

**WINSLOW TOWNSHIP BOARD OF EDUCATION**  
**Regular Board of Education Meeting**  
**Winslow Township Middle School – Cafeteria**  
**Wednesday, July 13, 2022**  
**7:00 p.m.**  
**Minutes**

**I. PUBLIC NOTICE** of this meeting was given to all Board Members and Associates in a notice dated **01/06/2022**. Adequate and electronic notice of this Public Meeting has been provided specifying the time, place, and manner in which this meeting is being conducted. It was advertised in the Courier Post, posted in all schools, the Administration Office, the Municipal Building, the Library, Bud Duble Center, Edgewood Acres, Elm Town, and the Winslow Township Post Offices.

**II. MISSION STATEMENT**

The *Mission* of the Winslow Township School District, a large diverse and growing community, is to educate all students to become independent, life-long learners, critical thinkers and caring and confident members of their community. The District, in partnership with the community, and in a climate of cooperation and mutual respect, will provide an academic environment which values excellence and diversity, encourages students to strive for personal excellence, and assists them in acquiring the knowledge, skills and attitudes necessary to contribute positively to a rapidly changing world.

**III. ROLL CALL**

Present:	Larry Blake	Kelly Thomas
	Lorraine Dredde	Julie Peterson, Vice President
	Cynthia Moore	Cheryl Pitts, President
	Rebecca Nieves	
	John M. Shaw, Jr.	

Absent: Rita Martin

Also Present: H. Major Poteat, Ed.D., Superintendent  
Tyra McCoy-Boyle, Business Administrator/Board Secretary  
Howard Long Jr., Esq., Solicitor

**IV. PLEDGE OF ALLEGIANCE**

**V. 2021-2022 DISTRICT GOALS**

(Mr. Blake)

1. Student Achievement – Continue to implement best practices for delivering instruction to students utilizing all available and appropriate instructional models. This shall include:
  - a. Ensuring articulation at all grade levels throughout the district
  - b. Focus on innovative classroom instruction at all grade levels
  - c. Ensuring all students have equal access to equipment and resources needed to facilitate and promote student learning in any setting
  - d. Evaluation and updating all district programs, including athletics and extra-curricular activities
  - e. Accountability of all district staff
2. Continue to foster a positive school environment that is conducive to teaching and learning
  - a. Focus on building relationships among staff and families that will result in increased learning and more effective instruction
  - b. Emphasis on collaboration with all district stakeholders
  - c. Promote an inclusive, diverse, and compassionate learning environment

- 3. Market our strengths and achievements to all stakeholders to increase capacity for greater parent/caregiver/community support.

- a. Continue with our public relations/marketing plan
- b. Continue to work with the various advisory committees in the district
- c. Examine communication methods utilized by district

**VI. AWARDS/PRESENTATIONS**

**None at this time.**

**VII. CORRESPONDENCE**

**None at this time.**

**VIII. MINUTES**

**A motion was made by Mr. Shaw, seconded by Ms. Dredden, to approve the minutes of the following meeting:**

- 1. Approve the following Meeting Minutes of the Board of Education:

Regular Meeting                      June 29, 2022                      Open Session

Roll Call:			
Mr. Blake	Abstain	Ms. Nieves	Yes
Ms. Dredden	Yes	Mr. Shaw	Abstain
Ms. Martin	Absent	Ms. Thomas	Abstain
Ms. Moore	Yes	Ms. Peterson	Abstain
		Ms. Pitts	Yes
Motion Carried			

**A motion was made by Mr. Shaw, seconded by Ms. Dredden, to approve the minutes of the following meeting:**

Regular Meeting                      June 29, 2022                      Closed Session

Roll Call:			
Mr. Blake	Abstain	Ms. Nieves	Yes
Ms. Dredden	Yes	Mr. Shaw	Abstain
Ms. Martin	Absent	Ms. Thomas	Abstain
Ms. Moore	Yes	Ms. Peterson	Abstain
		Ms. Pitts	Yes
Motion Carried			

**IX. BOARD COMMITTEE REPORTS**

Athletic Committee – **Mr. Shaw** – None at this time.

Education Committee – **Ms. Peterson** – The committee will be meeting next Tuesday, July 19, 2022 at 4:00 p.m. via WebEx.

Diversity, Equity and Inclusion Committee – **Ms. Thomas** – None at this time.

Marketing Committee – **Mr. Blake** – None at this time.

Operation Committee – **Ms. Dredden** – None at this time.

Policy Committee – **Ms. Pitts** – The Policy Committee meeting will be held Thursday, July 21, 2022 at 4:00 p.m. via WebEx and again on August 18, 2022 at 4:00 p.m. via WebEx.

