

WINSLOW TOWNSHIP BOARD OF EDUCATION
Regular Board of Education Meeting Agenda
Winslow Township Middle School – Cafeteria
Wednesday, June 8, 2022
7:00 p.m.

I. PUBLIC NOTICE of this meeting was given to all Board Members and Associates in a notice dated **01/06/2022**. Adequate and electronic notice of this Public Meeting has been provided specifying the time, place, and manner in which this meeting is being conducted. It was advertised in the Courier Post, posted in all schools, the Administration Office, the Municipal Building, the Library, Bud Duble Center, Edgewood Acres, Elm Town, and the Winslow Township Post Offices.

II. MISSION STATEMENT

The **Mission** of the Winslow Township School District, a large diverse and growing community, is to educate all students to become independent, life-long learners, critical thinkers and caring and confident members of their community. The District, in partnership with the community, and in a climate of cooperation and mutual respect, will provide an academic environment which values excellence and diversity, encourages students to strive for personal excellence, and assists them in acquiring the knowledge, skills and attitudes necessary to contribute positively to a rapidly changing world.

III. ROLL CALL

Larry Blake
Lorraine Dredden
Rita Martin
Cynthia Moore
Rebecca Nieves
John Shaw, Jr.
Kelly Thomas

Julie A. Peterson, Vice President
Cheryl Pitts, President

H. Major Poteat, Ed.D., Superintendent
Tyra McCoy-Boyle, Business Admin./Board Secretary
Howard Long, Jr. Esq., Solicitor

IV. PLEDGE OF ALLEGIANCE

V. 2021-2022 DISTRICT GOALS

1. Student Achievement – Continue to implement best practices for delivering instruction to students utilizing all available and appropriate instructional models. This shall include:
 - a. Ensuring articulation at all grade levels throughout the district
 - b. Focus on innovative classroom instruction at all grade levels
 - c. Ensuring all students have equal access to equipment and resources needed to facilitate and promote student learning in any setting
 - d. Evaluation and updating all district programs, including athletics and extra-curricular activities
 - e. Accountability of all district staff
2. Continue to foster a positive school environment that is conducive to teaching and learning
 - a. Focus on building relationships among staff and families that will result in increased learning and more effective instruction
 - b. Emphasis on collaboration with all district stakeholders
 - c. Promote an inclusive, diverse, and compassionate learning environment
3. Market our strengths and achievements to all stakeholders to increase capacity for greater parent/caregiver/community support.
 - a. Continue with our public relations/marketing plan
 - b. Continue to work with the various advisory committees in the district
 - c. Examine communication methods utilized by district

VI. AWARDS/PRESENTATIONS

1. 2021-2022 Superintendent Award Presentations

VII. CORRESPONDENCE

VIII. MINUTES

1. Approve the following Meeting Minutes of the Board of Education:

Regular Meeting	May 11, 2022	Open Session
Regular Meeting	May 25, 2022	Open Session
Regular Meeting	May 25, 2022	Closed Session

On a motion made by _____, seconded by _____, approval of Minutes is granted.	
Exceptions: _____	
Roll Call:	
_____ Mr. Blake	_____ Ms. Nieves
_____ Ms. Dredden	_____ Mr. Shaw
_____ Ms. Martin	_____ Ms. Thomas
_____ Ms. Moore	_____ Ms. Peterson
	_____ Ms. Pitts

IX. BOARD COMMITTEE REPORTS

X. SUPERINTENDENT’S REPORT

A. THE SUPERINTENDENT RECOMMENDS APPROVAL OF THE FOLLOWING ACTION ITEMS:

1. First Reading of Board Policies & Regulations **None at this time.**
2. Second Reading & Adoption of Board Policies & Regulations **None at this time.**
3. Security/Fire Drill **None at this time.**
4. Professional Development/Workshops & Conferences **None at this time.**
5. Field Trip(s) **Exhibit X A: 5**
Approve Field Trips as listed in the attached exhibit.
6. Tuition Students **Exhibit X A: 6**
 - a. Approve Out of District Tuition Students for the 2021/2022 school year as listed in the attached exhibit.
 - b. Approve Out of District Tuition Students for the 2022/2023 school year as listed in the attached exhibit.
7. Terminate Out-of-District Placement(s) **Exhibit X A: 7**
Approve to terminate out-of-district placements as listed in the attached exhibit.

