

**WINSLOW TOWNSHIP BOARD OF EDUCATION**  
**Regular Board of Education Meeting**  
**Winslow Township Middle School – Cafeteria**  
**Wednesday, June 8, 2022**  
**7:00 p.m.**  
**Minutes**

**I. PUBLIC NOTICE** of this meeting was given to all Board Members and Associates in a notice dated **01/06/2022**. Adequate and electronic notice of this Public Meeting has been provided specifying the time, place, and manner in which this meeting is being conducted. It was advertised in the Courier Post, posted in all schools, the Administration Office, the Municipal Building, the Library, Bud Duble Center, Edgewood Acres, Elm Town, and the Winslow Township Post Offices.

**II. MISSION STATEMENT**

The *Mission* of the Winslow Township School District, a large diverse and growing community, is to educate all students to become independent, life-long learners, critical thinkers and caring and confident members of their community. The District, in partnership with the community, and in a climate of cooperation and mutual respect, will provide an academic environment which values excellence and diversity, encourages students to strive for personal excellence, and assists them in acquiring the knowledge, skills and attitudes necessary to contribute positively to a rapidly changing world.

**III. ROLL CALL**

Present:	Larry Blake	John M. Shaw, Jr.
	Lorraine Dredden	Kelly Thomas
	Rita Martin	Julie Peterson, Vice President
	Cynthia Moore	Cheryl Pitts, President
	Rebecca Nieves	

Also Present: H. Major Poteat, Ed.D., Superintendent  
Tyra McCoy-Boyle, Business Administrator/Board Secretary  
Howard Long Jr., Esq., Solicitor

**IV. PLEDGE OF ALLEGIANCE**

**V. 2021-2022 DISTRICT GOALS**

(Mr. Shaw)

1. Student Achievement – Continue to implement best practices for delivering instruction to students utilizing all available and appropriate instructional models. This shall include:
  - a. Ensuring articulation at all grade levels throughout the district
  - b. Focus on innovative classroom instruction at all grade levels
  - c. Ensuring all students have equal access to equipment and resources needed to facilitate and promote student learning in any setting
  - d. Evaluation and updating all district programs, including athletics and extra-curricular activities
  - e. Accountability of all district staff
2. Continue to foster a positive school environment that is conducive to teaching and learning
  - a. Focus on building relationships among staff and families that will result in increased learning and more effective instruction
  - b. Emphasis on collaboration with all district stakeholders
  - c. Promote an inclusive, diverse, and compassionate learning environment
  - d.

- 3. Market our strengths and achievements to all stakeholders to increase capacity for greater parent/caregiver/community support.
  - a. Continue with our public relations/marketing plan
  - b. Continue to work with the various advisory committees in the district
  - c. Examine communication methods utilized by district

**VI. EXECUTIVE SESSION I**

**A motion was made by Ms. Peterson, seconded by Ms. Dredde to approve adoption of Executive Resolution and begin to Executive Session I at 7:06 p.m.**

Voice Vote: All in favor

**WHEREAS**, the Open Public Meetings Act (N.J.S.A. 10:4-6 et seq.) requires all meetings of the Winslow Township Board of Education to be held in public, except as set forth in N.J.S.A. 10:4-12(b) which provides for nine (9) types of matters that may lawfully be discussed in "Executive Session," i.e. without the public being permitted to attend; and

**WHEREAS**, the Winslow Township Board of Education has determined that certain issues set forth below are permitted by N.J.S.A. 10:4-12(b) to be discussed without the public in attendance shall be discussed during an Executive Session to be held on June 8, 2022 at 7:06 p.m.; and

**WHEREAS**, the nine (9) exceptions to public meetings set forth in N.J.S.A. 10:4-12(b) are listed below, and the items to be privately discussed that fall within such exceptions shall be identified and written, and after each exception is a space where additional information that will disclose as much information about the discussion as possible without undermining the purpose of the exception as follows:

- (1) Any matter which, by express provision of Federal law, State statute or rule of court shall be rendered confidential or excluded from public discussion." The legal citation to the provision(s) at issue is: matters of student privacy under FERPA and the nature of the matter, described as specifically and possible without undermining the need for confidentiality is matters regarding student discipline;

**WHEREAS**, the length of the Executive Session I is estimated to be 10 minutes after which the public meeting shall reconvene and proceed with business.

**NOW, THEREFORE, BE IT RESOLVED** that the Winslow Township Board of Education will go into Executive Session for only the above stated reasons.

**BE IT FURTHER RESOLVED** that the Board hereby declares that its discussion of the aforementioned subject(s) will be made public at a time when the need for confidentiality no longer exists, or the public's interest in disclosure is greater than any privacy or governmental interest being protected from disclosure.

**BE IT FURTHER RESOLVED** that the Board Secretary/Board Solicitor, shall read aloud enough of this resolution so that members of the public in attendance can understand, as precisely as possible, the nature of the matters that will privately discussed.

**BE IT FURTHER RESOLVED** that the Board Secretary, on the next business day following this meeting, shall furnish a copy of this resolution to any member of the public who requests one at the fees allowed by N.J.S.A. 47:1A-1 et seq.

**VII. ADJOURNMENT OF EXECUTIVE SESSION I**

**A motion was made by Ms. Peterson, seconded by Ms. Dredden, to adjourn Executive Session I at 7:17 p.m.**

Voice Vote: All in favor

**VIII. AWARDS/PRESENTATIONS**

1. 2022 Superintendent Award Presentations- Dr. Poteat

The 2022 Community Service Award was presented to Bobby Harris and the DOT Organization.

