

WINSLOW TOWNSHIP BOARD OF EDUCATION
Regular Board of Education Meeting Agenda
Winslow Township Middle School – Cafeteria
Wednesday, August 10, 2022
7:00 p.m.

I. PUBLIC NOTICE of this meeting was given to all Board Members and Associates in a notice dated **01/06/2022**. Adequate and electronic notice of this Public Meeting has been provided specifying the time, place, and manner in which this meeting is being conducted. It was advertised in the Courier Post, posted in all schools, the Administration Office, the Municipal Building, the Library, Bud Duble Center, Edgewood Acres, Elm Town, and the Winslow Township Post Offices.

II. MISSION STATEMENT

The **Mission** of the Winslow Township School District, a large diverse and growing community, is to educate all students to become independent, life-long learners, critical thinkers and caring and confident members of their community. The District, in partnership with the community, and in a climate of cooperation and mutual respect, will provide an academic environment which values excellence and diversity, encourages students to strive for personal excellence, and assists them in acquiring the knowledge, skills and attitudes necessary to contribute positively to a rapidly changing world.

III. ROLL CALL

Larry Blake
Lorraine Dredden
Rita Martin
Cynthia Moore
Rebecca Nieves
John Shaw, Jr.
Kelly Thomas

Julie A. Peterson, Vice President
Cheryl Pitts, President

H. Major Poteat, Ed.D., Superintendent
Tyra McCoy-Boyle, Business Admin./Board Secretary
Howard Long, Jr. Esq., Solicitor

IV. PLEDGE OF ALLEGIANCE

V. 2021-2022 DISTRICT GOALS

1. Student Achievement – Continue to implement best practices for delivering instruction to students utilizing all available and appropriate instructional models. This shall include:
 - a. Ensuring articulation at all grade levels throughout the district
 - b. Focus on innovative classroom instruction at all grade levels
 - c. Ensuring all students have equal access to equipment and resources needed to facilitate and promote student learning in any setting
 - d. Evaluation and updating all district programs, including athletics and extra-curricular activities
 - e. Accountability of all district staff
2. Continue to foster a positive school environment that is conducive to teaching and learning
 - a. Focus on building relationships among staff and families that will result in increased learning and more effective instruction
 - b. Emphasis on collaboration with all district stakeholders
 - c. Promote an inclusive, diverse, and compassionate learning environment
3. Market our strengths and achievements to all stakeholders to increase capacity for greater parent/caregiver/community support.
 - a. Continue with our public relations/marketing plan
 - b. Continue to work with the various advisory committees in the district
 - c. Examine communication methods utilized by district

VI. AWARDS/PRESENTATIONS

VII. CORRESPONDENCE

VIII. MINUTES

1. Approve the following Meeting Minutes of the Board of Education:

Regular Meeting Wednesday, July 13, 2022 Open Session

On a motion made by _____, seconded by _____, approval of Minutes is granted.	
Exceptions: _____	
Roll Call:	
_____ Mr. Blake	_____ Ms. Nieves
_____ Ms. Dredden	_____ Mr. Shaw
_____ Ms. Martin	_____ Ms. Thomas
_____ Ms. Moore	_____ Ms. Peterson
	_____ Ms. Pitts

IX. BOARD COMMITTEE REPORTS

X. SUPERINTENDENT’S REPORT

A. THE SUPERINTENDENT RECOMMENDS APPROVAL OF THE FOLLOWING ACTION ITEMS:

1. First Reading of Board Policies & Regulations **Exhibit X A: 1**

Approve the First Reading of Board Policies and Regulations as listed below and in the attached exhibits:

Policy/Regulation	Policy/Regulation Title
P 0143.2	High School Student Representative to the Board of Education
P 0163	Quorum
P 1511	Board of Education Website Accessibility
P 2415	Every Student Succeeds Act
P 2415.04	Title I-District-Wide Parent and Family Engagement
P 2415.50	(School Name) Title I-School Parent and Family Engagement
P 3216	Dress and Grooming (Teaching Staff Members)
P 3270	Professional Responsibilities
R 3270	Lesson Plans and Plan Books
P 4216	Dress and Grooming (Support Staff Members)
P & R 5513	Care of School Property
P 5517	School District Issued Student Identification Cards
P 5722	Student Journalism

Abolished

Policy/Regulation	Policy/Regulation Title
P & R 2432	School Sponsored Publications

2. Second Reading & Adoption of Board Policies & Regulations **None at this time.**
3. Security/Fire Drill

Approve the Security/Fire Drill Report, for the month of July 2022, as listed below:

School	Date	Elapsed Time	Type of Drill	A.M./P.M.
School #3	7/25/22	4 min.	Lockout	10:00 AM
	7/28/22	4 min.	Fire	9:45 AM
School #6	7/27/22	2 min. 50 sec.	Fire	11:33 AM
	7/28/22	4 min.	Lockout	11:12 AM
Winslow Twp. M.S.	7/28/22	6 min.	Fire	10:00 AM
	7/26/22	2 min.	Shelter in Place	11:32 AM

4. Professional Development/Workshops & Conferences **Exhibit X A: 4**

Approve Professional Development/Workshops & Conferences as listed in the attached exhibit.
5. Field Trip(s) **Exhibit X A: 5**

Approve Field Trips as listed in the attached exhibit.
6. Tuition Students **Exhibit X A: 6**
 - a. Approve Out of District Tuition Students for the 2022/2023 school year as listed in the attached exhibit.
 - b. Approve Out of District Tuition Students for the 2021/2022 school year as listed in the attached exhibit.
7. Terminate Out-of-District Placement(s) **Exhibit X A: 7**

Approve to terminate out-of-district placements as listed in the attached exhibit.
8. Homeless Student(s) **Exhibit X A:8**

Approve the placement of Homeless Students as listed in the attached exhibit.
9. Division of Child Protection & Permanency (DCP&P) **Exhibit X A: 9**

Approve the placement of DCP&P Students as listed in the attached exhibit.

10. Fundraiser(s)

Exhibit X A: 10

Approve Fundraisers as listed below and in the attached exhibit:

School 2

- Dine Out Fundraisers, (2022-2023 School Year), H.S.A.
- Scholastic Book Fair Family Night, (10/3/22-10/7/22), H.S.A.
- Trunk or Treat Family Night, (10/31/22, rain date 11/1/22), H.S.A.