8. Homeless Student(s) **None at this time.**
9. Division of Child Protection & Permanency (DCP&P) **None at this time.**
10. Fundraiser(s) **None at this time.**

11. School 1 – Author’s Visit

Approval requested for Marci Lamb-Chapman and Lindsay Croce to visit School One to read the children’s book they wrote. The title of the book is, “Sometimes Mommy is Anxious: A Little Book about Big Feelings”.

12. School 1 – Preschool Picnic

Approval requested for Ms. Murray, Preschool teacher, to have an end of the year picnic and t-shirt decorating activity for her students and parents on Friday, June 10, 2022 from 11:15 – 12:45 at the outside pavilion.

13. School 3 – Third Grade Spring Concert

Approval requested to host the Third Grade Spring Concert on Thursday, June 9th from 6:30 – 7:00 PM. The event will showcase both vocal and instrumental performances from the third grade students and will feature music from the Disney blockbuster Encanto!.

14. School 3 – Third Grade Spring Social

Approval requested for School 3 to have their Third Grade Spring Social on Friday, June 10, 2022 at 12:45 PM. This event is for students only and will be a Hawaiian Luau themed event. Students are permitted to dress in Hawaiian themed clothing.

15. School 3 – Third Grade Picnic

Approval requested for School 3 to have their Third Grade Picnic on Wednesday, June 15, 2022 at 12:45 PM. Students will have lunch outside.

16. School 3 – Third Grade Awards Ceremony

Approval requested for School 3 to have their Third Grade Awards Ceremony on Tuesday, June 14, 2022 at 9:45 AM. Two guests will be permitted per student and masks are required.

17. School 5 and 6 – 6th Grade Promotion Ceremony

Approval requested for Schools 5 and 6 to hold their 6th Grade Promotion Ceremonies on June 15, 2022 at 9:30 AM.

18. Out of District Students

Approve the following Out of District students to be applied to the 2022-2023 IDEA Grant, pending grant approval.

Account #20-254-100-500-000-00 – IDEA Basic

Account #20-255-100-500-000-00 – IDEA Pre-school

IDEA - BASIC			
Student #	School	Tuition	ESY
2900	HollyDell	\$ 86,346.00	\$ 16,309.80
2901	HollyDell	\$ 86,346.00	\$ 16,309.80
2902	HollyDell	\$ 86,346.00	\$ 16,309.80
2903	HollyDell	\$ 86,346.00	\$ 16,309.80
2904	HollyDell	\$ 86,346.00	\$ 16,309.80
2905	Durand	\$ 67,602.60	\$ 10,140.39
2906	Durand	\$ 67,602.60	\$ 10,140.39
2907	Durand	\$ 67,602.60	\$ 10,140.39
2908	Durand	\$ 67,602.60	\$ 10,140.39
2919	Larc School	\$ 50,965.20	\$ 8,494.20
2920	Larc School	\$ 50,965.20	\$ 8,494.20
2921	Larc School	\$ 50,965.20	\$ 8,494.20

IDEA – Pre-school			
2922	Larc School	\$50,965.20	\$8,494.20

19. Carl D. Perkins Grant

Approval to apply for the 2022-2023 Carl D. Perkins Grant in the total amount of \$80,005.00.

Federal Secondary Award: \$35,966.00

Federal Reserve Award: \$44,039.00

20. ESEA Grant

Approval to apply for the 2022-2023 ESEA grant in the amounts of:

- Title I: \$1,680,296
- Title II-A: \$254,883
- Title III - \$23,516
- Title IV-\$111,038

21. Educere

Approval requested for the Winslow Township School District to use the Educere Online Credit Recovery Summer School Program as a summer school provider. All associated costs will be paid directly to Educere by the students.

B. Principal's Update

1. Harassment, Intimidation & Bullying Report (May 16-31, 2022)
2. Suspension Report
3. Ethnicity Report
4. School Highlights

Exhibit X B: 1
None at this time.
None at this time.
None at this time.

On a motion made by _____, seconded by _____, approval of Superintendent's Report is granted.	
Exceptions: _____	
<i>Roll Call:</i>	
_____ Mr. Blake	_____ Ms. Nieves
_____ Ms. Dredden	_____ Mr. Shaw
_____ Ms. Martin	_____ Ms. Thomas
_____ Ms. Moore	_____ Ms. Peterson
	_____ Ms. Pitts

XI. BUSINESS ADMINISTRATOR/BOARD SECRETARY'S REPORT

A. REPORTS

None at this time.