The 2022 Trailblazer Award was presented to Ms. Stella Nwanguma.

Awards were presented to students in grades 4 – 12 for high academic achievement as well as those students who displayed the most overall improved performance. High School honors also included awards for Community Service, Performing Arts, Girls Track & Field State Champions, Best Male and Female Athlete, and Trailblazer.

Top academic awards went to Lindsey Lee, valedictorian (5.14 GPA) and Annika Erickson, salutatorian (5.13 GPA). Congratulations to all the students and the parents for molding these young people to be successful. Thank you for all your continued support.

**IX. CORRESPONDENCE**

Ms. McCoy-Boyle read correspondence dated June 7, 2022 from the New Jersey School Board Association (NJSBA) congratulating Mr. Shaw for having satisfied all requirements for (NJSBA) Board Member Academy. (See the attached correspondence).

**X. MINUTES**

**A motion was made by Ms. Peterson, seconded by Ms. Dredden, to approve the minutes of the following meeting:**

1. Approve the following Meeting Minutes of the Board of Education:

Regular Meeting                      May 11, 2022                      Open Session

Roll Call:			
Mr. Blake	Yes	Ms. Nieves	Yes
Ms. Dredden	Yes	Mr. Shaw	Yes
Ms. Martin	Yes	Ms. Thomas	Yes
Ms. Moore	Yes	Ms. Peterson	Yes
		Ms. Pitts	Yes
Motion Carried			

**A motion was made by Ms. Peterson, seconded by Ms. Dredden, to approve the minutes of the following meeting:**

Regular Meeting                      May 25, 2022                      Open Session

Roll Call:			
Mr. Blake	Yes	Ms. Nieves	Yes
Ms. Dredden	Yes	Mr. Shaw	Yes
Ms. Martin	Yes	Ms. Thomas	Yes
Ms. Moore	Yes	Ms. Peterson	Yes
		Ms. Pitts	Abstain
Motion Carried			

**A motion was made by Ms. Peterson, seconded by Ms. Dredden, to approve the minutes of the following meeting:**

Regular Meeting                      May 25, 2022                      Closed Session

Roll Call:			
Mr. Blake	Yes	Ms. Nieves	Yes
Ms. Dredden	Yes	Mr. Shaw	Yes
Ms. Martin	Yes	Ms. Thomas	Yes
Ms. Moore	Yes	Ms. Peterson	Yes
		Ms. Pitts	Abstain
Motion Carried			

**XI. BOARD COMMITTEE REPORTS**

Athletic Committee – **Mr. Shaw** – None at this time.

Education Committee – **Ms. Peterson** – None at this time.

Diversity, Equity and Inclusion Committee – **Ms. Thomas** – None at this time.

Marketing Committee – **Mr. Blake** – None at this time.

Operation Committee – **Ms. Dredden** – None at this time.

Policy Committee – **Ms. Pitts** – None at this time. Members of the committee will be notified when the meeting will be scheduled.

Citizens Advisory Committee – **Ms. Martin** – CAC minutes read by Ms. Renzuli – Minutes are attached.

**XII. SUPERINTENDENT'S REPORT**

**A motion was made by Ms. Peterson, seconded by Ms. Dredden, to approve A. & B. as recommended by the Superintendent.**

**A. THE SUPERINTENDENT RECOMMENDS APPROVAL OF THE FOLLOWING ACTION ITEMS:**

1. First Reading of Board Policies & Regulations **None at this time.**
2. Second Reading & Adoption of Board Policies & Regulations **None at this time.**
3. Security/Fire Drill **None at this time.**
4. Professional Development/Workshops & Conferences **None at this time.**
5. Field Trip(s) **Exhibit X A: 5**  
Approve Field Trips as listed in the attached exhibit.
6. Tuition Students **Exhibit X A: 6**
  - a. Approve Out of District Tuition Students for the 2021/2022 school year as listed in the attached exhibit.
  - b. Approve Out of District Tuition Students for the 2022/2023 school year as listed in the attached exhibit.
7. Terminate Out-of-District Placement(s) **Exhibit X A: 7**  
Approve to terminate out-of-district placements as listed in the attached exhibit.
8. Homeless Student(s) **None at this time.**
9. Division of Child Protection & Permanency (DCP&P) **None at this time.**
10. Fundraiser(s) **None at this time.**
11. School 1 – Author's Visit  
Approval requested for Marci Lamb-Chapman and Lindsay Croce to visit School One to read the children's book they wrote. The title of the book is, "Sometimes Mommy is Anxious: A Little Book about Big Feelings".
12. School 1 – Preschool Picnic  
Approval requested for Ms. Murray, Preschool teacher, to have an end of the year picnic and t-shirt decorating activity for her students and parents on Friday, June 10, 2022 from 11:15 – 12:45 at the outside pavilion.

13. School 3 – Third Grade Spring Concert

Approval requested to host the Third Grade Spring Concert on Thursday, June 9<sup>th</sup> from 6:30 – 7:00 PM. The event will showcase both vocal and instrumental performances from the third grade students and will feature music from the Disney blockbuster Encanto!.

14. School 3 – Third Grade Spring Social

Approval requested for School 3 to have their Third Grade Spring Social on Friday, June 10, 2022 at 12:45 PM. This event is for students only and will be a Hawaiian Luau themed event. Students are permitted to dress in Hawaiian themed clothing.