Middle School

- Poppin Popcorn, (Sept. 2022 – Dec. 2022), 8th Grade Class of 2027
- Fancloth.com Team Apparel Sales, (Sept. 2022 – Dec. 2022), 8th Grade Class of 2027
- Little Ceasars Kits, (Sept. 2022 – Dec. 2022), 8th Grade Class of 2027

High School

- Snap Raise Online Fundraiser, (9/1/22 – 9/30/22), Fall Cheerleading
- Handmade Bracelets, (Sept. 2022 – May 2023), Spanish Honor Society
- Handmade Greeting Cards, (2022-2023 School Year), Art Club
- Birthday Shout Outs, (2022-2023 School Year), Art Club
- Face Painting, (2022-2023 School Year), Art Club
- Valentine's Day Roses, (2022-2023 School Year), Art Club
- Mother's Day Roses, (May 4, 2023 – May 6, 2023), Art Club
- Father's Day Slim Jims (June 6, 2023 – June 9, 2023), Art Club
- Pottery Sale, (2022-2023 School Year), Art Club
- Spirit Week T-Shirt Sales, (9/23/22 – 10/15/22), Class of 2023 S.G.A.
- Jibbitz Sale, (9/23/22 – 5/31/23), Class of 2023 S.G.A.
- Chocolate Covered Pretzel Rods, (11/7/22 – 3/31/23), Class of 2023 S.G.A.
- My Town Original Royalty Agreement, (2022-2023 School Year), National Honor Society
- Winslow Pride Lawn Signs, (Dec. 2022 – June 2023), National Honor Society
- NHS Member Polos, (2022-2023 School Year), National Honor Society
- DoubleGood Popcorn, (2022-2023 School Year), National Honor Society
- Winslow Clothing Sale for Staff, (Oct. 2022 – Dec. 2022), National Honor Society
- Pom Pom Sales, (2022-2023 School Year), National Honor Society

11. Organizational Chart

Exhibit X A: 11

Approve the Organizational Chart for the 2022-2023 School year as attached.

12. School 1 – Alliance to Save Energy

Approval requested to accept the Alliance to Save Energy in the amount of \$125.00, to be used to purchase supplies for the NJ Sustainable School projects.

13. School 2 – First Day of School DJ

Approval requested to have DJ Randy Smooth to entertain students upon arrival on the first day of school from 8 AM to 10 AM outside of the main entrance. Cost of \$250.00 to be paid by the Student Activity Account, 96-471-002

14. School 2 – Alliance to Save Energy

Approval requested to accept the Alliance to Save Energy year-end SJGPSS Stipend in the amount of \$125.00

15. Middle School – 8th Grade Semi-Formal Dance

Approval requested for the Winslow Township Middle School to hold its 8th Grade Semi-Formal Dance on Friday, June 2, 2023 at the Villa Manor, located at 55 Hall Street, Hammonton, NJ 08037. The dance will be from 7 PM to 10:30 PM with DJ Entertainment Unlimited. Ticket pricing will be \$45.00 per person.

16. Middle School – DJ Approval

Approval requested for Winslow Township Middle School to have Ty Chapel of Entertainment Unlimited DJ the Semi-Formal Dance on June 2, 2023 from 7 PM to 10:30 PM. Cost of \$350.00 to be charged to acct. #96-471-085

17. Middle School – 8th Grade Promotion Ceremony

Approval requested for Winslow Township Middle School to hold the 8th Grade Promotion Ceremony on Wednesday, June 14, 2023 from 6:00 PM to 8:00 PM at the Winslow High School Gymnasium.

18. Middle School – Alliance to Save Energy

Approval requested for the Winslow Township Middle School to accept a check from the Alliance to Save Energy in the amount of \$125.00 to be used for classroom supplies.

19. High School – Videographer

Approval requested for Mr. Norman Ingram to be the Winslow Township High School Videographer for school wide events for the 2022-2023 school year on an as needed basis. He will be paid out of acct. #: 11-401-100-100-401-08.

20. High School – CPR Instruction

Approve and ratify the Winslow Township Athletic Department to utilize the vendor Save A Life, Inc. to instruct 40 Winslow Township High School athletic coaches/teachers for CPR/AED recertification on July 26, 2022. Cost of \$2,800 to be paid from acct. #11-402-100-580-402-08.

21. High School – Fall Play

Approval requested to perform the 2022 fall play, *Little Women* adapted by Scott Davidson, on the following dates and times:

- Wednesday, November 16, 2022 at 9:00 AM (middle school performance)
- Thursday, November 17, 2022 at 7:00 PM
- Friday, November 18, 2022 at 7:00 PM
- Saturday, November 19, 2022 at 7:00 PM

22. High School – Spring Musical

Approval requested to perform the 2023 spring musical, *Legally Blonde*, book by Heather Hach, on the following dates and times:

- Wednesday, March 29, 2023 at 9:00 AM (middle school performance)
- Thursday, March 30, 2023 at 7:00 PM (student night)
- Friday, March 31, 2023 at 7:00 PM
- Saturday, April 1, 2023 at 7:00 PM

23. High School – Clinical Supervision Services

Approve a contract with Family Therapy and Consultation Services (FTxCS) to provide 9 hours (1 per month) of clinical supervision by a LCSW for the HS School Based Youth Services, Mental Health Provider for the 2022-2023 school year. The rate of \$110.00 per hour for 9 hours, for a total of \$990.00, to be paid by account #20-291-200-300-000-00.

24. High School – Music Department performances

Approval requested for the Winslow Township High School music department to perform the following concerts and recitals:

- Tuesday, December 20, 2022: Winter Concert, 6:00 PM, auditorium
- Thursday, April 20, 2023: Honors Recital, 6:00 PM, auditorium
- Tuesday, May 23, 2023: Spring Concert, 6:00 PM, auditorium
- Thursday, June 1, 2023: Small Ensemble Concert, 6:00 PM, cafeteria

25. High School – Winslow Township Drug Alliance Presentation

Approval requested for Winslow Township High School to present “What to Look For; Interactive Teenage Bedroom Seminar”. This presentation is a demonstration of teenager’s bedroom where families can walk through to observe signs of possible drug use and/or abuse. Law enforcement officers from the Winslow Township Police Department will provide information on the latest substance abuse trends, signs, and symptoms. A psychiatric mental health provider, Dr. Garbarino, will be available to speak to parents about mental health awareness. The presentation is being provided and paid for by the Winslow Township Drug Alliance and will be offered during the month of September 2022.