**X. SUPERINTENDENT’S REPORT**

**A motion was made by Mr. Shaw, seconded by Ms. Dredden, to approve A. & B. as recommended by the Superintendent.**

**A. THE SUPERINTENDENT RECOMMENDS APPROVAL OF THE FOLLOWING ACTION ITEMS:**

- |    |   |                           |
|----|---|---------------------------|
| 1. | <u>First Reading of Board Policies &amp; Regulations</u>  | <b>None at this time.</b> |
| 2. | <u>Second Reading &amp; Adoption of Board Policies &amp; Regulations</u>                                  | <b>None at this time.</b> |
| 3. | <u>Security/Fire Drill</u>  | <b>None at this time.</b> |
| 4. | <u>Professional Development/Workshops &amp; Conferences</u>   | <b>None at this time.</b> |
| 5. | <u>Field Trip(s)</u>  | <b>Exhibit X A: 5</b>     |
| 6. | <u>Tuition Students</u>   | <b>Exhibit X A: 6</b>     |
|    | Approve Out of District Tuition Students for the 2022/2023 school year as listed in the attached exhibit. |                           |
| 7. | <u>Terminate Out-of-District Placement(s)</u>   | <b>None at this time.</b> |
|    | Approve to terminate out-of-district placements as listed in the attached exhibit.                        |                           |
| 8. | <u>Homeless Student(s)</u>  | <b>None at this time.</b> |
| 9. | <u>Division of Child Protection &amp; Permanency (DCP&amp;P)</u>  | <b>None at this time.</b> |

10. Fundraiser(s)

Middle School

- Rice Crispy Back to School Grams, (Back to School night 2022), S.G.A.
- Kastle Fundraising Catalog Sales, (Sept.-Oct. 2022), 7<sup>th</sup> Grade Class
- Chick Fil A Dine Out Night, (October 2022), 7<sup>th</sup> Grade Class
- Charleston Wrap, (Oct. – Nov. 2022), S.G.A.
- Poinsettia Sale, (Nov. – Dec. 2022), S.G.A.
- Five Guys Dine Out Night, (February 2023), 7<sup>th</sup> Grade Class

11. Middle School – Picture Day

Approval requested for Winslow Township Middle School to have a picture day fundraiser on Tuesday, October 4, 2022 and Friday, October 7, 2022 (make up day Friday, November 18, 2022). Social distancing measures will be adhered to during the picture taking process.

12. Middle School – Winter Concert

Approval requested for Winslow Township Middle School to perform the Winter Concert on Tuesday, December 13, 2022 at the Winslow Township Middle School cafeteria at 7:00 PM. The band, orchestra, and chorus will perform.

13. Middle School – Spring Concert

Approval requested for Winslow Township Middle School to perform the Spring Concert on Tuesday, May 16, 2023 at the Winslow Township Middle School cafeteria at 7:00 PM. The band, orchestra, and chorus will perform.

14. High School – Senior Trip

Approval requested for the Winslow Township High School Class of 2023 to take their class trip to Orlando, Florida from April 19, 2023 – April 24, 2023.

15. Textbook Adoption

Approve the following textbook adoptions:

- Reveal Math Course 1, McGraw Hill, copyright 2020; cost not to exceed \$9,000.
- African American History, Lisbeth Gant-Britton, Houghton Mifflin Harcourt, copyright 2018; cost not to exceed \$1,800.

**B. Principal's Update**

1. Harassment, Intimidation & Bullying Report
2. Suspension Report
3. Ethnicity Report
4. School Highlights

**None at this time.**  
**None at this time.**  
**None at this time.**  
**None at this time.**

Roll Call:			
Mr. Blake	Yes	Ms. Nieves	Yes
Ms. Dredde	Yes	Mr. Shaw	Yes
Ms. Martin	Absent	Ms. Thomas	Yes
Ms. Moore	Yes	Ms. Peterson	Yes
		Ms. Pitts	Yes
Motion Carried			

**XI. BUSINESS ADMINISTRATOR/BOARD SECRETARY'S REPORT**

A motion was made by Mr. Shaw, seconded by Ms. Dredde, to approve A. & B. with the correction to item number 17, as recommended by the Business Administrator/Board Secretary.

**A. REPORTS None at this time.**

**B. THE BUSINESS ADMINISTRATOR/BOARD SECRETARY RECOMMENDS APPROVAL OF THE FOLLOWING ACTION ITEMS:**

1. Line Item Transfers **None at this time.**
2. Board Secretary's Report **None at this time.**
3. Reconciliation Report **None at this time.**
4. Board Secretary's Certification **None at this time.**
5. Boards' Certification **None at this time.**
6. Bill List **Exhibit XI B: 6**

Approve the Vendor Bill List in the amount of \$780,491.49 as per the attached exhibit.