B. THE BUSINESS ADMINISTRATOR/BOARD SECRETARY RECOMMENDS APPROVAL OF THE FOLLOWING ACTION ITEMS:

1. Line Item Transfers

Exhibit XI B: 1

Approve the Line Item Transfers, for the month of April 2022, in accordance with N.J.S.A. 18A:22-8, as per the attached exhibit.

2. Board Secretary's Report

Exhibit XI B: 2

Approve the Board Secretary's Reports in accordance with 18A:17-36 and 18A:17-9 for the month of April 2022. The Board Secretary certifies that no line item account has been over expended in violation of N.J.A.C. 6A:23A-16.10 (c) 3 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

3. Reconciliation Report

Exhibit XI B: 3

Approve the Reconciliation Reports in accordance with 18A:17-36 and 18A:17-9 for the month of April 2022. The Reconciliation Reports and Board Secretary's Reports are in agreement for the month of April 2022.

4. Board Secretary's Certification

The Board Secretary in accordance with N.J.A.C 6A:23A-16.10 (c) 2 certifies that there are no changes in anticipated revenue amounts or revenue sources.

5. Boards' Certification

Pursuant to N.J.A.C. 6A:23A-16.10 (c) 4, the Winslow Township Board of Education certifies after review of the Secretary's Monthly Financial Report (appropriations section) and upon consultation with the appropriate district officials, that to the best of the Boards' knowledge, no major account or fund has been over-expended in violation of N.J.A.C. 6A:23A-16.10 (b) and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

6. Bill List

Exhibit XI B: 6

- a. Approve the Vendor Bill List in the amount of \$1,699,816.38 as per the attached exhibit.
- b. Ratify the Manual Bill List in the amount of \$28,558.90 as per attached exhibit.

7. Payroll

Approve Payroll, for the month of May 2022, as listed below:

- May 13, 2022 - \$2,493,637.20
- May 27, 2022 - \$2,481,426.21

8. Disposal of School Property and Textbooks **None at this time**

9. Use of Facilities **None at this time.**

10. School Based Youth Programs at High School and Middle School

Approve to apply for the School Based Youth Programs at the High and Middle Schools for the 2022-2023 school year.

High School:	\$270,078.00
Middle School:	<u>\$180,000.00</u>
Total:	<u>\$450,078.00</u>

11. Request for Proposals 2022-2023 Temporary/Certified Substitute Teacher Services

Exhibit XI B: 11

a. Approve the record of the Request for Proposals for the 2022-2023 Temporary/Certified Substitute Teacher Services opened in public on Tuesday, May 17, 2022.

Service	EDUStaff, LLC	ESS Northeast, LLC	Kelly Education
Bill Rate Factor	29.00%	27.95%	29.00%
Certified Teacher	\$141.90	\$140.75	\$141.90
Certified Substitute	\$141.90	\$140.75	\$141.90
Certified Long-Term Teacher	\$161.25	\$159.94	\$161.25

b. Approve to appoint ESS Northeast, LLC to provide Temporary/Certified Substitute Teacher Services for 2022-2023 school year. Services are to be charged to 11-XXX-XXX-320 and 20-XXX-XXX-3XX.

I certify that there are sufficient funds available for the services awarded.

Tyra McCoy-Boyle

12. Purchases – State Contract Vendors

Approve the following purchases, in the following amounts, from the following approved State Contract Vendors:

Items charged to 11-000-270-615

Wolfington Body Co., Inc., NJ State Contract #A42076

Cover; Blade	Transportation	\$1,315.30
Sensors	Transportation	\$585.00
Injectors, Seals, Sensors	Transportation	\$3,891.42
Injectors, Sensors, Valves, Fittings	Transportation	\$4,875.63
Clamp; Gasket	Transportation	\$160.34
Actuator; IC Hiback	Transportation	\$737.70
Rotor; Starter; Battery	Transportation	\$681.82
Tubes; Door	Transportation	\$2,907.65

13. Purchases – HCESC Contract Vendor

Approve the following purchases, in the following amount from the following approved HCESC Contract vendor:

Items charged to 11-000-262-610

General Chemical and Supply HCESC-CAT 19-02

Supplies	District	\$21,581.90
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14. Renewal – Edvocate, Inc.