26. Carl D. Perkins Grant

Approval requested to accept the grant award for the 2022-2023 Carl D. Perkins Grant, in the total amount of \$80,005.00.

- Federal Secondary Award: \$35,966.00
- Federal Reserve Award: \$44,039.00

27. Handbooks

Exhibit: X A: 27

Approve the following student handbooks for the 2022-2023 school year as shown in the attached exhibits:

- 2022-2023 PK-6
- 2022-2023 Middle School
- 2022-2023 High School

28. Program of Studies

Approve the 2022-2023 Program of Studies for Winslow Township High School.

29. Medical Standing Orders

Exhibit: X A: 29

Approve the 2022-2023 Medical Standing Orders as shown in the attached exhibit.

30. Nursing Plan

Exhibit: X A: 30

Approve the 2022-2023 Nursing Plan as shown in the attached exhibit.

31. 2022-2023 Curriculum

Approve the revisions of the following curriculum:

- Mathematics
- English Language Arts
- Science
- Social Studies
- Health & Physical Education
- Visual/Performing Arts
- World Language

32. After School Tutoring Program

Approve to operate an After School Tutoring Program during the 2022-2023 school year at Winslow Schools 1-6. Sessions will be on Tuesdays and Wednesdays from October 11, 2022 – December 14, 2022 (session one) and February 28, 2023-May 5, 2023 (session two). Costs to be paid from the ESSA Grants Title I (20-232-100-100-000-00) and Title III (20-243-100-100-000-00).

33. Out of District Students (Rescind)

Approve to rescind the tuition contract charges for the following students from the 2022/2023 IDEA grant.

IDEA basic-Account No. 20-254-100-500-000-00

#	School	Tuition	ESY
2920	Larc School	\$50,965.20	\$8,494.20
2921	Larc School	\$50,965.20	\$8,494.20

IDEA Pre-school-Account No. 20-255-100-500-000-00-

2922	Larc School	\$50,965.20	\$8,494.20
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34. Out of District Students

Approve the Out of District students below to be applied to the IDEA Basic/Preschool and ARP IDEA Grant.

IDEA basic-Account No. 20-254-100-500-000-00

Student #	School	Tuition	Notes
2932	Archway	\$ 33,214.00	Chesilhurst/partial tuition

ARP IDEA-Account No. 20-223-100-500-000-00

Student #	School	ESY	Notes
2946	Archway	\$ 7,199.50	Partial tuition
2932	Archway	\$ 8,243.00	Chesilhurst/partial tuition

Preschool IDEA-Account No. 20-255-100-500-000-00

Student #	School	Tuition	ESY	Notes
2963	Kingsway Learning Center	\$ 57,764.60	\$ 9,749.40	Balance of tuition to general acct.

35. Back to School Nights

Approve the following dates and times for Back-to-School Nights:

- Schools 1 & 2: September 13, 2022 at 6:30 PM
- Schools 3 & 4: September 14, 2022 at 6:30 PM
- Schools 5 & 6: September 15, 2022 at 6:30 PM
- Middle School: September 20, 2022 at 6:30 PM
- High School: September 22, 2022 at 6:30 PM

36. Pre-School Aid Expansion Grant

Approve to submit and ratify the 2022-2023 Pre-School Aid Expansion Grant, developed in collaboration with Chesilhurst Board of Education.

37. Donation

Approve to accept a donation of a laminating machine from The Sign Company, 2000 White Horse Pike, Waterford, NJ. The value of the laminating machine is \$1,500.00.

38. CPR Training

Approve the Winslow Township Board of Education to utilize the vendor Save-A-Life, Inc. to instruct 25 Winslow Township Principals, Directors and Supervisors for CPR/AED recertification on August 24, 2022. Cost of \$ 1895.00 to be paid from acct. #11-000-221-390-000-20.

B. Principal's Update

- 1. Harassment, Intimidation & Bullying Report
- 2. Suspension Report
- 3. Ethnicity Report
- 4. School Highlights

None at this time.
None at this time.
None at this time.
None at this time.

On a motion made by _____, seconded by _____, approval of Superintendent's Report is granted.	
Exceptions: _____	
<i>Roll Call:</i>	
_____ Mr. Blake	_____ Ms. Nieves
_____ Ms. Dredden	_____ Mr. Shaw
_____ Ms. Martin	_____ Ms. Thomas
_____ Ms. Moore	_____ Ms. Peterson
	_____ Ms. Pitts

XI. BUSINESS ADMINISTRATOR/BOARD SECRETARY'S REPORT

A. REPORTS

None at this time.

B. THE BUSINESS ADMINISTRATOR/BOARD SECRETARY RECOMMENDS APPROVAL OF THE FOLLOWING ACTION ITEMS:

1. Line Item Transfers (DRAFT)

Exhibit XI B: 1

Approve the Line Item Transfers, for the month of June 2022 (DRAFT), in accordance with N.J.S.A. 18A:22-8, as per the attached exhibit.

2. Board Secretary's Report (DRAFT)

Exhibit XI B: 2

Approve the Board Secretary's Reports in accordance with 18A:17-36 and 18A:17-9 for the month of June 2022 (DRAFT). The Board Secretary certifies that no line item account has been over expended in violation of N.J.A.C. 6A:23A-16.10 (c) 3 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

3. Reconciliation Report (DRAFT)

Exhibit XI B: 3

Approve the Reconciliation Reports in accordance with 18A:17-36 and 18A:17-9 for the month of June 2022 (DRAFT). The Reconciliation Reports and Board Secretary's Reports are in agreement for the month of June 2022 (DRAFT).

4. Board Secretary's Certification (DRAFT)

The Board Secretary in accordance with N.J.A.C 6A:23A-16.10 (c) 2 certifies that there are no changes in anticipated revenue amounts or revenue sources.

5. Boards' Certification (DRAFT)

Pursuant to N.J.A.C. 6A:23A-16.10 (c) 4, the Winslow Township Board of Education certifies after review of the Secretary's Monthly Financial Report (appropriations section) and upon consultation with the appropriate district officials, that to the best of the Boards' knowledge, no major account or fund has been over-expended in violation of N.J.A.C. 6A:23A-16.10 (b) and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

6. Bill List

Exhibit XI B: 6

a. Approve the Vendor Bill List in the amount of \$1,023,970.23 as per the attached exhibit.

b. Ratify the Manual Bill List in the amount of \$3,271,884.45 as per attached exhibit.

