

WINSLOW TOWNSHIP BOARD OF EDUCATION
 Addendum – Wednesday, July 13, 2022

I. SUPERINTENDENT’S REPORT

A. THE SUPERINTENDENT RECOMMENDS APPROVAL OF THE FOLLOWING ACTION ITEMS:

1. Teacher Training Academy

Approve and ratify the following staff for the 2022 Teacher Training Academy, at a rate of \$43.73 per hour, on an as needed basis, not to exceed six (6) hours per day. The program will be held July 5, 2022 – July 29, 2022 (Acct. #20-484-200-100-000-00 and #20-272-200-100-000-00).

Name	Position
Donna Albertson	School 4 Teacher
Heather Darcangelo	School 5 Teacher
Wendy Kudless	School 4 Teacher
Christina Sansone	School 4 Teacher
Dori Straub	School 5 Teacher
Kim Wames	School 4 Teacher

2. Tuition Students

Exhibit I: A:1

Approve Out of District Tuition Students for the 2022/2023 school year as listed in the attached exhibit.

On a motion made by _____, seconded by _____, approval of Superintendent’s Report is granted.	
Exceptions: _____	
<i>Roll Call:</i>	
_____ Mr. Blake	_____ Ms. Nieves
_____ Ms. Dredden	_____ Mr. Shaw
_____ Ms. Martin	_____ Ms. Thomas
_____ Ms. Moore	_____ Ms. Peterson
	_____ Ms. Pitts

II. PERSONNEL REPORT

A. THE SUPERINTENDENT RECOMMENDS APPROVAL OF THE FOLLOWING ACTION ITEMS:

1. Resignations

Approve the following Resignations for the 2021/2022 school year:

	Name	Position	Location	Effective
A	Scott, Kenneth	Winslow High School Youth Based Services	WTHS	7/22/22

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On a motion made by _____, seconded by _____, approval of Personnel Report is granted.

Exceptions: _____

Roll Call:

_____ Mr. Blake	_____ Ms. Nieves
_____ Ms. Dredden	_____ Mr. Shaw
_____ Ms. Martin	_____ Ms. Thomas
_____ Ms. Moore	_____ Ms. Peterson
	_____ Ms. Pitts

III. BUSINESS ADMINISTRATOR/BOARD SECRETARY'S REPORT

A. THE BUSINESS ADMINISTRATOR/BOARD SECRETARY RECOMMENDS APPROVAL OF THE FOLLOWING ACTION ITEMS:

1. Bill List

Exhibit III A:1

- a. Approve the Vendor Bill List in the amount of \$718,268.02 as per the attached Exhibit.

2. Renewal of Food Service Management Company Contract – FY 2022-2023

NOW, THEREFORE, BE IT RESOLVED that the Winslow Township Board of Education approve and renew a contract for School Food Service Management for the 2022-2023 school year, with an option for one (1) one (1) year extension thereafter at the Board's discretion to Sodexo Management, Inc. located at 9801 Washingtonian Blvd., Gaithersburg, Maryland, it is the recommendation of the Business Administrator that the Winslow Township Board of Education award the contract to Sodexo Management, Inc., subject to the following contractual provisions:

The Sodexo Management, Inc. (hereinafter referred to as the "FSMC"), shall receive, a meal rate of \$1.8445 for breakfast, \$3.6532 for lunch and \$.6565 for snack per reimbursable meals and meal equivalent to compensate the FSMC for the cost of operations, administrative and management costs. This meal rate shall be billed monthly less the value of commodities received.

Total meals are calculated by adding reimbursable meal pattern meals (breakfast, lunch and after school snack meals) served and meal equivalents. The number of School Breakfast Program, After School Snack Program, and National School Lunch program meals served to the children shall be determined by actual count. Cash receipts, other than from Sales of National Lunch Program and School Breakfast Program meals and After School Snack Program meals served to the children, shall be divided by \$3.66 to arrive at an equivalent meal count.

The FSMC guarantees that District shall receive an annual financial return of Three Hundred Thousand Four Hundred Fifty-Five Dollars and sixty-nine cents (\$300,455.69) including the commodity credits for the 2022-2023 school year. If the annual financial return for the Food Service program falls short of the aforementioned amount, the FSMC shall pay the difference to District. Financial terms of the Contract are based upon the assumptions as stated in Section II Standard Terms and Conditions, Paragraph 7 Guarantee Conditions and Assumptions in the Contract. In the event any of the following conditions or assumptions are not met during the 2022-2023 year, the FSMC's obligation shall be reduced by the amount of any documented increase in the District's total food service costs or reduction in gross receipts which is attributable to the charges in such conditions or assumptions.

