travel expenditures by district employees and board members using local, State, or Federal funds to ensure that travel is educationally necessary and fiscally prudent; and

**WHEREAS**, The Board of Education has determined that the training and informational programs sponsored by NJSBA and set forth below are directly related to and within the scope of board members’ duties; and,

**WHEREAS**, The Board of Education has determined that the training and informational programs sponsored by NJSBA and set forth below are directly related to and within the scope of the listed job title’s current responsibilities and the board’s professional development plan; and,

**WHEREAS**, The Board of Education has determined that participation in the NJSBA training and informational programs require school district travel expenditures and that this travel is critical to the instructional needs of the district and/or furthers the efficient operation of the district; and,

**WHEREAS**, The Board of Education has determined that the school district travel expenditures to NJSBA programs are in compliance with State travel guidelines as established by the Department of the Treasury and within the guidelines established by the federal Office of Management and Budget; except as superseded by conflicting provision of Title 18A of the New Jersey Statutes; and,

**WHEREAS**, The Board of Education finds that a mileage reimbursement rate equal to that of the federal Internal Revenue Service mileage reimbursement rate of \$.35 per mile is a reasonable rate; and,

**WHEREAS**, The Board of Education has determined that participation in the NJSBA training and informational programs are in compliance with the district policy on travel; therefore, be it

**RESOLVED**, That the Board of Education hereby approves the attendance of the listed number of school board members and district employees at the listed NJSBA training and informational programs, and the costs of attendance including all registration fees, and statutorily authorized travel expenditures, provided that such expenditures are within the annual maximum travel expenditure amount; and, be it further

**RESOLVED**, That the Winslow Township Board of Education authorizes in advance, as required by statute, attendance at ***the following NJSBA training program and informational event:***

<u>Board Member Name</u>	<u>Program Name</u>	<u>Date</u>	<u>Event Cost</u>
Rebecca Nieves Cynthia Moore Cheryl Pitts	Camden/Gloucester County Hybrid Meeting – Spring Dinner	May 17, 2022	NC
Cheryl Pitts John Shaw, Jr.	Hybrid Leadership Conference – Vision, Commitment & Unity: Building Your Governance Mindset	June 3,- June 5, 2022	NC
John Shaw, Jr.	NJ Legislative Committee Meeting	May 7, 2022	NC

Roll Call:			
Mr. Blake	Yes	Ms. Nieves	Yes
Ms. Dredden	Yes	Mr. Shaw	Yes
Ms. Martin	Yes	Ms. Thomas	Yes
Ms. Moore	Yes	Ms. Peterson	Yes
		Ms. Pitts	Yes
Motion Carried			

**XIV. OPEN PUBLIC RECORDS ACT (OPRA) REQUEST**

**None at this time.**

**XV. OLD BUSINESS**

**Ms. Peterson** asked if the Board was going to have a table at the Juneteenth celebration. Ms. Pitts responded that the Board will be fully participating.

**Mr. Blake** asked if the statement recognizing the Indigenous People was going to be discussed during the Policy meeting. Ms. Pitts responded yes.

**Ms. Nieves** mentioned she has been researching school apps and the app Mr. Blake uses at his district looked very promising. She had attended the Modernize Your Return to School webinar. She also attended the Spring Education Symposium and was interested in 2 of the sessions, Getting ahead of a crisis and Transparencies in School. They discussed having a communications director. She also suggested trying another location prior to spending the money to upgrade to our technology. Dr. Poteat offered clarification. The current system in place can only be used at the current location. It was not designed to be portable. A discussion ensued.

**A motion was made by Ms. Peterson, seconded by Ms. Dredden, to approve evaluating the Conference room in the Administration Building and the High School Auditorium prior to making the decision to move the location of the Board meetings and to form a subcommittee to assist with the evaluations.**

Ms. Pitts added, that if the motion carries, she requested that Ms. Peterson head-up the subcommittee.

Roll Call:			
Mr. Blake	Yes	Ms. Nieves	Yes
Ms. Dredden	Yes	Mr. Shaw	Yes
Ms. Martin	Yes	Ms. Thomas	Yes
Ms. Moore	Yes	Ms. Peterson	Yes
		Ms. Pitts	Yes
Motion Carried			

**XVI. NEW BUSINESS**

**None at this time.**

**XVII. INFORMATIONAL ITEMS**

**Dr. Poteat** received the annual invitation from Winslow Township for the Memorial Day ceremony, May 30, 2022 at 10:00 a.m. at the War Memorial on the Municipal Building grounds. They would like to know if the School District will be participating and who will be attending. Board Members were asked to contact Dr. Poteat if they would like to participate.

Dr. Poteat mentioned even though the State of NJ has legalized marijuana Dr. Poteat wants to be clear to the Community and the building Principals that students under the influence or in possession of legalized marijuana, will be in violation of school district policy and will be dealt with according to the Student Code of Conduct. He is asking the parents to understand and this is going to become a larger issue.