7. Payroll

Approve Payroll, for the month of July 2022, as listed below:

- July 15, 2022 - \$509,809.43
- July 29, 2022 - \$462,253.94

8. Disposal of School Property and Textbooks

Exhibit XI B: 8

Approve the Disposal of School Property listed below:

Location	Department	Description
Middle School	Science	(1) White Refrigerator, +/- 10 years, broken seal
Middle School	Unified Arts	(2) tables, +/- 20 years, broken
Curriculum Office	Student Support Services	(1) Smart, keyboard communication, 10 years old, outdated (1) TOAL-3, Speech testing kit, 3 years old, outdated (1) TAPS-3, Speech testing kit, 3 years old, outdated (1) TOLD-14, Speech testing kit, 3 years old, outdated
Middle School	Science	(429) I-Science Leopard (student), 10 years old, new books purchased (18) Leopard Teacher Edition Vol. 1, 10 years old, new books purchase (21) Leopard Teacher Edition Vol. 2, 10 years old, new books purchased (348) I-Science Owl (student), 10 years old, new books purchased (16) I-Science Owl (student), 5 years old, new books purchased (27) Owl Teacher Edition Vol. 1, 10 years old, new books purchased (28) Owl Teacher Edition Vol. 2, 10 years old, new books purchased (23) Teacher Resource Kits, 10 years old, new books purchased

9. Use of Facilities

Approve, authorize and ratify the following Use of Facilities:

School	Organization	Dates	Day/Time	Room	Fee
High School	Winslow Township Police Department	August 2, 2022	Tuesday 4:00 p.m.- 9:00 p.m.	Fields/Grounds	No Fee

10. 2022 Board Meeting Dates

Approve dates for the 2022/2023 Board Meetings:

<i>Regular Mtg.</i>	<i>Time</i>	<i>Location</i>	<i>Regular Mtg.</i>	<i>Time</i>	<i>Location</i>
Wed., September - TBD			Wed., September - TBD		
Wed., October - TBD			Wed., October - TBD		
Wed., November - TBD			Wed., November - TBD		
Wed., December - TBD			Wed., December - TBD		
Wed., January – TBD (Reorganization Mtg.)			-----	-----	-----

11. Renaissance Unemployment Insurance Consultants, Inc. (RUIC)

Approve Renaissance Unemployment Insurance Consultants, Inc. (RUIC) to manage and administrate the Winslow Township School District’s unemployment services for an annual fee of \$3,200.00. Services are to be charged to 11-000-251-330.

12. Service Contract – Annual Renewal

Approve the annual renewal for the onsite service contract for the District’s pressure seal machine to Privatizer Technologies, LLC at a cost of \$800.00. Services are to be charged to 11-000-251-592.

13. Service Contract – Annual Renewal

Approve the annual renewal for the District’s automated messaging system to Intrado Interactive Services Corporations at a cost of \$6,010.00. Services are to be charged to 11-000-221-320.

14. Before and After School Workshop

Approve Save-A-Life Inc. to provide Adult, Child & Infant CPR, AED & First Aid Training along with a Disease Prevention Seminar to the Winslow Township School District, Before & After School Childcare Program Staff. The workshop will be held on Monday, August 29, 2022, and/or Tuesday, August 30, 2022 at a total cost of \$1,895.00.

15. Purchase – State Contract Vendors

Approve the following purchase, in the following amount from the following State Contract Vendors:

Items charged to 11-000-270-615

<u>Wolffington Body Co. Inc. – State Contract #A42076</u>		
Fleet Supplies	Transportation	\$12,305.81
<u>David Weber Oil Inc.- State Contract #20-FLEET-01343</u>		
Motor Oil	Transportation	\$18,445.90

Items charged to 11-000-263-420

<u>Herc Rentals Inc. – State Contract #19-GNSV2-00854</u>		
Truck Rentals	Maint/Oper	\$15,812.00

16. Purchases – Ed Data Vendors

Approve the following purchase, in the following amount from the following approved Ed Data vendors:

Items charged to 12-402-100-730

School Health Corporation – Ed Data #11006

Ice Machine	HS Athletics	\$13,022.18
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17. Purchases – Educational Services Commission of New Jersey (ESCNJ)

Approve the following purchases, in the following amounts from the following approved Educational Services Commission of New Jersey (ESCNJ) vendors:

Items charged to 11-402-100-600

All American Sports Corp. – ESCNJ Bid #21/22-10

Football Equipment	HS Athletics	\$8,178.95
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18. Renewal - District Wide Annual Kitchen Cleaning Services

Approve a one-year renewal with Advanced Restaurant Technologies, LLC to provide District Wide Annual Kitchen Cleaning Services at a cost of \$12,648.00. Terms and conditions will remain the same as Q2021-01. Services are to be charged to account #60-910-310-420.

19. Dual Use and Toilet Rooms for 2022-2023 School Year

Exhibit XI B: 19

Approve, authorize and ratify the submission of the applications/reports for the Dual Use and Toilet Rooms that were sent to the County Office on July 15, 2022 per the attached exhibits.

20. IDEA Grant 2022-23

Approve the following employee to be charge to the IDEA Grant for the 2022-23 School year as follows:

Name	Job Title	Total Salary	Federal % of Salary	Amount Charged to Federal	Account Charged
Coleman, Marchelle	Special Education Supervisor	\$110,000.00	100%	\$110,000.00	20-254-200-100

*Salary adjustment pending ratification of the WTAA contract

21. Donation – School 3

Approve to accept a donation in the amount of \$865.00 to be used to help pay for technology fines for the Winslow Township School #3 students.