Approve a one-year renewal with Edvocate, Inc. for the 2022-2023 school year, to provide consulting/monitoring services for the District’s Custodial Facilities Services Program, at a total cost of \$30,252.00 Services are to be charged to 11-000-262-300.

15. Renewal – Maintenance and Repairs to District’s Large School Buses

Approve a one-year renewal with Wolfington Body Company, Inc. for the 2022-2023 school year, to provide Maintenance and Repairs to District’s Large School Buses. Terms and conditions will remain the same as Bid 2020-19 Maintenance and Repairs to District’s Large School Buses from the 2020-2021 school year and will be charged to account #11-000-270-420.

Name of Vendor	Hourly Repair Rate
Wolfington Body Company, Inc.	\$135.00

16. State Contract Vendors – 2021-2022 – Rescission

Approve the rescission of the following State Contract Vendors previously approved during July 1, 2021 to June 30, 2022. This State Contract bid has expired with the State.
Referenced State Contract Vendors.

Commodity/Service	Vendor	State Contract #	Contract Expiration Date
WIRELESS DEVICES AND SERVICES	VERIZON WIRELESS	A82583	05/31/2022
HEATING, VENTILATION AND AIR CONDITIONING REPAIR PARTS	JOHNSTONE SUPPLY	A41608	05/31/2022
HEATING, VENTILATION AND AIR CONDITIONING REPAIR PARTS	WALLACE SUPPLY CO, INC	A41610	05/31/2022
HEATING, VENTILATION AND AIR CONDITIONING REPAIR PARTS	WJC ELECTRONICS AND APPLIANCE	A41606	05/31/2022

17. State Contract Vendors – 2021-2022 & 2022-2023

RESOLUTION AUTHORIZING CONTRACTS WITH CERTAIN APPROVED STATE CONTRACT VENDORS FOR BOARDS OF EDUCATION PURSUANT TO N.J.S.A. 18:18A-10a

WHEREAS, the Winslow Township Board of Education, pursuant to N.J.S.A. 18A”18A-10a and N.J.A.C. 5:34-7.29 (c) may by resolution and without advertising for bids, purchase any goods or services under the State of New Jersey Cooperative Purchasing Program for any State contracts entered into on behalf of the State by the Division of Purchase and Property in the Department of the Treasury; and

WHEREAS, the Winslow Township Board of Education has the need on a timely basis to purchase goods or services utilizing State contracts; and

WHEREAS, the Winslow Township Board of Education, intends to enter into contracts with the attached Referenced State Contract Vendors through this resolution and properly executed contracts, which shall be subject to all the conditions applicable to the current State contracts; now, therefore, be it

RESOLVED, the Winslow Township Board of Education authorizes the Purchasing Agent to purchase certain goods or services from those approved New Jersey State Contract Vendors on the attached list for the 2021-2022 and 2022-2023 school years pursuant to all conditions of the individual State contracts; and be it further

RESOLVED, that the Winslow Township Board of Education Business Administrator/Board Secretary shall certify to the availability of sufficient funds prior to the expenditure of funds for such goods or services; and be it further

RESOLVED, that the duration of the contracts between the Winslow Township Board of education and the Referenced State Contract Vendors shall be July 1, 2021 to June 30, 2023.

Date Approved

Business Administrator/Board Secretary

Referenced State Contract Vendors

Commodity/Service	Vendor Name	State Contract Number
WIRELESS VOICE, DATA, AND ACCESSORIES	VERIZON WIRELESS	22-TELE-05441

18. Paul's Commodity Hauling, Inc.

Approve Paul's Commodity Hauling, Inc. to move State Commodities from Safeway Cold Storage, 215 Mill Road, Vineland, NJ to Winslow Township Schools for Sodexo Food Services from July 1, 2022 – June 30, 2023.

Note: To be paid by the Food Service Management Company.

19. Bid #2022-19 - IEP Direct

Bid #2022-19 – IEP Direct, was due to be received and opened on June 1, 2022. No responses were received. Services will be re-bid.

20. Bid #2022-20 - Genesis

Bid #2022-20 – Genesis, was due to be received and opened on June 1, 2022. No responses were received. Services will be re-bid.

21. Purchase – Educational Services Commission of New Jersey (ESCNJ)

Approve Commercial Interiors Direct, Inc., an approved ESCNJ vendor, to replace the carpet and flooring in 2 classrooms at School #3 in the amount of \$33,372.90. Bid #ESCNJ 19/20-05. Services are to be charged to account #11-000-261-420.