**7. Payroll**

Approve Payroll, for the month of June 2022, as listed below:

- June 15, 2022 - \$2,613,326.90
- June 16, 2022 - \$2,244,280.30
- June 30, 2022 - \$564,651.31

8. Disposal of School Property and Textbooks

**Exhibit XI B: 8**

Approve the Disposal of School Property listed below:

<b>Location</b>	<b>Department</b>	<b>Description</b>
School #2	Gym	(2) Metal Cabinets, 20 years old, Broken/rusted
School #2	Phys Ed.	(25) throw down bases, 25 years old, outdated/unsanitary (1) Pegboard, 25 years old, outdated/unsafe (2) pull up bar, 25 years old, outdated/unsafe (1) tug of war rope, 25 years old, frayed/broken (2) bags of nerf soccer balls, 20 years old, peeling/unsanitary (1) ceiling rope, 25 years old, old/outdated (1) bag of softballs, 25 years old, old/torn unsanitary (1) pvc basketball net, 15 years old, missing parts (1) balance board, 20 years old, missing parts (2) volleyball blue bases, 25 years old, missing parts (2) volleyball poles, 25 years old, missing parts (1) sit and reach, 25 years old, missing parts (1) igloo cooler, 25 years old, broken lid
School #2	Early Childhood	(3) 2008 Edition ESI-R, 6 years old, Updated version provided (3) Teaching Strategies Vol. 1, 7 years old, Updated version provided (3) Teaching Strategies Vol. 2, 7 years old, Updated version provided (3) Teaching Strategies Vol. 3, 7 years old, Updated version provided (3) Teaching Strategies Vol. 4, 7 years old, Updated version provided (3) Teaching Strategies Vol. 5, 7 years old, Updated version provided (1) Teaching Guide Beg. Year, 7 years old, Updated version provided (1) Teaching Guide Clothing Study, 7 years old, Updated version provided (1) Teaching Guide Balls Study, 7 years old, Updated version provided (1) Teaching Guide Reduce Reuse, 7 years old, Updated version provided (1) Teaching Guide Tree Study, 7 years old, Updated version provided (1) Teaching Guide Buildings Study, 7 years old, Updated version provided
School #2	Music	(2) pa speakers, 20+ years old, poor
School #2	Speech	(1) CELF:P-2 testing kit, 18 years old, outdated (1) TELD-3 testing kit, 23 years old, outdated (1) TOLD:P-4 testing kit, 12 years old, outdated (1) TOLD:I-4 testing kit, 12 years old, outdated

School #4	Technology	(1) OptiPlex 990, 11 years old, CPU fan failure (3) OptiPlex 960, 13 years old, CPU fan failure (1) OptiPlex 755, 12 years old, doesn't work (SS 067) (1) OptiPlex 755, 12 years old, doesn't work (SS 065) (1) Inspiron 570, 10 years old, doesn't work (3) OptiPlex 980, 12 years old, doesn't work (1) OptiPlex 990, 11 years old, doesn't work (1) OptiPlex 960, 13 years old, doesn't work (1) Canon iP6700D Printer, 10 years old, doesn't work (1) HP Color LaserJet 2600n, 15 years old, doesn't work (1) HP Color LaserJet 3600n, 15 years old, doesn't work (1) Dell Latitude E5510 Laptop, 11 yrs. old, doesn't work (1) Dell E2210c Monitor, 11 years old, doesn't work (2) Dell E2210f Monitor, 11 years old, doesn't work (1) Dell IN1930c Monitor, 10 years old, doesn't work (1) Dell E178FPv Monitor, 14 years old, doesn't work
School 6	Special Ed	(2) Red Gaming Rocker Chairs, >7 years old, very worn (1) HP LaserJet P2035 Printer >7 years old, broken
Middle School	Science	(1) table with broken leg, 12 years old, broken (1) green table, 20 years old, broken
Middle School	Unified Arts	(76) Spotlight on Music (TEAL), 2011, not in use (74) Spotlight on Music (BLACK), 2011, not in use (1) Silver Burdett Making Music (Gr 8), 2008, not in use (1) Silver Burdett Making Music (Gr 7), 2008, not in use (1) Silver Burdett Making Music Teachers Edition 7 <sup>th</sup> grade, 2008, not in use
Middle School	Art	(1) Red chair, +5 years old, broken leg
High School	CST	(5) Chairs, age unknown, old and damaged
High School	Social Studies	(171) Prentice Hall World History, 10 years old, fair/poor condition, replaced (91) Holt McDougal World History, 9 years old, fair/poor condition, replaced (20) Holt McDougal World History, 7 years old, fair/poor condition, replaced
High School	World Language	(210) Avancemos 1, 11 years old, worn/damaged (57) Avancemos 2, 8 years old, worn/damaged (91) Avancemos 2, 11 years old, worn/damaged (3) Avancemos 3, 11 years old, worn/damaged (75) Spanish for Mastery 1, 27 years old, outdated (3) Spanish for Mastery 2, 27 years old, outdated (42) Spanish for Mastery 3, 27 years old, outdated (53) Spanish is Fun, 24 years old, outdated
Robin Savidge	Special Education	(1) Merriam Webster Dictionary, 29 years old, very outdated (1) Houghton Mifflin Beginning dictionary, 43 years old, very outdated (5) Scott Foresman Intermediate Dictionary, 43 years old, very outdated (4) Scott Foresman Intermediate Dictionary, 29 years old, very outdated