22. New Jersey School Boards Association – Professional Development Professional Development/Board Members

WHEREAS, The Winslow Township Board of Education is required pursuant to N.J.S.A. 18A:11-12 to adopt policy and approve travel expenditures by district employees and board members using local, State, or Federal funds to ensure that travel is educationally necessary and fiscally prudent; and

WHEREAS, The Board of Education has determined that the training and informational programs sponsored by NJSBA and set forth below are directly related to and within the scope of board members' duties; and,

WHEREAS, The Board of Education has determined that the training and informational programs sponsored by NJSBA and set forth below are directly related to and within the scope of the listed job title's current responsibilities and the board's professional development plan; and,

WHEREAS, The Board of Education has determined that participation in the NJSBA training and informational programs requires school district travel expenditures and that this travel is critical to the instructional needs of the district and/or furthers the efficient operation of the district; and,

WHEREAS, The Board of Education has determined that the school district travel expenditures to NJSBA programs are in compliance with State travel guidelines as established by the Department of the Treasury and within the guidelines established by the federal Office of Management and Budget; except as superseded by conflicting provision of Title 18A of the New Jersey Statutes and has been approved in advance by the Superintendent of Schools; and,

WHEREAS, The Board of Education finds that a mileage reimbursement rate equal to that of the federal Internal Revenue Service mileage reimbursement rate of \$.47 per mile is a reasonable rate; and,

WHEREAS, The Board of Education has determined that participation in the NJSBA training and informational programs are in compliance with the district policy on travel; therefore be it

RESOLVED, That the Board of Education hereby ratifies, *nun pro tunc*, the attendance of the listed number of school board members and district employees at the listed NJSBA training and informational programs, and the costs of attendance including all registration fees, and statutorily authorized travel expenditures, provided that such expenditures are within the annual maximum travel expenditure amount; and, be it further

RESOLVED, That the Winslow Township Board of Education, acknowledges that the Superintendent of Schools has approved the attendance of the below listed Board Members in advance thereof, which shall be subsequently ratified and authorized at the next regular or special meeting, as required by statute, for the attendance at ***the following NJSBA training program and informational event:***

<u>Board Member Name</u>	<u>Program Name</u>	<u>Date</u>	<u>Event Cost</u>
Rebecca Nieves	School Safety: The Role of the Student Voice	August 2, 2022	N/A

23. State Contract Vendors – 2022-2023

RESOLUTION AUTHORIZING CONTRACTS WITH CERTAIN APPROVED STATE CONTRACT VENDORS FOR BOARDS OF EDUCATION PURSUANT TO N.J.S.A. 18:18A-10a

WHEREAS, the Winslow Township Board of Education, pursuant to N.J.S.A. 18A-18A-10a and N.J.A.C. 5:34-7.29 (c) may by resolution and without advertising for bids, purchase any goods or services under the State of New Jersey Cooperative Purchasing Program for any State contracts entered into on behalf of the State by the Division of Purchase and Property in the Department of the Treasury; and

WHEREAS, the Winslow Township Board of Education has the need on a timely basis to purchase goods or services utilizing State contracts; and

WHEREAS, the Winslow Township Board of Education, intends to enter into contracts with the attached Referenced State Contract Vendors through this resolution and properly executed contracts, which shall be subject to all the conditions applicable to the current State contracts; now, therefore, be it

RESOLVED, the Winslow Township Board of Education authorizes the Purchasing Agent to purchase certain goods or services from those approved New Jersey State Contract Vendors on the attached list for the 2022-2023 school year pursuant to all conditions of the individual State contracts; and be it further

RESOLVED, that the Winslow Township Board of Education Business Administrator/Board Secretary shall certify to the availability of sufficient funds prior to the expenditure of funds for such goods or services; and be it further

RESOLVED, that the duration of the contracts between the Winslow Township Board of education and the Referenced State Contract Vendors shall be July 1, 2022 to June 30, 2023.

Date Approved

Business Administrator/Board Secretary

Referenced State Contract Vendors

Commodity/Service	Vendor Name	State Contract Number
COMPUTER EQUIPMENT, PERIPHERALS & RELATED SERVICES	HP COMPANY	A89974
COMPUTER EQUIPMENT, PERIPHERALS & RELATED SERVICES	CDW GOVERNMENT LLC (Authorized Dealer)	A89974
COMPUTER EQUIPMENT, PERIPHERALS & RELATED SERVICES	DELL MARKETING L.P.	19-TELE-00656
COMPUTER EQUIPMENT, PERIPHERALS & RELATED SERVICES	CDW GOVERNMENT LLC (Authorized Dealer)	19-TELE-00656

24. School District Official

Approve the following School District Official for the 2022-2023 school year as follows:

- Accountability Officer NCLB Grant – Mr. John Innocenzo

25. Individuals with Disabilities Education Act (IDEA) 2022-2023 – Approval to Accept

Approve to accept the IDEA award for the 2022-2023 school year in the following amounts:

- Basic \$1,293,240
- Nonpublic Basic 12,693
- Preschool 67,514
- Basic - Chesilhurst 33,214
- Preschool – Chesilhurst 2,182

26. Professional Development

Approve Mr. Dion Davis, Director of Human Resources, to attend NJSBA’s Virtual Labor and Employment Summit on September 28, 2022 from 9:00 a.m. to 2:30 p.m. The total cost to the District is \$99.

27. Parental Transportation Contract

Approve, authorize and ratify the Parental Transportation Contract for Ms. Tracy Visciano to transport her child at a rate of \$90.00/day in accordance with the term as follows:

July 1, 2022 – August 31, 2021

The parent/legal guardian will provide to the Board Secretary evidence of a valid Driver’s license, a valid vehicle registration and display a current inspection sticker on the windshield. In addition, the parent/legal guardian shall furnish automobile liability insurance not less than \$1,000,000 single limit coverage per occurrence.

28. Parental Transportation Contract

Approve the Parental Transportation Contract for Ms. Tracy Visciano to transport her child at a rate of \$90.00/day in accordance with the term as follows:

September 1, 2022 – June 30, 2023

The parent/legal guardian will provide to the Board Secretary evidence of a valid Driver’s license, a valid vehicle registration and display a current inspection sticker on the windshield. In addition, the parent/legal guardian shall furnish automobile liability insurance not less than \$1,000,000 single limit coverage per occurrence.