22. Bus Evacuation Drill Summaries – Spring 2021-2022

Exhibits XI B: 22

Approve the Transportation Department Bus Evacuation Drill Summaries for the Fall and Spring 2021-2022, per the attached exhibits.

23. Repair Conduit Pathway – State Contract Vendor

Exhibit XI B: 23

Approve New Jersey Business Systems, an approved state contract vendor, State Cabling Contract #T2989/88738, to repair conduit pathway and install single mode fiber between the Middle and High Schools per the attached proposal. The total costs of \$30,568.00 will be charged to 11-000-252-340.

On a motion made by _____, seconded by _____, approval of Board Secretary's Report is granted.	
Exceptions: _____	
<i>Roll Call:</i>	
_____ Mr. Blake	_____ Ms. Nieves
_____ Ms. Dredden	_____ Mr. Shaw
_____ Ms. Martin	_____ Ms. Thomas
_____ Ms. Moore	_____ Ms. Peterson
	_____ Ms. Pitts

XII. PERSONNEL

A. THE SUPERINTENDENT RECOMMENDS APPROVAL OF THE FOLLOWING ACTION ITEMS:

1. Leave of Absence Request

Approve the following Leave of Absence request pursuant to documents filed in the Office of Human Resources:

	Name	Type of Leave	From	To	Paid/Unpaid
A	W.R.	Medical	5/24/2022	6/30/2022	Paid

2. Resignations

Approve the following Resignations for the 2021/2022 school year:

	Name	Position	Location	Effective
A	Aktar, Alev	French Teacher	High School	6/30/2022
B	Barry, Mallory	Mathematics Teacher	High School	6/30/2022

3. 2022/2023 Staff Reassignment

Approve the following Staff Reassignment for the 2022/2023 school year, effective September 1, 2022:

		From		To	
	Name	Position	Location	Position	Location
A	Baldwin, Karley	Reading Dev. Teacher- GF	School No. 5	Grade 4 Teacher	School No. 5

4. 2022/2023 New Hires

Approve the following New Hires for the 2022/2023 school year:

	Name	Location	Position	Salary	Effective
A	Amadio, Meghan	Middle School/ High School	ESL Teacher	\$83,995.00	9/1/2022
B	Jarvela, Adam	High School	Music Teacher	\$76,095.00	9/1/2022

*Salary adjustment pending ratification of the WTEA contract

5. 2022 Summer Music Program Instructor

Approve the following 2022 Summer Music Program Instructor at the High School, effective July and August (11-401-100-100-401-08)

	Name	Position	Stipend	Step
A	Jarvela, Adam	Summer Band Instructor	\$5,129.00	1

*Stipend adjustment pending ratification of the WTEA contract

6. 2022/2023 Club/Activity Advisors

Approve the following 2022/2023 High School Club/Activity Advisors: (11-401-100-100-401-08)

	Name	Club/Activity	Stipend	Step
A	Jarvela, Adam	Jazz Band Director	\$2,912.00	1
B	Jarvela, Adam	Concert Band Director	\$4,934.00	1

*Stipend adjustment pending ratification of the WTEA contract

7. 2022 Summer Extended Learning Program

Approve to rescind the following 2022 Summer Extended Learning Program Staff member, at a rate of \$43.73 per hour, **on an as needed basis**. The program will be held July 5, 2022- August 5, 2022: (20-483-100-100-040-00 & 20-484-100-100-000-00)

	Name	Subject	Location
A	Graham, Elizabeth	Elementary	School No. 5 & 6

8. Central Office Administrators – Employment Contracts

Exhibit XII A: 8

Authorize the approval of the Employment Contracts for the Assistant Superintendent and the Business Administrator/Board Secretary for the 2022/2023 school year, with a 10-day option to amend. Contracts have been reviewed and approved by the Interim Executive County Superintendent.