15. School 3 – Third Grade Picnic

Approval requested for School 3 to have their Third Grade Picnic on Wednesday, June 15, 2022 at 12:45 PM. Students will have lunch outside.

16. School 3 – Third Grade Awards Ceremony

Approval requested for School 3 to have their Third Grade Awards Ceremony on Tuesday, June 14, 2022 at 9:45 AM. Two guests will be permitted per student and masks are required.

17. School 5 and 6 – 6<sup>th</sup> Grade Promotion Ceremony

Approval requested for Schools 5 and 6 to hold their 6<sup>th</sup> Grade Promotion Ceremonies on June 15, 2022 at 9:30 AM.

18. Out of District Students

Approve the following Out of District students to be applied to the 2022-2023 IDEA Grant, pending grant approval.

Account #20-254-100-500-000-00 – IDEA Basic

Account #20-255-100-500-000-00 – IDEA Pre-school

<b>IDEA - BASIC</b>			
<b>Student #</b>	<b>School</b>	<b>Tuition</b>	<b>ESY</b>
2900	HollyDell	\$ 86,346.00	\$ 16,309.80
2901	HollyDell	\$ 86,346.00	\$ 16,309.80
2902	HollyDell	\$ 86,346.00	\$ 16,309.80
2903	HollyDell	\$ 86,346.00	\$ 16,309.80
2904	HollyDell	\$ 86,346.00	\$ 16,309.80
2905	Durand	\$ 67,602.60	\$ 10,140.39
2906	Durand	\$ 67,602.60	\$ 10,140.39
2907	Durand	\$ 67,602.60	\$ 10,140.39
2908	Durand	\$ 67,602.60	\$ 10,140.39
2919	Larc School	\$ 50,965.20	\$ 8,494.20
2920	Larc School	\$ 50,965.20	\$ 8,494.20
2921	Larc School	\$ 50,965.20	\$ 8,494.20

<b>IDEA – Pre-school</b>			
2922	Larc School	\$50,965.20	\$8,494.20

19. Carl D. Perkins Grant

Approval to apply for the 2022-2023 Carl D. Perkins Grant in the total amount of \$80,005.00.

Federal Secondary Award: \$35,966.00

Federal Reserve Award: \$44,039.00

20. ESEA Grant

Approval to apply for the 2022-2023 ESEA grant in the amounts of:

- Title I: \$1,680,296
- Title II-A: \$254,883
- Title III - \$23,516
- Title IV-\$111,038

21. Educere

Approval requested for the Winslow Township School District to use the Educere Online Credit Recovery Summer School Program as a summer school provider. All associated costs will be paid directly to Educere by the students.

**B. Principal's Update**

- 1. Harassment, Intimidation & Bullying Report (May 16-31, 2022)
- 2. Suspension Report
- 3. Ethnicity Report
- 4. School Highlights

**Exhibit X B: 1  
None at this time.  
None at this time.  
None at this time.**

Roll Call:			
Mr. Blake	Yes	Ms. Nieves	Yes
Ms. Dredden	Yes	Mr. Shaw	Yes
Ms. Martin	Yes	Ms. Thomas	Yes
Ms. Moore	Yes	Ms. Peterson	Yes
		Ms. Pitts	Yes
Motion Carried			

**XIII. BUSINESS ADMINISTRATOR/BOARD SECRETARY'S REPORT**

A motion was made by Ms. Peterson, seconded by Ms. Dredden, to approve A. & B. as recommended by the Business Administrator/Board Secretary.

**A. REPORTS**

**None at this time.**

**B. THE BUSINESS ADMINISTRATOR/BOARD SECRETARY RECOMMENDS APPROVAL OF THE FOLLOWING ACTION ITEMS:**

1. Line Item Transfers

**Exhibit XI B: 1**

Approve the Line Item Transfers, for the month of April 2022, in accordance with N.J.S.A. 18A:22-8, as per the attached exhibit.

2. Board Secretary's Report

**Exhibit XI B: 2**

Approve the Board Secretary's Reports in accordance with 18A:17-36 and 18A:17-9 for the month of April 2022. The Board Secretary certifies that no line item account has been over expended in violation of N.J.A.C. 6A:23A-16.10 (c) 3 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

3. Reconciliation Report

**Exhibit XI B: 3**

Approve the Reconciliation Reports in accordance with 18A:17-36 and 18A:17-9 for the month of April 2022. The Reconciliation Reports and Board Secretary's Reports are in agreement for the month of April 2022.



4. Board Secretary's Certification

The Board Secretary in accordance with N.J.A.C 6A:23A-16.10 (c) 2 certifies that there are no changes in anticipated revenue amounts or revenue sources.

5. Boards' Certification

Pursuant to N.J.A.C. 6A:23A-16.10 (c) 4, the Winslow Township Board of Education certifies after review of the Secretary's Monthly Financial Report (appropriations section) and upon consultation with the appropriate district officials, that to the best of the Boards' knowledge, no major account or fund has been over-expended in violation of N.J.A.C. 6A:23A-16.10 (b) and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

6. Bill List

**Exhibit XI B: 6**

- a. Approve the Vendor Bill List in the amount of \$1,699,816.38 as per the attached exhibit.
- b. Ratify the Manual Bill List in the amount of \$28,558.90 as per attached exhibit.

7. Payroll

Approve Payroll, for the month of May 2022, as listed below:

- May 13, 2022 - \$2,493,637.20
- May 27, 2022 - \$2,481,426.21

8. Disposal of School Property and Textbooks

**None at this time**

9. Use of Facilities

**None at this time.**

10. School Based Youth Programs at High School and Middle School

Approve to apply for the School Based Youth Programs at the High and Middle Schools for the 2022-2023 school year.