On a motion made by _____, seconded by _____, approval of Board Secretary’s Report is granted.	
Exceptions: _____	
<i>Roll Call:</i>	
_____ Mr. Blake	_____ Ms. Nieves
_____ Ms. Dredden	_____ Mr. Shaw
_____ Ms. Martin	_____ Ms. Thomas
_____ Ms. Moore	_____ Ms. Peterson
	_____ Ms. Pitts

XII. PERSONNEL

A. THE SUPERINTENDENT RECOMMENDS APPROVAL OF THE FOLLOWING ACTION ITEMS:

1. 2022/2023 New Hires

a. Approve the following New Hires for the 2022/2023 school year:

	Name	Location	Position	Pro- rated Salary	Effective
A	Upsey, Dominique	Middle School	Assistant Principal	\$96,679.00	8/16/2022
B	Wright, Daron	Middle School	Assistant Principal	\$96,679.00	9/16/2022

b. Approve the following New Hires for the 2022/2023 school year:

	Name	Location	Position	Salary	Effective
A	Caldwell, Nathan	School No. 6	Grade 4 Teacher	\$58,370.00 MA, Step 1	9/1/2022
B	Downing, Steven	High School	Security Guard	\$40,000.00	9/1/2022
C	Farrell, Kristen	School No. 6	Grade 5 Teacher	\$55,970.00 BA, Step 1	9/1/2022
D	Ferrari, Sarah	Middle School	ELA Teacher- Grade 7	\$83,195.00 BA+30, Step 12	9/1/2022
E	Fioravanti, Peter	Transportation	Bus Driver	\$20,941.00 Step 3	9/1/2022
F	Heller, Kirstyn	Middle School	ELA Teacher- Grade 8	\$58,770.00 BA+30, Step 5	9/1/2022
G	Kerr, Daniel	School No. 3	Art Teacher	\$57,470.00 (Pro-rated) BA, Step 6	10/16/2022
H	Muller, Kristin	Transportation	Bus Driver	\$20,341.00 Step 1	9/1/2022
I	Munro, Scott	High School	Science Teacher	\$92,479.00 MA+15, Step 13	9/1/2022
J	Sirag, Merna	School No. 4	Social Worker	\$58,370.00 Stipend \$593.00 MA, Step 1	9/1/2022
K	Spears, Kenneth	High School	Security Guard	\$40,000.00	9/1/2022
L	Trefz, Christopher	High School	Science Teacher	\$89,279.00 BA, Step 13	9/1/2022

*Salary adjustment pending ratification of the WTEA contract

c. Rescind the following New Hire for the 2022/2023 school year:

	Name	Location	Position	Salary	Effective
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A	Pray, Marques	Middle School	ELA Teacher- Grade 8	\$57,770.00 BA, Step 7	8/1/2022
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2. Resignations

Approve the following Resignations for the 2022/2023 school year:

	Name	Location	Position	Effective
A	Downing, Lauren	School No. 5	Grade 5 Teacher	9/23/2022
B	Guzman, Marcelina	School No. 5	School Counselor	7/8/2022
C	Leto, Gianna	School No. 4	Preschool Teacher	7/29/2022
D	Maldonado, Simone	High School	School Counselor	7/29/2022
E	Murray, Allison	School No. 1	Preschool Teacher	9/30/2022
F	Persiano, Joanna	School No. 6	Grade 5 Teacher	7/15/2022
G	Rosa, Lauren	School No. 3	Grade 1 Teacher	7/20/2022
H	Rubin, Shane	Middle School	Assistant Principal	8/31/2022
I	Ruff, Erika	School No. 5	Special Education Teacher	9/23/2022
J	Vazquez, Wanda	School No. 4	Speech Language Specialist	8/31/2022

3. 2022/2023 Staff Reassignments

Approve the following Staff Reassignments for the 2022/2023 school year, effective September 1, 2022:

	Name	From Position	Location	To Position	Location
A	DeFrancisco, Brooke	Grade 8- ELA Teacher	Middle School	Grade 7- ELA Teacher	Middle School
B	Ellis, Rashada	Social Worker	School No. 4	Social Worker	School No. 1/ School No. 2
C	Feller, Alexis	ISS Teacher	School No. 6	Grade 5 Teacher	School No. 6
D	Gavin, Candice	Reading Dev. Teacher- GF	School No. 4	Preschool Teacher	School No. 4
E	King, Jenene	Social Worker	School No. 1/ School No. 2	Social Worker	School No. 3
F	Pacheco, Blaire	Reading Dev. Teacher- GF	School No. 4	Kindergarten Teacher	School No. 4
G	Schwartz, Ashley	Grade 2 Teacher	School No. 3	Grade 1 Teacher	School No. 3
H	Wames, Kimberly	Kindergarten Teacher	School No. 4	Reading Dev. Teacher- L	School No. 4

4. Retirement

Approve the following Retirement for the 2022/2023 school year.

	Name	Position	Location	Effective
A	Whittaker, Mark	Athletic Director	High School	1/1/2023

5. Leave of Absence Request

Approve the following Leave of Absence request pursuant to documents filed in the Office of Human Resources:

	Name	Type of Leave	From	To	Paid/Unpaid
A	A.K.	Maternity	11/14/2022	1/15/2023	Paid
			1/16/2023	4/15/2023	Unpaid
B	S.M.	Maternity	10/17/2022	12/16/2022	Paid
			12/17/2022	3/17/2023	Unpaid

6. 2022/2023 Fall Coaches

- a. Approve to rescind the following High School Fall Coach for the 2022/2023 school year: (11-402-100-100-402-08)

	Fall Coach	Fall Coach Position	Stipend	Step
A	Belton, William	Assistant Football Coach	\$5,709.00	3

- b. Approve the following High School Fall Coaches for the 2022/2023 school year: (11-402-100-100-402-08)

	Fall Coach	Fall Coach Position	Stipend	Step
A	Belton, William	Head Football Coach	\$8,683.00	1
B	Hastie, Stephen	Assistant Football Coach	\$5,277.00	1

*Stipend adjustment pending ratification of the WTEA contract

7. 2022/2023 Club/Activity Advisors

Approve the following 2022/2023 High School Club/Activity Advisors:
(11-401-100-330-401-08)

	Advisor	Club/Activity	Stipend	Step
A	Dixon, Jessica	Band Front Coordinator	\$5,247.00	3
B	Merce, Karshena	Assistant Band Director	\$4,365.00	3

*Stipend adjustment pending ratification of the WTEA contract

8. Sixth Period Teacher Assignments

a. Approve the following Middle School Sixth Period Teacher Assignments:

	Name	Position	Stipend
A	Carnevale, Amy	Special Education	\$8,489.00
B	Dickinson, Carleen	Special Education	\$8,489.00
C	Fernicola, Rachel	Special Education	\$8,489.00
D	Gramigna-Palladino, Elizabeth	Special Education	\$8,489.00
E	Hill, Sarah	Special Education	\$8,489.00
F	Neff, Elaine	Special Education	\$8,489.00
G	Rankin, Kecia	Special Education	\$8,489.00
H	Richter, Heidi	Special Education	\$8,489.00
I	Sauter, Alfred	Special Education	\$8,489.00
J	Seeberger, Alexandra	Special Education	\$8,489.00
K	Smith, Marcella	English Language Arts	\$8,489.00
L	Stallard, Nicole	Special Education	\$8,489.00
M	Steiner, Eric	Special Education	\$8,489.00
N	Veale, Kathy	Special Education	\$8,489.00

*Stipend adjustment pending ratification of the WTEA contract

b. Approve the following High School Sixth Period Teacher Assignments:

	Name	Position	Stipend
A	Coley, Patricia	Special Education	\$8,489.00
B	Cottle, TaraRuth	In School Suspension	\$8,489.00
C	Davis, Tricia	Special Education	\$8,489.00
D	DeShazor, Wanda	Special Education	\$8,489.00
E	Diggs, Carmen	Special Education	\$8,489.00
F	Fiala, James	Special Education	\$8,489.00
G	Gomez, Michelle	World Language	\$8,489.00
H	Guzman, Jeovanni	Mathematics	\$8,489.00
I	Hegeman, Nancy	Science Lab 4/5	\$6,791.00
J	Langhorne, Cryhten	Special Education	\$8,489.00
K	Lewellen, Melanie	World Language	\$8,489.00
L	McGuirl, Jamie	History	\$8,489.00
M	Moran, Denise	In School Suspension	\$8,489.00
N	Robinson-Taylor, Kimberly	Special Education	\$8,489.00
O	Santamaria, Solimar	World Language	\$8,489.00
P	Savio, Amber	Mathematics	\$8,489.00
Q	Smith, Chantel	Mathematics	\$8,489.00
R	Snyder, William	World Language	\$8,489.00
S	Tagmire, Carolyn	Science Lab 4/5	\$6,791.00
T	Torres, Melissa	Mathematics	\$8,489.00
U	Voss, Mark	In School Suspension	\$8,489.00
V	Williams, Tony	Mathematics	\$8,489.00

W	Zoccola, Libbi	Mathematics	\$8,489.00
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*Stipend adjustment pending ratification of the WTEA contract

- c. Approve the following LOA Sixth Period Teaching Assignments, effective September 1, 2022- November 25, 2022:

	Name	Position	Pro- rated Stipend
A	Alegret, Annette	Science	\$8,489.00
B	Boandl, Karen	Science	\$8,489.00
C	Lewinski, Maureen	Science	\$8,489.00
D	Mullin, Erica	Science	\$8,489.00
E	Perry, Alexandra	Science	\$8,489.00

*Stipend adjustment pending ratification of the WTEA contract

9. Seventh Period Teaching Assignment

Approve the following High School Seventh Period Teaching Assignment:

	Name	Position	Stipend
A	Langhorne, Cryhten	In School Suspension	\$8,489.00

*Stipend adjustment pending ratification of the WTEA contract

<p>On a motion made by _____, seconded by _____, approval of Personnel Report is granted.</p> <p>Exceptions: _____</p> <p><i>Roll Call:</i></p> <table> <tr> <td>_____ Mr. Blake</td> <td>_____ Ms. Nieves</td> </tr> <tr> <td>_____ Ms. Dredden</td> <td>_____ Mr. Shaw</td> </tr> <tr> <td>_____ Ms. Martin</td> <td>_____ Ms. Thomas</td> </tr> <tr> <td>_____ Ms. Moore</td> <td>_____ Ms. Peterson</td> </tr> <tr> <td></td> <td>_____ Ms. Pitts</td> </tr> </table>	_____ Mr. Blake	_____ Ms. Nieves	_____ Ms. Dredden	_____ Mr. Shaw	_____ Ms. Martin	_____ Ms. Thomas	_____ Ms. Moore	_____ Ms. Peterson		_____ Ms. Pitts
_____ Mr. Blake	_____ Ms. Nieves									
_____ Ms. Dredden	_____ Mr. Shaw									
_____ Ms. Martin	_____ Ms. Thomas									
_____ Ms. Moore	_____ Ms. Peterson									
	_____ Ms. Pitts									

XIII. ADDENDUM

XIV. OPEN PUBLIC RECORDS ACT (OPRA) REQUEST

1. The Winslow Board of Education responded to the following OPRA Requests between June 3, 2022 and August 4, 2022:

Received	Requested by	Document Requested	Approved	Denied
1	Patricia Manarin, Deltek, Inc.	Deltek would like to request an electronic copy of the specifications or any other documents associated with this project. Project Title: Elementary Handwriting Program. Bid Number: 2023-01 Posting date: 7/27/2022	✓	
2	Charles Rudolf, SmartProcure	SmartProcure would like to request "1. Purchase order number. If purchase orders are not used a comparable substitute is acceptable, i.e., invoice, encumbrance, or check number 2. Purchase date 3. Line item details (Detailed description of the purchase) 4. Line item quantity 5. Line item price 6. Vendor ID number, name, address, contact person and their email address."	✓	
3	Patricia Manarin, Deltek, Inc.	Deltek would like to request an electronic copy of the specifications or any other documents associated with this project: Project Title: Blended Online Literacy Learning Program Bid Number: 2023-02 Posting Date: 7/29/2022	✓	

XV. OLD BUSINESS

XVI. NEW BUSINESS

XVII. INFORMATIONAL ITEMS

XVIII. PUBLIC COMMENTS (Time Limited)

The Winslow Township Board of Education highly values the input of citizens in making important decisions that affect the children of our community. We also believe in the rights of citizens to observe Board Meetings. To ensure that all of our citizens have the opportunity to attend School Board Meetings and offer comment, and to ensure that the Board can conduct the important business of the District, we ask that speakers follow the guidelines for making public comments.

Notation of Public Comments on Agenda Items – The Board President or Board Secretary will recognize those individuals in the audience who wish to make comment.