9. Use of Facilities

School	Organization	Dates	Day/Time	Room	Fee
High School	College Board	August 27, 2022 October 1, 2022 November 5, 2022 December 3, 2022 March 11, 2023 May 6, 2023 June 3, 2023	Saturday 6:30 a.m. to 2:00 p.m.	Classrooms in E & D Hallways	No Fee

10. State Contract Vendors – 2022-2023

**RESOLUTION AUTHORIZING CONTRACTS WITH CERTAIN APPROVED STATE CONTRACT VENDORS FOR BOARDS OF EDUCATION PURSUANT TO N.J.S.A. 18:18A-10a**

**WHEREAS**, the Winslow Township Board of Education, pursuant to N.J.S.A. 18A-18A-10a and N.J.A.C. 5:34-7.29 (c) may by resolution and without advertising for bids, purchase any goods or services under the State of New Jersey Cooperative Purchasing Program for any State contracts entered into on behalf of the State by the Division of Purchase and Property in the Department of the Treasury; and

**WHEREAS**, the Winslow Township Board of Education has the need on a timely basis to purchase goods or services utilizing State contracts; and

**WHEREAS**, the Winslow Township Board of Education, intends to enter into contracts with the attached Referenced State Contract Vendors through this resolution and properly executed contracts, which shall be subject to all the conditions applicable to the current State contracts; now, therefore, be it

**RESOLVED**, the Winslow Township Board of Education authorizes the Purchasing Agent to purchase certain goods or services from those approved New Jersey State Contract Vendors on the attached list for the 2022-2023 school year pursuant to all conditions of the individual State contracts; and be it further

**RESOLVED**, that the Winslow Township Board of Education Business Administrator/Board Secretary shall certify to the availability of sufficient funds prior to the expenditure of funds for such goods or services; and be it further

**RESOLVED**, that the duration of the contracts between the Winslow Township Board of education and the Referenced State Contract Vendors shall be July 1, 2022 to June 30, 2023.

\_\_\_\_\_  
Date Approved

\_\_\_\_\_  
Business Administrator/Board Secretary

**Referenced State Contract Vendors**

<b>Commodity/Service</b>	<b>Vendor Name</b>	<b>State Contract Number</b>
CARPET/FLOORING SUPPLY&INSTALL	MOHAWK GROUP	A81753
CARPET/FLOORING SUPPLY&INSTALL	HERITAGE FLOORING LLC (Authorized Dealer)	A81753
CARPET/FLOORING SUPPLY&INSTALL	MANNINGTON MILLS INC	A81751
CARPET/FLOORING SUPPLY&INSTALL	HERITAGE FLOORING LLC (Authorized Dealer)	A81751
STATEWIDE EQUIPMENT AND SPACE RENTAL	HERC RENTALS INC	19-GNSV2-00-854

11. Bid #2022-22 IEP Direct

- a. Approve the record of Bid #2022-22, IEP Direct, opened in public on Wednesday, June 22, 2022.

<b>Name of Vendor</b>	<b>Total Bid</b>
Frontline Technologies Group, LLC. dba Frontline Education	\$23,819.33

- b. Approve the award of Bid #2022-22, IEP Direct, to Frontline Technologies Group, LLC. dba Frontline Education, in the amount of \$23,819.33 for a (1) one-year term with the option of (2) two one-year renewals subject to appropriations. Services are to be charged to 11-000-217-320 and further acknowledge the following statement:

I certify that there are sufficient funds available to purchase the items listed in this bid.

\_\_\_\_\_  
Tyra McCoy-Boyle

12. Request for Proposal CC RFP 2022-01 Research-Based Teacher Practice Evaluation Framework Provider

- a. Record the RFP responses for Research-Based Teacher Practice Evaluation Framework Provider which were received and opened on June 14, 2022 as follows:

<b>Name of Vendor</b>	<b>Total Bid</b>
Frontline Technologies Group, LLC., dba Frontline Education	\$33,785.60
PowerSchool Group, LLC.	\$121,150.00

- b. Approve the award of one-year contract for Research-Based Teacher Practice Evaluation Framework Provider to Frontline Technologies, LLC dba Frontline Education in the amount of \$33,785.60 for a (1) one-year term with the option for (4) four (1) year renewals, subject to appropriations.

The proposals were reviewed by an Evaluation Committee. The Evaluation Committee Recommendations Report was posted on the District website at least 48 hours prior to the award. Services are to be charged to 11-000-221-390 and further acknowledge the following statement:

I certify that there are sufficient funds available to purchase the services awarded in this award.

\_\_\_\_\_  
Tyra McCoy-Boyle

13. Section 125 Cafeteria Plan 2022-2023

Approve Bowman & Company, LLP to provide Cafeteria Plan services for the 2022-2023 plan year. Yearly renewal fee is \$280.00 which includes up to 26 participants, and \$4.00/participant/month for 26+ participants. Additional services, if needed, will be charged as follows:

<u>Professionals</u>	<u>Hourly Rate</u>
Partner	\$260.00
Senior Manager	\$189.00 /\$209.00/\$239.00
Manager	\$154.00
Senior	\$128.00
Associate	\$108.00
Intern/Co-op	\$ 75.00
General Administration/Report Processing	\$ 50.00

Services will be charged to 11-000-230-339 and further acknowledge the following statement:

I certify that there are sufficient funds available to purchase the services listed.