High School:	\$270,078.00
Middle School:	<u>\$180,000.00</u>
Total:	<u>\$450,078.00</u>

11. Request for Proposals 2022-2023 Temporary/Certified Substitute Teacher Services

**Exhibit XI B: 11**

- a. Approve the record of the Request for Proposals for the 2022-2023 Temporary/Certified Substitute Teacher Services opened in public on Tuesday, May 17, 2022.

<b>Service</b>	<b>EDUStaff, LLC</b>	<b>ESS Northeast, LLC</b>	<b>Kelly Education</b>
Bill Rate Factor	29.00%	27.95%	29.00%
Certified Teacher	\$141.90	\$140.75	\$141.90
Certified Substitute	\$141.90	\$140.75	\$141.90
Certified Long-Term Teacher	\$161.25	\$159.94	\$161.25

- b. Approve to appoint ESS Northeast, LLC to provide Temporary/Certified Substitute Teacher Services for 2022-2023 school year. Services are to be charged to 11-XXX-XXX-320 and 20-XXX-XXX-3XX.

I certify that there are sufficient funds available for the services awarded.

\_\_\_\_\_  
Tyra McCoy-Boyle

12. Purchases – State Contract Vendors

Approve the following purchases, in the following amounts, from the following approved State Contract Vendors:

**Items charged to 11-000-270-615**

Wolfington Body Co., Inc., NJ State Contract #A42076

Cover; Blade	Transportation	\$1,315.30
Sensors	Transportation	\$585.00
Injectors, Seals, Sensors	Transportation	\$3,891.42
Injectors, Sensors, Valves, Fittings	Transportation	\$4,875.63
Clamp; Gasket	Transportation	\$160.34
Actuator; IC Hiback	Transportation	\$737.70
Rotor; Starter; Battery	Transportation	\$681.82
Tubes; Door	Transportation	\$2,907.65

13. Purchases – HCESC Contract Vendor

Approve the following purchases, in the following amount from the following approved HCESC Contract vendor:

**Items charged to 11-000-262-610**

General Chemical and Supply HCESC-CAT 19-02

Supplies	District	\$21,581.90
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14. Renewal – Edvocate, Inc.

Approve a one-year renewal with Edvocate, Inc. for the 2022-2023 school year, to provide consulting/monitoring services for the District’s Custodial Facilities Services Program, at a total cost of \$30,252.00 Services are to be charged to 11-000-262-300.

15. Renewal – Maintenance and Repairs to District’s Large School Buses

Approve a one-year renewal with Wolfington Body Company, Inc. for the 2022-2023 school year, to provide Maintenance and Repairs to District’s Large School Buses. Terms and conditions will remain the same as Bid 2020-19 Maintenance and Repairs to District’s Large School Buses from the 2020-2021 school year and will be charged to account #11-000-270-420.

Name of Vendor	Hourly Repair Rate
Wolfington Body Company, Inc.	\$135.00

16. State Contract Vendors – 2021-2022 – Rescission

Approve the rescission of the following State Contract Vendors previously approved during July 1, 2021 to June 30, 2022. This State Contract bid has expired with the State. Referenced State Contract Vendors.

Commodity/Service	Vendor	State Contract #	Contract Expiration Date
WIRELESS DEVICES AND SERVICES	VERIZON WIRELESS	A82583	05/31/2022
HEATING, VENTILATION AND AIR CONDITIONING REPAIR PARTS	JOHNSTONE SUPPLY	A41608	05/31/2022
HEATING, VENTILATION AND AIR CONDITIONING REPAIR PARTS	WALLACE SUPPLY CO, INC	A41610	05/31/2022
HEATING, VENTILATION AND AIR CONDITIONING REPAIR PARTS	WJC ELECTRONICS AND APPLIANCE	A41606	05/31/2022

17. State Contract Vendors – 2021-2022 & 2022-2023

**RESOLUTION AUTHORIZING CONTRACTS WITH CERTAIN APPROVED STATE CONTRACT VENDORS FOR BOARDS OF EDUCATION PURSUANT TO N.J.S.A. 18:18A-10a**

**WHEREAS**, the Winslow Township Board of Education, pursuant to N.J.S.A. 18A-18A-10a and N.J.A.C. 5:34-7.29 (c) may by resolution and without advertising for bids, purchase any goods or services under the State of New Jersey Cooperative Purchasing Program for any State contracts entered into on behalf of the State by the Division of Purchase and Property in the Department of the Treasury; and

**WHEREAS**, the Winslow Township Board of Education has the need on a timely basis to purchase goods or services utilizing State contracts; and

**WHEREAS**, the Winslow Township Board of Education, intends to enter into contracts with the attached Referenced State Contract Vendors through this resolution and properly executed contracts, which shall be subject to all the conditions applicable to the current State contracts; now, therefore, be it

**RESOLVED**, the Winslow Township Board of Education authorizes the Purchasing Agent to purchase certain goods or services from those approved New Jersey State Contract Vendors on the attached list for the 2021-2022 and 2022-2023 school years pursuant to all conditions of the individual State contracts; and be it further

**RESOLVED**, that the Winslow Township Board of Education Business Administrator/Board Secretary shall certify to the availability of sufficient funds prior to the expenditure of funds for such goods or services; and be it further

**RESOLVED**, that the duration of the contracts between the Winslow Township Board of education and the Referenced State Contract Vendors shall be July 1, 2021 to June 30, 2023.