Please respect the following procedures:

- All members of the public attending School Board Meetings must treat each other and the Board with respect.
- State your full name and address.
- Please limit your comments to **four minutes**.
- Submit your questions to the Board of Education with your name, address and telephone number where you can be contacted. Your questions will be answered within a reasonable time.
- Individuals offering citizen comment are not permitted to make personal attacks on any District employee, Board Member, other testifier or member of the public.

On a motion made by _____, seconded by _____, approval of Public Comments is granted.
 Exceptions: _____

Voice Vote: _____

XIX. ADJOURNMENT OF PUBLIC COMMENTS

On a motion made by _____, seconded by _____, approval to adjourn Public Comments is granted.

Exceptions: _____

Voice Vote: _____

XX. EXECUTIVE SESSION

WHEREAS, the Open Public Meetings Act (N.J.S.A. 10:4-6 et seq.) requires all meetings of the Winslow Township Board of Education to be held in public, except as set forth in N.J.S.A. 10:4-12(b) which provides for nine (9) types of matters that may lawfully be discussed in "Executive Session," i.e. without the public being permitted to attend; and

WHEREAS, the Winslow Township Board of Education has determined that certain issues set forth below are permitted by N.J.S.A. 10:4-12(b) to be discussed without the public in attendance shall be discussed during an Executive Session to be held on August 10, 2022 at ___ p.m.; and

WHEREAS, the nine (9) exceptions to public meetings set forth in N.J.S.A. 10:4-12(b) are listed below, and the items to be privately discussed that fall within such exceptions shall be identified and written, and after each exception is a space where additional information that will disclose as much information about the discussion as possible without undermining the purpose of the exception as follows:

"(1) Any matter which, by express provision of Federal law, State statute or rule of court shall be rendered confidential or excluded from public discussion." The legal citation to the provision(s) at issue is: _____ and the nature of the matter, described as specifically as possible without undermining the need for confidentiality is _____;

"(2) Any matter in which the release of information would impair a right to receive funds from the federal government." The nature of the matter, described as specifically as possible without undermining the need for confidentiality is _____;

"(3) Any material the disclosure of which constitutes an unwarranted invasion of individual privacy such as any records, data, reports, recommendations, or other personal material of any educational, training, social service, medical, health, custodial, child protection, rehabilitation, legal defense, welfare, housing, relocation, insurance and similar program or institution operated by a public body pertaining to any specific individual admitted to or served by such institution or program, including but not limited to information relative to the individual's personal and family circumstances, and any material pertaining to admission, discharge, treatment, progress or condition of any individual, unless the individual concerned (or, in the case of a minor or incompetent, his guardian) shall request in writing that the same be disclosed publicly." The nature of the matter, described as specifically, as possible without undermining the need for confidentiality is _____;

"(4) Any collective bargaining agreement, or the terms and conditions of which are proposed for inclusion in any collective bargaining agreement, including the negotiation of terms and conditions with employees or representatives of employees of the public body" The collective bargaining contract(s) discussed are between the public body and _____;

"(5) Any matter involving the purchase lease or acquisition of real property with public funds, the setting of bank rates or investment of public funds where it could adversely affect the public interest if discussion of such matters were disclosed." The nature of the matter, described as specifically as possible without undermining the need for confidentiality is _____;

"(6) Any tactics and techniques utilized in protecting the safety and property of the public provided that their disclosure could impair such protection. Any investigations of violations or possible violations of the law." The nature of the matter, described as specifically as possible without undermining the need for confidentiality is _____;

“(7) Any pending or anticipated litigation or contract negotiation in which the public body is or may become a party. Any matters falling within the attorney-client privilege, to the extent that confidentiality is required in order for the attorney to exercise his ethical duties as a lawyer.” The parties to and docket numbers of each item of litigation and/or the parties to each contract discussed are _____

_____ and nature of the discussion, described as specifically as possible without undermining the need for confidentiality is _____;

“(8) Any matter involving the employment, appointment, termination of employment, terms and conditions of employment, evaluation of the performance, promotion or disciplining of any specific prospective public officer or employee or current public officer or employee employed or appointed by the public body, unless all individual employees or appointees whose rights could be adversely affected request in writing that such matter or matters be discussed at a public meeting.” The employee(s) and/or title(s) and nature of the discussion, described as specifically as possible without undermining the need for confidentiality are: _____;

“(9) Any deliberation of a public body occurring after a public hearing that may result in the imposition of a specific civil penalty upon the responding party or the suspension or loss of a license or permit belonging to the responding party as a result of an act of omission for which the responding party bears responsibility.” The nature of the matter, described as specifically as possible without undermining the need for confidentiality is _____;

WHEREAS, the length of the Executive Session is estimated to be _____ minutes after which the public meeting shall (circle one) reconvene and immediately adjourn or reconvene and proceed with business.

NOW, THEREFORE, BE IT RESOLVED that the Winslow Township Board of Education will go into Executive Session for only the above stated reasons.

BE IT FURTHER RESOLVED that the Board hereby declares that its discussion of the aforementioned subject(s) will be made public at a time when the need for confidentiality no longer exists, or the public’s interest in disclosure is greater than any privacy or governmental interest being protected from disclosure.

BE IT FURTHER RESOLVED that the Board Secretary/Board Solicitor, shall read aloud enough of this resolution so that members of the public in attendance can understand, as precisely as possible, the nature of the matters that will privately discussed.

BE IT FURTHER RESOLVED that the Board Secretary, on the next business day following this meeting, shall furnish a copy of this resolution to any member of the public who requests one at the fees allowed by N.J.S.A. 47:1A-1 et seq.

On a motion made by _____, seconded by _____, approval to move to Executive Session is granted at _____. Exceptions: _____	
<i>Roll Call:</i>	
_____ Mr. Blake	_____ Ms. Nieves
_____ Ms. Dredden	_____ Mr. Shaw
_____ Ms. Martin	_____ Ms. Thomas
_____ Ms. Moore	_____ Ms. Peterson
	_____ Ms. Pitts

XXI. ADJOURNMENT OF EXECUTIVE SESSION Time: _____

On a motion made by _____, seconded by _____, approval to adjourn Executive Session is granted. Exceptions: _____
<i>Voice Vote:</i> _____

XXII. ADJOURNMENT Time: _____

On a motion made by _____, seconded by _____, approval to adjourn Meeting is granted. Exceptions: _____
<i>Voice Vote:</i> _____