\_\_\_\_\_  
Tyra McCoy-Boyle

14. Section 132 Qualified Transportation Plan 2022-2023

Approve Bowman & Company, LLP to provide Qualified Transportation Services for the 2022-2023 fiscal plan year. Yearly renewal fee is \$280.00 which includes up to 26 participants, and \$4.00/participant/month for 26+ participants. Additional services, if needed, will be charged as follows:

<u>Professionals</u>	<u>Hourly Rate</u>
Partner	\$260.00
Senior Manager	\$189.00 /\$209.00/\$239.00
Manager	\$154.00
Senior	\$128.00
Associate	\$108.00
Intern/Co-op	\$ 75.00
General Administration/Report Processing	\$ 50.00

Services will be charged to 11-000-230-339 and further acknowledge the following statement:

I certify that there are sufficient funds available to purchase the services listed.

\_\_\_\_\_  
Tyra McCoy-Boyle

15. New Jersey School Boards Association

Approve the Winslow Township Board of Education’s membership in the New Jersey School Boards Association from July 1, 2022 – June 30, 2023 in the annual amount of \$25,329.57. Costs are to be charged to account #11-000-230-895.

16. The Omni Group

Approve the Omni Group to act as the independent 403(b) and 457 (b) third party administrator for the Winslow Township School District from July 1, 2022 through June 30, 2023 at a cost of \$9,916.00. Services are to be charged to 11-000-251-330.

17. Purchases – State Contract Vendors

Approve the following purchases, in the following amounts from the following approved State Contract Vendors:

**Items charged to 11-000-262-610**

W. W. Grainger Inc. – State Contract Vendor #19-Fleet-00566

Maintenance Supplies      BOE Maint/Oper      \$13,172.35

18. Purchases – Ed Data Vendors

Approve the following purchases, in the following amounts from the following approved Ed Data vendors:

**Items charged to 11-000-261-420**

<u>Fire and Security Technologies – Ed Data Bid #9995-15B</u>		
Annual Extinguisher Inspection	BOE Maint/Oper	\$6,000.00
<u>Mack Industries Inc. – Ed Data Bid #10392</u>		
Boiler Cleaning and PM	BOE Maint/Oper	\$21,636.00
<u>Capital Floors LLC – Ed Data Bid #10411</u>		
Gymnasium Floor Recoating	BOE Maint/Oper	\$40,973.80
<u>Kencor Elevator Systems Inc. – Ed Data Bid # 10430</u>		
Elevator Service Agreement	BOE Maint/Oper	\$3,759.84

19. Purchases – Camden County Educational Services Commission Vendor (CCESC)

Approve the following purchases, in the following amounts from the following approved CCESC vendors:

**Items charged to 11-000-263-420**

<u>South Jersey Turf Consultants, LLC. Co-op #66CCEPS</u>		
Annual Turf Management	BOE	\$56,760.55

20. Purchases – Educational Services Commission of New Jersey (ESCNJ)

Approve the following purchases, in the following amounts from the following approved Educational Services Commission of New Jersey (ESCNJ) vendors:

**Items charged to 11-000-261-420**

<u>Fire and Security Technologies – ESCNJ #20/21-23</u>		
Annual Fire Alarm Inspection	BOE Maint/Oper	\$7,200.00
<u>Commercial Interiors Direct, Inc. – ESCNJ #19/20-05</u>		
MS Room Tile Removal & Install	Grounds	\$22,875.90

21. Purchases – HCESC Contract Vendor

Approve the following purchases, in the following amounts from the following approved HCESC Contract vendor:

**Items charged to 11-000-261-420**

McCloskey Mechanical Contractors, Inc. - HCESC-SER-21A

Split Units for Schools 2 & 4                      BOE Maint/Oper                      \$22,194.80

Roll Call:			
Mr. Blake	Yes	Ms. Nieves	Yes (Recuse #6 PO 205522)
Ms. Dredden	Yes	Mr. Shaw	Yes (Recuse #6 PO 205598)
Ms. Martin	Absent	Ms. Thomas	Yes
Ms. Moore	Yes	Ms. Peterson	Yes
		Ms. Pitts	Yes
Motion Carried			

**XII. PERSONNEL**

A motion was made by Mr. Shaw, seconded by Ms. Dredden, to approve Item A. as recommended by the Superintendent

**A. THE SUPERINTENDENT RECOMMENDS APPROVAL OF THE FOLLOWING ACTION ITEMS:**

1. **2022/2023 New Hires**

Approve the following New Hires for the 2022/2023 school year:

	Name	Location	Position	Salary	Effective
A	Kahl-Winter, Molly	School No. 6	Grade 6 Teacher	\$57,170.00 BA, Step 5	9/1/2022
B	Perez, Christina	School No. 6	School Secretary	\$36,833.00 (pro-rated) Step 3	8/1/2022
C	Schwartz, Ashley	School No. 3	Grade 2 Teacher	\$56,770.00 BA+15, Step 1	9/1/2022

\*Salary adjustment pending ratification of the WTEA contract

2. **Resignations**

Approve the following Resignations for the 2021/2022 school year:

	Name	Position	Location	Effective
A	Martin, Kimberly	Reading Development- L	School No. 4	6/30/2022
B	Messick, Jacqueline	Special Education Teacher	School No. 4	6/30/2022
C	Morlino, Kerry	Art Teacher	School No. 3	7/5/2022
D	Tresca, Emily	Grade 5 Teacher	School No. 6	6/30/2022

3. **Retirement**

Approve the following Retirement for the 2022/2023 school year:

	<b>Name</b>	<b>Position</b>	<b>Location</b>	<b>Effective</b>
A	McBride, Michael	Special Education Teacher	Middle School	9/1/2022

Roll Call:			
Mr. Blake	Yes	Ms. Nieves	Yes
Ms. Dredden	Yes	Mr. Shaw	Yes
Ms. Martin	Absent	Ms. Thomas	Yes
Ms. Moore	Yes	Ms. Peterson	Yes
		Ms. Pitts	Yes
Motion Carried			

**XIII. ADDENDUM**

**I. SUPERINTENDENT’S REPORT**

**A motion was made by Mr. Shaw, seconded by Ms. Dredden, to approve A. & B. as recommended by the Superintendent.**

**A. THE SUPERINTENDENT RECOMMENDS APPROVAL OF THE FOLLOWING ACTION ITEMS:**

1. Teacher Training Academy

Approve and ratify the following staff for the 2022 Teacher Training Academy, at a rate of \$43.73 per hour, on an as needed basis, not to exceed six (6) hours per day. The program will be held July 5, 2022 – July 29, 2022 (Acct. #20-484-200-100-000-00 and #20-272-200-100-000-00).

<b>Name</b>	<b>Position</b>
Donna Albertson	School 4 Teacher
Heather Darcangelo	School 5 Teacher
Wendy Kudless	School 4 Teacher
Christina Sansone	School 4 Teacher
Dori Straub	School 5 Teacher
Kim Wames	School 4 Teacher

2. Tuition Students

**Exhibit I: A:1**

Approve Out of District Tuition Students for the 2022/2023 school year as listed in the attached exhibit.

Roll Call:			
Mr. Blake	Yes	Ms. Nieves	Yes
Ms. Dredden	Yes	Mr. Shaw	Yes
Ms. Martin	Absent	Ms. Thomas	Yes
Ms. Moore	Yes	Ms. Peterson	Yes
		Ms. Pitts	Yes
Motion Carried			

**II. PERSONNEL REPORT**

**A. THE SUPERINTENDENT RECOMMENDS APPROVAL OF THE FOLLOWING ACTION**

**ITEMS:**

**A motion was made by Mr. Shaw, seconded by Ms. Dredden, to approve A. & B. as recommended by the Superintendent.**

1. Resignations

Approve the following Resignations for the 2021/2022 school year:

	<b>Name</b>	<b>Position</b>	<b>Location</b>	<b>Effective</b>
A	Scott, Kenneth	Winslow High School Youth Based Services	WTHS	7/22/22

Roll Call:			
Mr. Blake	Yes	Ms. Nieves	Yes
Ms. Dredden	Yes	Mr. Shaw	Yes
Ms. Martin	Absent	Ms. Thomas	Yes
Ms. Moore	Yes	Ms. Peterson	Yes
		Ms. Pitts	Yes
Motion Carried			

**III. BUSINESS ADMINISTRATOR/BOARD SECRETARY'S REPORT**

**A. THE BUSINESS ADMINISTRATOR/BOARD SECRETARY RECOMMENDS APPROVAL OF THE FOLLOWING ACTION ITEMS:**

**A motion was made by Mr. Shaw, seconded by Ms. Dredden, to approve A. & B. as recommended by the Business Administrator/Board Secretary.**

1. Bill List

**Exhibit III A:1**

- a. Approve the Vendor Bill List in the amount of \$718,268.02 as per the attached Exhibit.

2. Renewal of Food Service Management Company Contract – FY 2022-2023

NOW, THEREFORE, BE IT RESOLVED that the Winslow Township Board of Education approve and renew a contract for School Food Service Management for the 2022-2023 school year, with an option for one (1) one (1) year extension thereafter at the Board's discretion to Sodexo Management, Inc. located at 9801 Washingtonian Blvd., Gaithersburg, Maryland, it is the recommendation of the Business Administrator that the Winslow Township Board of Education award the contract to Sodexo Management, Inc., subject to the following contractual provisions:

The Sodexo Management, Inc. (hereinafter referred to as the "FSMC"), shall receive, a meal rate of \$1.8445 for breakfast, \$3.6532 for lunch and \$.6565 for snack per reimbursable meals and meal equivalent to compensate the FSMC for the cost of operations, administrative and management costs. This meal rate shall be billed monthly less the value of commodities received.