\_\_\_\_\_  
Date Approved

\_\_\_\_\_  
Business Administrator/Board Secretary

**Referenced State Contract Vendors**

Commodity/Service	Vendor Name	State Contract Number
WIRELESS VOICE, DATA, AND ACCESSORIES	VERIZON WIRELESS	22-TELE-05441

18. Paul's Commodity Hauling, Inc.

Approve Paul's Commodity Hauling, Inc. to move State Commodities from Safeway Cold Storage, 215 Mill Road, Vineland, NJ to Winslow Township Schools for Sodexo Food Services from July 1, 2022 – June 30, 2023.

Note: To be paid by the Food Service Management Company.

19. Bid #2022-19 - IEP Direct

Bid #2022-19 – IEP Direct, was due to be received and opened on June 1, 2022. No responses were received. Services will be re-bid.

20. Bid #2022-20 - Genesis

Bid #2022-20 – Genesis, was due to be received and opened on June 1, 2022. No responses were received. Services will be re-bid.

21. Purchase – Educational Services Commission of New Jersey (ESCNJ)

Approve Commercial Interiors Direct, Inc., an approved ESCNJ vendor, to replace the carpet and flooring in 2 classrooms at School #3 in the amount of \$33,372.90. Bid #ESCNJ 19/20-05. Services are to be charged to account #11-000-261-420.

22. Bus Evacuation Drill Summaries – Spring 2021-2022

**Exhibits XI B: 22**

Approve the Transportation Department Bus Evacuation Drill Summaries for the Fall and Spring 2021-2022, per the attached exhibits.

23. Repair Conduit Pathway – State Contract Vendor

**Exhibit XI B: 23**

Approve New Jersey Business Systems, an approved state contract vendor, State Cabling Contract #T2989/88738, to repair conduit pathway and install single mode fiber between the Middle and High Schools per the attached proposal. The total costs of \$30,568.00 will be charged to 11-000-252-340.

Roll Call:			
Mr. Blake	Yes	Ms. Nieves	Yes
Ms. Dredden	Yes	Mr. Shaw	Yes
Ms. Martin	Yes	Ms. Thomas	Yes
Ms. Moore	Yes	Ms. Peterson	Yes
		Ms. Pitts	Yes
Motion Carried			

**XIV. PERSONNEL REPORT**

**A motion was made by Ms. Peterson, seconded by Ms. Dredden, to approve Item A. as recommended by the Superintendent.**

**A. THE SUPERINTENDENT RECOMMENDS APPROVAL OF THE FOLLOWING ACTION ITEMS:**

1. Leave of Absence Request

Approve the following Leave of Absence request pursuant to documents filed in the Office of Human Resources:

	Name	Type of Leave	From	To	Paid/Unpaid
A	W.R.	Medical	5/24/2022	6/30/2022	Paid

2. Resignations

Approve the following Resignations for the 2021/2022 school year:

	Name	Position	Location	Effective
A	Aktar, Alev	French Teacher	High School	6/30/2022
B	Barry, Mallory	Mathematics Teacher	High School	6/30/2022

3. 2022/2023 Staff Reassignment

Approve the following Staff Reassignment for the 2022/2023 school year, effective September 1, 2022:

	<b>From</b>	<b>To</b>			
	<b>Name</b>	<b>Position</b>	<b>Location</b>	<b>Position</b>	<b>Location</b>
A	Baldwin, Karley	Reading Dev. Teacher- GF	School No. 5	Grade 4 Teacher	School No. 5

4. 2022/2023 New Hires

Approve the following New Hires for the 2022/2023 school year:

	<b>Name</b>	<b>Location</b>	<b>Position</b>	<b>Salary</b>	<b>Effective</b>
A	Amadio, Meghan	Middle School/ High School	ESL Teacher	\$83,995.00	9/1/2022
B	Jarvela, Adam	High School	Music Teacher	\$76,095.00	9/1/2022

\*Salary adjustment pending ratification of the WTEA contract.

5. 2022 Summer Music Program Instructor

Approve the following 2022 Summer Music Program Instructor at the High School, effective July and August (11-401-100-100-401-08)

	<b>Name</b>	<b>Position</b>	<b>Stipend</b>	<b>Step</b>
A	Jarvela, Adam	Summer Band Instructor	\$5,129.00	1

\*Stipend adjustment pending ratification of the WTEA contract

6. 2022/2023 Club/Activity Advisors

Approve the following 2022/2023 High School Club/Activity Advisors:  
(11-401-100-100-401-08)

	<b>Name</b>	<b>Club/Activity</b>	<b>Stipend</b>	<b>Step</b>
A	Jarvela, Adam	Jazz Band Director	\$2,912.00	1
B	Jarvela, Adam	Concert Band Director	\$4,934.00	1

\*Stipend adjustment pending ratification of the WTEA contract

7. 2022 Summer Extended Learning Program

Approve to rescind the following 2022 Summer Extended Learning Program Staff member, at a rate of \$43.73 per hour, **on an as needed basis**. The program will be held July 5, 2022-August 5, 2022: (20-483-100-100-040-00 & 20-484-100-100-000-00)

	<b>Name</b>	<b>Subject</b>	<b>Location</b>
A	Graham, Elizabeth	Elementary	School No. 5 & 6

8. Central Office Administrators – Employment Contracts

**Exhibit XII A: 8**

Authorize the approval of the Employment Contracts for the Assistant Superintendent and the Business Administrator/Board Secretary for the 2022/2023 school year, with a 10-day option to amend. Contracts have been reviewed and approved by the Interim Executive County Superintendent.