Dr. Poteat mentioned the following accomplishments:

- Winslow Township High School Band Indoor Winds Ensemble /Indoor Guard are the 2022 Tournament Indoor Association Region 1 Scholastic Intermediate Guard Champions. They will compete for the Tournament Indoor Association Atlantic Coast Championship in the Wildwood Convention Hall next weekend.
- The Winslow Township Girls Track Team won every relay they ran in at the Woodbury Relays, Saturday, April 23, 2022.
- Jaia James was selected as the Winslow Township Olympic Conference Scholar Athlete of the Year.

Please take the time to congratulate these fine young people.

Dr. Poteat shared the following Winslow Township Middle School activities:

- National Jr. Honor Society Induction Ceremony, May 5, 2022 at 6:00 p.m.
- Winslow Middle School Parent Community Night, May 12, 2022 at 6:30 p.m.

Dr. Poteat noted that the first time in 2 years Winslow Township High School will have a Musical Play: The Addams Family, a new Musical Comedy, on May 19<sup>th</sup>, 20<sup>th</sup> and 21<sup>st</sup>.

**XVIII. PUBLIC COMMENTS (Time Limited)**

**A motion was made by Ms. Thomas, seconded by Ms. Nieves, to open the meeting for Public Comments at 7:55 p.m.**

The Winslow Township Board of Education highly values the input of citizens in making important decisions that affect the children of our community. We also believe in the rights of citizens to observe Board Meetings. To ensure that all of our citizens have the opportunity to attend School Board Meetings and offer comment, and to ensure that the Board can conduct the important business of the District, we ask that speakers follow the guidelines for making public comments.

**Notation of Public Comments on Agenda Items** – The Board President or Board Secretary will recognize those individuals in the audience who wish to make comment.

**Please respect the following procedures:**

1. All members of the public attending School Board Meetings must treat each other and the Board with respect.
2. State your full name and address.
3. Please limit your comments to **four minutes**.
4. Submit your questions to the Board of Education with your name, address and telephone number where you can be contacted. Your questions will be answered within a reasonable time.
5. Individuals offering citizen comment are not permitted to make personal attacks on any District employee, Board Member, other testifier or member of the public.

Voice Vote: All in favor

There were no participants for public comments.

**XIX. ADJOURNMENT OF PUBLIC COMMENTS**

**A motion was made by Ms. Thomas, seconded by Ms. Nieves, to open the meeting for Public Comments at 7:59 p.m.**

Voice Vote: All in favor

**XX. EXECUTIVE SESSION**

**None at this time.**

**XXI. ADJOURNMENT**

**A motion was made Ms. Thomas, seconded by Ms. Nieves, to adjourn the meeting at 8:00 p.m. All Ayes.**

Respectfully Submitted,

Tyra McCoy-Boyle  
Business Administrator/Board Secretary

# OPERATIONS COMMITTEE MEETING MINUTES

5:30 p.m. Tuesday, April 26, 2022

Virtual – WebEx

The Operations Committee met on Tuesday, April 26, 2022 at 5:30 p.m. In attendance were Ms. Dredden, Committee Chair, Ms. Thomas, Ms. Pitts and Mr. Shaw. Also, in attendance were Ms. Boyle, Ms. Chico and Mr. Mills. The following items were discussed:

1. 2020-2021 Mini - Projects:
  - a. Acoustic ceiling renovation – The project is complete. We are still waiting for close out documents
  - b. MS & HS Refrigerator/Freezer Replacements –The installation of High School unit is almost complete.
2. High School Stage Flooring

The vendor has completed the project. We are waiting for the close-out documents.
3. 2021-22 Capital Projects

Several projects were approved in the 2021-22 Budget.

  - Replacing Circulation Pumps at Schools 1 through 4 and the Middle School.
  - Security Alarms – Middle and High Schools.
  - Fire Alarms at Schools 1-3, 5 & 6.
  - Painting the Middle School exterior.
  - Painting of the Interior Trim at the High School.
  - Parking lot improvements at the Middle School and Administration Bldg.
  - High School Tennis Court Resurfacing

To date, we have received DOE approvals for the Fire Alarms at Schools 1, 2, 3, 5 & 6. We also have received approvals for the Security Alarms at the Middle and High Schools. Bids will be out by the end of the week. We currently have bids out for Parking lot improvements and Tennis Court resurfacing.
4. 2022-2023 Budget Hearing

The Board will be having a Special meeting for the Budget Hearing, on May 4, 2022 to adopt the 2022-2023 Budget. The General Fund budget will be supported by a 2% Tax Levy increase.
5. Requests for Proposals (RFPs)

The District has issued RFPs for services for the 2022-23 school year. This year we have included the services of a Bond Counsel.
6. Payroll Verification

Payroll verification is required by the State. It has been scheduled for Friday, April 29, 2022. An email was sent to all employees on April 22, 2022 making them aware.
7. Lead Water Testing

The District is in the process of testing our water for Lead content, as required by the State.
8. Misc. Items
  - a. Uniform Assistance – 8 application covering 8 students are on file. Four have been approved and 4 remain in pending status.

The meeting adjourned at 6:24 p.m.

The next meeting is scheduled on Tuesday, May 24, 2022 at 5:30 p.m.