<p>On a motion made by _____, seconded by _____, approval of Personnel Report is granted.</p> <p>Exceptions: _____</p> <p><i>Roll Call:</i></p> <table> <tr> <td>_____ Mr. Blake</td> <td>_____ Ms. Nieves</td> </tr> <tr> <td>_____ Ms. Dredden</td> <td>_____ Mr. Shaw</td> </tr> <tr> <td>_____ Ms. Martin</td> <td>_____ Ms. Thomas</td> </tr> <tr> <td>_____ Ms. Moore</td> <td>_____ Ms. Peterson</td> </tr> <tr> <td></td> <td>_____ Ms. Pitts</td> </tr> </table>	_____ Mr. Blake	_____ Ms. Nieves	_____ Ms. Dredden	_____ Mr. Shaw	_____ Ms. Martin	_____ Ms. Thomas	_____ Ms. Moore	_____ Ms. Peterson		_____ Ms. Pitts
_____ Mr. Blake	_____ Ms. Nieves									
_____ Ms. Dredden	_____ Mr. Shaw									
_____ Ms. Martin	_____ Ms. Thomas									
_____ Ms. Moore	_____ Ms. Peterson									
	_____ Ms. Pitts									

XIII. ADDENDUM

XIV. OPEN PUBLIC RECORDS ACT (OPRA) REQUEST

1. The Winslow Board of Education responded to the following OPRA Requests between May 20, 2022 and June 2, 2022:

Received	Requested by	Document Requested	Approved	Denied
1	Marsha Debow, Manager, Virtua Rehab School Services	Physical Therapy RFP Info – May 11, 2022 Occupational Therapy RFP Info – May 11, 2022 Speech Therapy RFP Info – May 11, 2022	1	
2	Jacqueline Sessa, Deltek	Deltek would like to request an electronic copy of the specifications or any other documents associated with this project. Project Title: Security Alarm Replacement at MS & HS. Bid Number: 2022-13 Posting date: 5/27/2022	1	

XV. OLD BUSINESS

XVI. NEW BUSINESS

XVII. INFORMATIONAL ITEMS

XVIII. PUBLIC COMMENTS (Time Limited)

The Winslow Township Board of Education highly values the input of citizens in making important decisions that affect the children of our community. We also believe in the rights of citizens to observe Board Meetings. To ensure that all of our citizens have the opportunity to attend School Board Meetings and offer comment, and to ensure that the Board can conduct the important business of the District, we ask that speakers follow the guidelines for making public comments.

Notation of Public Comments on Agenda Items – The Board President or Board Secretary will recognize those individuals in the audience who wish to make comment.

Please respect the following procedures:

1. All members of the public attending School Board Meetings must treat each other and the Board with respect.
2. State your full name and address.
3. Please limit your comments to **four minutes**.
4. Submit your questions to the Board of Education with your name, address and telephone number where you can be contacted. Your questions will be answered within a reasonable time.
5. Individuals offering citizen comment are not permitted to make personal attacks on any District employee, Board Member, other testifier or member of the public.

<p>On a motion made by _____, seconded by _____, approval of Public Comments is granted. Exceptions: _____ <i>Voice Vote:</i> _____</p>
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XIX. ADJOURNMENT OF PUBLIC COMMENTS

<p>On a motion made by _____, seconded by _____, approval to adjourn Public Comments is granted. Exceptions: _____ <i>Voice Vote:</i> _____</p>
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XX. EXECUTIVE SESSION

WHEREAS, the Open Public Meetings Act (N.J.S.A. 10:4-6 et seq.) requires all meetings of the Winslow Township Board of Education to be held in public, except as set forth in N.J.S.A. 10:4-12(b) which provides for nine (9) types of matters that may lawfully be discussed in "Executive Session," i.e. without the public being permitted to attend; and

WHEREAS, the Winslow Township Board of Education has determined that certain issues set forth below are permitted by N.J.S.A. 10:4-12(b) to be discussed without the public in attendance shall be discussed during an Executive Session to be held on June 8, 2022 at ___ p.m.; and

WHEREAS, the nine (9) exceptions to public meetings set forth in N.J.S.A. 10:4-12(b) are listed below, and the items to be privately discussed that fall within such exceptions shall be identified and written, and after each exception is a space where additional information that will disclose as much information about the discussion as possible without undermining the purpose of the exception as follows:

"(1) Any matter which, by express provision of Federal law, State statute or rule of court shall be rendered confidential or excluded from public discussion." The legal citation to the provision(s) at issue is: _____ and the nature of the matter, described as specifically as possible without undermining the need for confidentiality is _____;

"(2) Any matter in which the release of information would impair a right to receive funds from the federal government." The nature of the matter, described as specifically as possible without undermining the need for confidentiality is _____;