Roll Call:			
Mr. Blake	Yes	Ms. Nieves	Yes
Ms. Dredden	Yes	Mr. Shaw	Yes
Ms. Martin	Yes	Ms. Thomas	Yes
Ms. Moore	Yes	Ms. Peterson	Yes
		Ms. Pitts	Yes
Motion Carried			

**XV. ADDENDUM**

**I. PERSONNEL REPORT**

**A motion was made by Ms. Peterson, seconded by Ms. Dredden, to approve Item A. as recommended by the Superintendent.**

**A. THE SUPERINTENDENT RECOMMENDS APPROVAL OF THE FOLLOWING ACTION ITEMS:**

1. 2022/2023 New Hire

Approve the following New Hire for the 2022/2023 school year:

	Name	Location	Position	Salary	Effective
A	Brown, Adrienne	School #5	LDTC	\$94,079.00 Stipend \$593.00 MA+45, Step 13	9/1/2022

\*Salary and stipend adjustment pending ratification of the WTEA contract

2. Leave of Absence Request

Approve the following Leave of Absence request pursuant to documents filed in the Office of Human Resources:

	Name	Type of Leave	From	To	Paid/Unpaid
A	D.H.	Medical	6/10/2022	6/30/2022	Paid

3. Resignation

Approve the following Resignation for the 2021/2022 school year:

	Name	Position	Location	Effective
A	Cruz, Ross	Science Teacher	Middle School	6/30/2022

4. 2022/2023 Fall Coach

Approve the following High School Fall Coach for the 2022/2023 school year: (11-402-100-100-402-08)

	Fall Coach	Fall Coach Position	Stipend	Step
A	McBride, Tyrone	Assistant Football Coach	\$5,709.00	3

\*Stipend adjustment pending ratification of the WTEA contract

Roll Call:			
Mr. Blake	Yes	Ms. Nieves	Yes
Ms. Dredden	Yes	Mr. Shaw	Yes
Ms. Martin	Yes	Ms. Thomas	Yes
Ms. Moore	Yes	Ms. Peterson	Yes
		Ms. Pitts	Yes
Motion Carried			

**II. BUSINESS ADMINISTRATOR/BOARD SECRETARY'S REPORT**

**A motion was made by Ms. Peterson, seconded by Ms. Dredden, to approve Item A. as recommended by the Business Administrator/Board Secretary.**

**A. THE BUSINESS ADMINISTRATOR/BOARD SECRETARY RECOMMENDS APPROVAL OF THE FOLLOWING ACTION ITEMS:**

1. New Jersey School Boards Association – Professional Development/Board Members

**WHEREAS**, The Winslow Township Board of Education is required pursuant to N.J.S.A. 18A:11-12 to adopt policy and approve travel expenditures by district employees and board members using local, State, or Federal funds to ensure that travel is educationally necessary and fiscally prudent; and

**WHEREAS**, The Board of Education has determined that the training and informational programs sponsored by NSBA and set forth below are directly related to and within the scope of board members' duties; and,

**WHEREAS**, The Board of Education has determined that the training and informational programs sponsored by NSBA and set forth below are directly related to and within the scope of the listed job title's current responsibilities and the board's professional development plan; and,

**WHEREAS**, The Board of Education has determined that participation in the NSBA training and informational programs require school district travel expenditures and that this travel is critical to the instructional needs of the district and/or furthers the efficient operation of the district; and,

**WHEREAS**, The Board of Education has determined that the school district travel expenditures to NSBA programs are in compliance with State travel guidelines as established by the Department of the Treasury



and within the guidelines established by the federal Office of Management and Budget; except as superseded by conflicting provision of Title 18A of the New Jersey Statutes; and,

**WHEREAS**, The Board of Education finds that a mileage reimbursement rate equal to that of the federal Internal Revenue Service mileage reimbursement rate of \$.35 per mile is a reasonable rate; and,

**WHEREAS**, The Board of Education has determined that participation in the NSBA training and informational programs are in compliance with the district policy on travel; therefore be it

**RESOLVED**, That the Board of Education hereby approves the attendance of the listed number of school board members and district employees at the listed NSBA training and informational programs, and the costs of attendance including all registration fees, and statutorily authorized travel expenditures, provided that such expenditures are within the annual maximum travel expenditure amount; and, be it further

**RESOLVED**, That the Winslow Township Board of Education authorizes in advance, as required by statute, attendance at ***the following NSBA training program and informational event:***

<u>Board Member Name</u>	<u>Program Name</u>	<u>Date</u>	<u>Event Cost</u>
Rebecca Nieves	Proactive PR: Get Ahead of the Controversy	June 10, 2022	\$75.00

Roll Call:			
Mr. Blake	Yes	Ms. Nieves	Abstain
Ms. Dredde	Yes	Mr. Shaw	Yes
Ms. Martin	Yes	Ms. Thomas	Yes
Ms. Moore	Yes	Ms. Peterson	Yes
		Ms. Pitts	Yes
Motion Carried			

**XVI. OPEN PUBLIC RECORDS ACT (OPRA) REQUEST**

(Ms. Boyle)

1. The Winslow Board of Education responded to the following OPRA Requests between May 20, 2022 and June 2, 2022:

Received	Requested by	Document Requested	Approved	Denied
1	Marsha Debow, Manager, Virtua Rehab School Services	Physical Therapy RFP Info – May 11, 2022 Occupational Therapy RFP Info – May 11, 2022 Speech Therapy RFP Info – May 11, 2022	1	
2	Jacqueline Sessa, Deltek	Deltek would like to request an electronic copy of the specifications or any other documents associated with this project. Project Title: Security Alarm Replacement at MS & HS. Bid Number: 2022-13 Posting date: 5/27/2022	1	

**XVII. OLD BUSINESS**

**Ms. Moore**

Ms. Moore inquired about the superintendent’s employment contract that was tabled at the last meeting. Ms. Pitts responded that it will be discussed in executive session II.