Guarantee Conditions and Assumptions: FSMC's obligation to reimburse School Food Authority (hereinafter referred to as the "SFA") shall remain in effect only during the Current Year and is contingent upon the following conditions and assumptions remaining in effect for the current year:

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- a. Reimbursement rates for food service program meals shall not be less than those stated in the RFP.
- b. The per meal commodity value of USDA donated foods offered shall not be less than the per meal commodity value of USDA donated foods received during the prior year.
- c. The number of full-service days where breakfast, lunch, and snack are served for the Current Year shall be at least the estimated minimum number listed in the table in letter (h).
- d. The average daily student enrollment for the Current Year shall be at least the number stated in the RFP on Form #372.
- e. The ratio of students eligible to receive free and reduced-price meals as compared to total student enrollment shall not decrease from those provided in the SFA's RFP.
- f. The SFA shall continue to receive the additional seven cents (\$.07) per meal reimbursement for each lunch meal served authorized by the Healthy Hunger-Free Kids Act of 2010 and shall include such reimbursement in the calculation of Gross Receipts.
- g. Should the District require in writing that the FSMC take action which causes the cost of wages, salary, and/or fringe benefits for FSMC's food service employees to exceed the levels set forth in the attached Response and Projected Operating Statement (Form #23FP), the FSMC's obligation may be adjusted, by mutual consent of the SFA and FSMC, to cover the net increased labor costs resulting directly from such action.
- h. The selling prices of school breakfast, lunch and after school snacks will be no less than the current meal prices listed in the table below:

	Minimum Breakfast Price	Estimated Minimum # Serving Days	Minimum Lunch Price	Estimated Minimum # Serving Days	Minimum After School Snack Price	Estimated Minimum # Serving Days
Elementary	\$1.40	180	\$2.95	180	\$0.80	180
Middle/Jr. High	\$1.40	180	\$3.00	180	\$0.80	180
High	\$1.40	180	\$3.00	180	\$0.80	180

- i. Catering will be billed to the SFA at mutually agreed upon rates (which cannot be in the form of a percentage of food cost) plus food cost.
- j. The SFA shall not allow students to leave campus for meal periods or receive delivery of commercial foods on campus during meal periods except as already allowed at the time of the submission of the FSMC's proposal.
- k. The SFA shall not block schedule during lunch periods not already so scheduled at the time of the submission of FSMC's proposal, unless the possibility of block scheduling is noted in the RFP.
- l. There shall be no changes in the Federal or State regulations which cause financial impact to the Food Service Program.

Services are to be charged to Fund 60, Food Service Fund, account # 60-910-310-500.

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3. MPower Annual Subscription Renewal

Approve the annual renewal of the subscription for MPower, the point of sale software used by the Food Service Fund, to CLM Group in the amount of \$4,920.93 for the 2022-2023 school year. Services are to be charged to the Food Service Fund account #60-910-310-500.

4. Approve Supplement Payment – Insurance Loss

Approve the supplemental payment of \$5,311.78 to Mark Irwin Associates for the restoration work to the High School D Wing. Funds will be reimbursed by New Jersey Schools Insurance Group.

5. Bid #2022-17 - Interactive Flat Panel Displays

a. Bids were received and read in the Board Office on May 24, 2022 for 22 Interactive Flat Panel Displays. The Following vendors responded:

Vendor Name	Total Bid
Educate-Me.Net	\$71,498.90
Keyboard Consultants, Inc.	\$91,354.00
CDW Government, LLC.	\$84,000.00
Trafera	\$52,825.00
Bluum, USA, Inc.	\$66,550.00
AT&T	\$195,441.40

b. Approve the award for 22 Interactive Flat Panel Displays to Trafera in the amount of \$52,825.00. Items are to be charged to 20-239-400-731 and further acknowledge the following statement:

I certify that there are sufficient funds available to purchase the items awarded in this bid.

Tyra McCoy-Boyle

On a motion made by _____, seconded by _____, approval of Board Secretary's Report is granted.	
Exceptions: _____	
<i>Roll Call:</i>	
_____ Mr. Blake	_____ Ms. Nieves
_____ Ms. Dredden	_____ Mr. Shaw
_____ Ms. Martin	_____ Ms. Thomas
_____ Ms. Moore	_____ Ms. Peterson
	_____ Ms. Pitts