"(3) Any material the disclosure of which constitutes an unwarranted invasion of individual privacy such as any records, data, reports, recommendations, or other personal material of any educational, training, social service, medical, health, custodial, child protection, rehabilitation, legal defense, welfare, housing, relocation, insurance and similar program or institution operated by a public body pertaining to any specific individual admitted to or served by such institution or program, including but not limited to information relative to the individual's personal and family circumstances, and any material pertaining to admission, discharge, treatment, progress or condition of any individual, unless the individual concerned (or, in the case of a minor or incompetent, his guardian) shall request in writing that the same be disclosed publicly." The nature of the matter, described as specifically, as possible without undermining the need for confidentiality is _____;

"(4) Any collective bargaining agreement, or the terms and conditions of which are proposed for inclusion in any collective bargaining agreement, including the negotiation of terms and conditions with employees or representatives of employees of the public body" The collective bargaining contract(s) discussed are between the public body and _____;

"(5) Any matter involving the purchase lease or acquisition of real property with public funds, the setting of bank rates or investment of public funds where it could adversely affect the public interest if discussion of such matters were disclosed." The nature of the matter, described as specifically as possible without undermining the need for confidentiality is _____;

"(6) Any tactics and techniques utilized in protecting the safety and property of the public provided that their disclosure could impair such protection. Any investigations of violations or possible violations of the law." The nature of the matter, described as specifically as possible without undermining the need for confidentiality is _____;

"(7) Any pending or anticipated litigation or contract negotiation in which the public body is or may become a party. Any matters falling within the attorney-client privilege, to the extent that confidentiality is required in order for the attorney to exercise his ethical duties as a lawyer." The parties to and docket numbers of each item of litigation and/or the parties to each contract discussed are _____ and nature of the discussion, described as specifically as possible without undermining the need for confidentiality is _____;

“(8) Any matter involving the employment, appointment, termination of employment, terms and conditions of employment, evaluation of the performance, promotion or disciplining of any specific prospective public officer or employee or current public officer or employee employed or appointed by the public body, unless all individual employees or appointees whose rights could be adversely affected request in writing that such matter or matters be discussed at a public meeting.” The employee(s) and/or title(s) and nature of the discussion, described as specifically as possible without undermining the need for confidentiality are:

_____;

“(9) Any deliberation of a public body occurring after a public hearing that may result in the imposition of a specific civil penalty upon the responding party or the suspension or loss of a license or permit belonging to the responding party as a result of an act of omission for which the responding party bears responsibility.” The nature of the matter, described as specifically as possible without undermining the need for confidentiality is

_____;

WHEREAS, the length of the Executive Session is estimated to be _____ minutes after which the public meeting shall (circle one) reconvene and immediately adjourn or reconvene and proceed with business.

NOW, THEREFORE, BE IT RESOLVED that the Winslow Township Board of Education will go into Executive Session for only the above stated reasons.

BE IT FURTHER RESOLVED that the Board hereby declares that its discussion of the aforementioned subject(s) will be made public at a time when the need for confidentiality no longer exists, or the public’s interest in disclosure is greater than any privacy or governmental interest being protected from disclosure.

BE IT FURTHER RESOLVED that the Board Secretary/Board Solicitor, shall read aloud enough of this resolution so that members of the public in attendance can understand, as precisely as possible, the nature of the matters that will privately discussed.

BE IT FURTHER RESOLVED that the Board Secretary, on the next business day following this meeting, shall furnish a copy of this resolution to any member of the public who requests one at the fees allowed by N.J.S.A. 47:1A-1 et seq.

On a motion made by _____, seconded by _____, approval to move to Executive Session is granted at _____. Exceptions: _____	
<i>Roll Call:</i>	
_____ Mr. Blake	_____ Ms. Nieves
_____ Ms. Dredden	_____ Mr. Shaw
_____ Ms. Martin	_____ Ms. Thomas
_____ Ms. Moore	_____ Ms. Peterson
	_____ Ms. Pitts

XXI. ADJOURNMENT OF EXECUTIVE SESSION Time: _____

On a motion made by _____, seconded by _____, approval to adjourn Executive Session is granted. Exceptions: _____
<i>Voice Vote:</i> _____

XXII. ADJOURNMENT Time: _____

On a motion made by _____, seconded by _____, approval to adjourn Meeting is granted. Exceptions: _____
<i>Voice Vote:</i> _____