Total meals are calculated by adding reimbursable meal pattern meals (breakfast, lunch and after school snack meals) served and meal equivalents. The number of School Breakfast Program, After School Snack Program, and National School Lunch program meals served to the children shall be determined by actual count. Cash receipts, other than from Sales of National Lunch Program and School Breakfast Program meals and After School Snack Program meals served to the children, shall be divided by \$3.66 to arrive at an equivalent meal count.

The FSMC guarantees that District shall receive an annual financial return of Three Hundred Thousand Four Hundred Fifty-Five Dollars and sixty-nine cents (\$300,455.69) including the commodity credits for the 2022-2023 school year. If the annual financial return for the Food Service program falls short of the aforementioned amount, the FSMC shall pay the difference to District. Financial terms of the Contract are based upon the assumptions as stated in Section II Standard Terms and Conditions, Paragraph 7 Guarantee Conditions and Assumptions in the Contract. In the event any of the following conditions or assumptions are not met during the 2022-2023 year, the FSMC's obligation shall be reduced by the amount of any documented increase in the District's total food service costs or reduction in gross receipts which is attributable to the charges in such conditions or assumptions.

**Guarantee Conditions and Assumptions:** FSMC's obligation to reimburse School Food Authority (hereinafter referred to as the "SFA") shall remain in effect only during the Current Year and is contingent upon the following conditions and assumptions remaining in effect for the current year:

- a. Reimbursement rates for food service program meals shall not be less than those stated in the RFP.
- b. The per meal commodity value of USDA donated foods offered shall not be less than the per meal commodity value of USDA donated foods received during the prior year.
- c. The number of full-service days where breakfast, lunch, and snack are served for the Current Year shall be at least the estimated minimum number listed in the table in letter (h).
- d. The average daily student enrollment for the Current Year shall be at least the number stated in the RFP on Form #372.
- e. The ratio of students eligible to receive free and reduced-price meals as compared to total student enrollment shall not decrease from those provided in the SFA's RFP.
- f. The SFA shall continue to receive the additional seven cents (\$.07) per meal reimbursement for each lunch meal served authorized by the Healthy Hunger-Free Kids Act of 2010 and shall include such reimbursement in the calculation of Gross Receipts.

- g. Should the District require in writing that the FSMC take action which causes the cost of wages, salary, and/or fringe benefits for FSMC's food service employees to exceed the levels set forth in the attached Response and Projected Operating Statement (Form #23FP), the FSMC's obligation may be adjusted, by mutual consent of the SFA and FSMC, to cover the net increased labor costs resulting directly from such action.
- h. The selling prices of school breakfast, lunch and after school snacks will be no less than the current meal prices listed in the table below:

	Minimum Breakfast Price	Estimated Minimum # Serving Days	Minimum Lunch Price	Estimated Minimum # Serving Days	Minimum After School Snack Price	Estimated Minimum # Serving Days
Elementary	\$1.40	180	\$2.95	180	\$0.80	180
Middle/Jr. High	\$1.40	180	\$3.00	180	\$0.80	180
High	\$1.40	180	\$3.00	180	\$0.80	180

- i. Catering will be billed to the SFA at mutually agreed upon rates (which cannot be in the form of a percentage of food cost) plus food cost.
- j. The SFA shall not allow students to leave campus for meal periods or receive delivery of commercial foods on campus during meal periods except as already allowed at the time of the submission of the FSMC's proposal.
- k. The SFA shall not block schedule during lunch periods not already so scheduled at the time of the submission of FSMC's proposal, unless the possibility of block scheduling is noted in the RFP.
- l. There shall be no changes in the Federal or State regulations which cause financial impact to the Food Service Program.

Services are to be charged to Fund 60, Food Service Fund, account # 60-910-310-500.

3. MPOWER Annual Subscription Renewal

Approve the annual renewal of the subscription for MPOWER, the point of sale software used by the Food Service Fund, to CLM Group in the amount of \$4,920.93 for the 2022-2023 school year. Services are to be charged to the Food Service Fund account #60-910-310-500.

4. Approve Supplement Payment – Insurance Loss

Approve the supplemental payment of \$5,311.78 to Mark Irwin Associates for the restoration work to the High School D Wing. Funds will be reimbursed by New Jersey Schools Insurance Group.

5. Bid #2022-17 - Interactive Flat Panel Displays

- a. Bids were received and read in the Board Office on May 24, 2022 for 22 Interactive Flat Panel Displays. The Following vendors responded:

Vendor Name	Total Bid
Educate-Me.Net	\$71,498.90
Keyboard Consultants, Inc.	\$91,354.00
CDW Government, LLC.	\$84,000.00
Trafera	\$52,825.00
Bluum, USA, Inc.	\$66,550.00
AT&T	\$195,441.40

- b. Approve the award for 22 Interactive Flat Panel Displays to Trafera in the amount of \$52,825.00. Items are to be charged to 20-239-400-731 and further acknowledge the following statement:

I certify that there are sufficient funds available to purchase the items awarded in this bid.