**XVIII. NEW BUSINESS**

**None at this time.**

**XIX. INFORMATIONAL ITEMS**

**Dr. Poteat discussed the following items:**

- **Suggested parents go to the websites of the varying schools for end of year activities.**
- **Middle School Promotion Ceremony is June 15, 2022 at 6:00 P. M.**
- **High School Graduation is June 16, 2022 at 6:00 P. M.**

**XX. PUBLIC COMMENTS (Time Limited)**

**A motion was made by Ms. Peterson, seconded by Ms. Dredden, to open the meeting for Public Comments at 8:36 p.m.**

The Winslow Township Board of Education highly values the input of citizens in making important decisions that affect the children of our community. We also believe in the rights of citizens to observe Board Meetings. To ensure that all of our citizens have the opportunity to attend School Board Meetings and offer comment, and to ensure that the Board can conduct the important business of the District, we ask that speakers follow the guidelines for making public comments.

**Notation of Public Comments on Agenda Items** – The Board President or Board Secretary will recognize those individuals in the audience who wish to make comment.

**Please respect the following procedures:**

1. All members of the public attending School Board Meetings must treat each other and the Board with respect.
2. State your full name and address.
3. Please limit your comments to **four minutes**.
4. Submit your questions to the Board of Education with your name, address and telephone number where you can be contacted. Your questions will be answered within a reasonable time.
5. Individuals offering citizen comment are not permitted to make personal attacks on any District employee, Board Member, other testifier or member of the public.

Voice Vote: All in favor
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**Howard C. Long Jr., Esq., Solicitor** commented regarding individuals speaking out about certain student matters regarding student discipline. Mr. Long addressed obligations of the board relative to those concerns and the public being able to get up at any board meeting and speak their mind subject to engaging in proper decorum. This Board of Education, in some circumstances is unable to actually respond. One of those circumstances involves matters relating to student discipline. The reason is due to a Federal Law; the Family Educational Rights and Privacy Act., commonly referred to in the law as (FERPA). That law mandates that any school district that receives federal funding, must comply with the privacy rights of any student. The Act does not preclude any individual from speaking about students, but the Board of Education is prevented by Federal Law from responding about any child or any discipline that has been handed out by the administration. Mr. Long cautioned the board specifically about the application of this law.

**Jasmine Rich**

Jasmine Rich has been a Winslow Township resident for 35 years and has been working for Winslow Township School District for 26 years in the department of Special Education. She commented on the senior prank and is saddened that the students involved won't be able to walk with their graduating class.

**Carla Ortiz**

Carla Ortiz is a resident of the Chesilhurst School District. On behalf of the Chesilhurst Board of Education, she expressed and extended her utmost gratitude to all Board Members, Administration, and staff at the Winslow School District for their hard work and dedication to the children and their families. Ms. Ortiz commended the students for their achievements and awards and is eagerly looking forward to working more closely with the Winslow Township School District in the upcoming year.

**Terri Brooks**

Terri Brooks, mother of Darren Brooks, commented on the Class of 2022 senior prank. She feels the discipline is harsh and expressed the importance of graduation.

**Ernest Brown**

Mr. Brown supports the seniors and wants those who participated in the senior prank to walk at graduation.

**Patricia Owusu-Twum**

Commented on the Class of 2022 senior prank. Harsh punishment does not change a child.

**The following students expressed remorse and apologized for their involvement in the senior prank:**

- Naomi Ibidupo      Yassan Kennel
- Jada Santana      Darren Brooks
- Nanshalle Ali Smith Junior Fonkam
- Jordan Jamieson
- Zaire Vennie

**XXI. ADJOURNMENT OF PUBLIC COMMENTS**

**A motion was made by Ms. Peterson, seconded by Ms. Dredde, to close the meeting for Public Comments at 9:13 p.m.**

Voice Vote: All in favor
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**XXII. EXECUTIVE SESSION II**

**A motion was made by Ms. Peterson, seconded by Ms. Dredde to approve adoption of Executive Resolution and begin to Executive Session II at 9:13 p.m.**

**WHEREAS**, the Open Public Meetings Act (N.J.S.A. 10:4-6 et seq.) requires all meetings of the Winslow Township Board of Education to be held in public, except as set forth in N.J.S.A. 10:4-12(b) which provides for nine (9) types of matters that may lawfully be discussed in "Executive Session," i.e. without the public being permitted to attend; and

**WHEREAS**, the Winslow Township Board of Education has determined that certain issues set forth below are permitted by N.J.S.A. 10:4-12(b) to be discussed without the public in attendance shall be discussed during an Executive Session to be held on June 8, 2022 at 9:13 p.m.; and

**WHEREAS**, the nine (9) exceptions to public meetings set forth in N.J.S.A. 10:4-12(b) are listed below, and the items to be privately discussed that fall within such exceptions shall be identified and written, and after each exception is a space where additional information that will disclose as much information about the discussion as possible without undermining the purpose of the exception as follows:

“(1) Any matter which, by express provision of Federal law, State statute or rule of court shall be rendered confidential or excluded from public discussion.” The legal citation to the provision(s) at issue is: student and school security and the nature of the matter, described as specifically as possible without undermining the need for confidentiality is events on Friday, June 3, 2022;

“(2) Any matter in which the release of information would impair a right to receive funds from the federal government.” The nature of the matter, described as specifically as possible without undermining the need for confidentiality is \_\_\_\_\_;

“(3) Any material the disclosure of which constitutes an unwarranted invasion of individual privacy such as any records, data, reports, recommendations, or other personal material of any educational, training, social service, medical, health, custodial, child protection, rehabilitation, legal defense, welfare, housing, relocation, insurance and similar program or institution operated by a public body pertaining to any specific individual admitted to or served by such institution or program, including but not limited to information relative to the individual's personal and family circumstances, and any material pertaining to admission, discharge, treatment, progress or condition of any individual, unless the individual concerned (or, in the case of a minor or incompetent, his guardian) shall request in writing that the same be disclosed publicly.” The nature of the matter, described as specifically, as possible without undermining the need for confidentiality is \_\_\_\_\_;

“(4) Any collective bargaining agreement, or the terms and conditions of which are proposed for inclusion in any collective bargaining agreement, including the negotiation of terms and conditions with employees or representatives of employees of the public body” The collective bargaining contract(s) discussed are between the public body and \_\_\_\_\_;

“(5) Any matter involving the purchase lease or acquisition of real property with public funds, the setting of bank rates or investment of public funds where it could adversely affect the public interest if discussion of such matters were disclosed.” The nature of the matter, described as specifically as possible without undermining the need for confidentiality is \_\_\_\_\_;

“(6) Any tactics and techniques utilized in protecting the safety and property of the public provided that their disclosure could impair such protection. Any investigations of violations or possible violations of the law.” The nature of the matter, described as specifically as possible without undermining the need for confidentiality is \_\_\_\_\_;

“(7) Any pending or anticipated litigation or contract negotiation in which the public body is or may become a party. Any matters falling within the attorney-client privilege, to the extent that confidentiality is required in order for the attorney to exercise his ethical duties as a lawyer.” The parties to and docket numbers of each item of litigation and/or the parties to each contract discussed are on employment contract and nature of the discussion, described as specifically as possible without undermining the need for confidentiality is a discussion regarding CSA's contract;

“(8) Any matter involving the employment, appointment, termination of employment, terms and conditions of employment, evaluation of the performance, promotion or disciplining of any specific prospective public officer or employee or current public officer or employee employed or appointed by the public body, unless all individual employees or appointees whose rights could be adversely affected request in writing that such matter or matters be discussed at a public meeting.” The employee(s) and/or title(s) and nature of the discussion, described as specifically as possible without undermining the need for confidentiality are: \_\_\_\_\_;

“(9) Any deliberation of a public body occurring after a public hearing that may result in the imposition of a specific civil penalty upon the responding party or the suspension or loss of a license or permit belonging to the responding party as a result of an act of omission for which the responding party bears responsibility.” The nature of the matter, described as specifically as possible without undermining the need for confidentiality is \_\_\_\_\_;

**WHEREAS**, the length of the Executive Session is estimated to be 30-40 minutes after which the public meeting shall reconvene and proceed with business.

**NOW, THEREFORE, BE IT RESOLVED** that the Winslow Township Board of Education will go into Executive Session for only the above stated reasons.

**BE IT FURTHER RESOLVED** that the Board hereby declares that its discussion of the aforementioned subject(s) will be made public at a time when the need for confidentiality no longer exists, or the public's interest in disclosure is greater than any privacy or governmental interest being protected from disclosure.

**BE IT FURTHER RESOLVED** that the Board Secretary/Board Solicitor, shall read aloud enough of this resolution so that members of the public in attendance can understand, as precisely as possible, the nature of the matters that will privately discussed.

**BE IT FURTHER RESOLVED** that the Board Secretary, on the next business day following this meeting, shall furnish a copy of this resolution to any member of the public who requests one at the fees allowed by N.J.S.A. 47:1A-1 et seq.

Roll Call:			
Mr. Blake	Yes	Ms. Nieves	Yes
Ms. Dredden	Yes	Mr. Shaw	Yes
Ms. Martin	Yes	Ms. Thomas	Yes
Ms. Moore	Yes	Ms. Peterson	Yes
		Ms. Pitts	Yes
Motion Carried			

**XXIII. ADJOURNMENT OF EXECUTIVE SESSION II**

**A motion was made by Ms. Peterson, seconded by Ms. Dredden, to close the meeting of the Executive Session II at 10:12 p.m.**

Voice Vote: All in favor

**A motion made by Ms. Peterson, seconded by Ms. Dredden, to un-table and approve the CSA's contract.**

Roll Call:			
Mr. Blake	Yes	Ms. Nieves	Yes
Ms. Dredden	Yes	Mr. Shaw	Yes
Ms. Martin	Yes	Ms. Thomas	Yes
Ms. Moore	Yes	Ms. Peterson	Yes
		Ms. Pitts	Yes
Motion Carried			

**XXIV. ADJOURNMENT**

**A motion made by Ms. Peterson, seconded by Ms. Dredden, to adjourn the meeting at 10:15 p.m. All Ayes**

Respectfully Submitted,

Tyra McCoy-Boyle  
Business Administrator/Board Secretary