\_\_\_\_\_  
 Tyra McCoy-Boyle

Roll Call:			
Mr. Blake	Yes	Ms. Nieves	Yes
Ms. Dredden	Yes	Mr. Shaw	Yes
Ms. Martin	Absent	Ms. Thomas	Yes
Ms. Moore	Yes	Ms. Peterson	Yes
		Ms. Pitts	Yes
Motion Carried			

**XIV. OPEN PUBLIC RECORDS ACT (OPRA) REQUEST**

**None at this time**

**XV. OLD BUSINESS**

**Ms. Peterson** Reminded board members that the New Jersey School Board Association (NJSBA) requires that the board do a summative evaluation of the Superintendent which is due at the end of the month. Ms. Peterson requested that the committee do a summative and for anyone who has comments or feedback, to send them in within the next couple of days. Summary should be based on the district goals that were established last August at the retreat. Ms. Nieves asked if there is a narrative on the NJSBA website.

**XVI. NEW BUSINESS**

**Ms. Pitts** announced that the board will not have a second meeting at the end of the month, which was scheduled to be held on July 27, 2022. Ms. Boyle has been approved to make payments in between board meetings so that vendors can get paid timely. The cancellation of the meeting will be posted.

**Ms. Pitts** addressed the retreat taking place in August and the need to hear from all board members regarding which Saturday works best for them. She needs to respond to Terry Lewis with dates and asked the board members to get that information back to her by Friday, July 15, 2022 so she can get back to the NJSBA Representative. Terry Lewis is available August 6, 2022 and August 13, 2022. If she is not available for a particular Saturday that all board members are available, she will call to have Jessie Adams come in. Based on Dr. Poteat's schedule, he is available on August 13, 2022.

**XVII. INFORMATIONAL ITEMS**

**Dr. Poteat** responded to recommendations from the CAC regarding the school district website audit. All board members should have received this information via email. Each building principal will be looking at information on the website and making sure that the links provided are attached to whatever information parents are seeking. The second recommendation made was safety education for the community and parents. Parents may not have a clear understanding as to what a lockout is, what a lockdown is, and all other emergency procedures that are used. Dr. Poteat would like to create a one-page Q&A addressing what those emergency procedures are. The majority of parents will probably come to back to school night and their questions can be addressed with the building principals. To a degree, there are some differences with the police response and the school district response and his primary objective is to reach as many parents as possible. Discussion ensued. Dr. Poteat addressed one additional item regarding the pre-school and kindergarten programs. Dr. Carcamo gave an overview of the pre-school programs and expansion so the board and community are aware of the requirements.

**XVIII. PUBLIC COMMENTS (Time Limited)**

**A motion was made by Mr. Shaw, seconded by Ms. Dredden, to open the meeting for Public Comments at 7:49 p.m.**

The Winslow Township Board of Education highly values the input of citizens in making important decisions that affect the children of our community. We also believe in the rights of citizens to observe Board Meetings. To ensure that all of our citizens have the opportunity to attend School Board Meetings and offer comment, and to ensure that the Board can conduct the important business of the District, we ask that speakers follow the guidelines for making public comments.

**Notation of Public Comments on Agenda Items** – The Board President or Board Secretary will recognize those individuals in the audience who wish to make comment.

**Please respect the following procedures:**

1. All members of the public attending School Board Meetings must treat each other and the Board with respect.
2. State your full name and address.
3. Please limit your comments to **four minutes**.
4. Submit your questions to the Board of Education with your name, address and telephone number where you can be contacted. Your questions will be answered within a reasonable time.
5. Individuals offering citizen comment are not permitted to make personal attacks on any District employee, Board Member, other testifier or member of the public.

Voice Vote: All in favor

**Harold Smith**

Harold Smith is a big fan of the football program and addressed the situation with the head coach. Dr. Poteat responded that the program has not stopped or stalled and practices are being conducted by assistant coaches. Interviews for a head coach will be held Wednesday of next week, July 20, 2022.

**Debora Esposito**

Debora Esposito referenced information pertaining to the security measures being sent to parents. She asked if it will be sent out in Spanish as well as other languages.

**XIX. ADJOURNMENT OF PUBLIC COMMENTS**

**A motion was made by Mr. Shaw, seconded by Ms. Dredden, to close the meeting for Public Comments at 7:53 p.m.**

Voice Vote: All in favor

**XX. EXECUTIVE SESSION**

**None at this time**

**XXI. ADJOURNMENT**

**A motion made by Mr. Shaw, seconded by Ms. Dredden, to adjourn the meeting at 7:54 p.m. All Ayes**

Respectfully Submitted,

Tyra McCoy-Boyle  
Business Administrator/Board Secretary