

**WINSLOW TOWNSHIP BOARD OF EDUCATION**  
**Regular Board of Education Meeting Agenda**  
**Winslow Township Middle School – Cafeteria**  
**Wednesday, October 12, 2022**  
**7:00 p.m.**

**I. PUBLIC NOTICE** of this meeting was given to all Board Members and Associates in a notice dated **08/25/2022**. Adequate and electronic notice of this Public Meeting has been provided specifying the time, place, and manner in which this meeting is being conducted. It was advertised in the Courier Post, posted in all schools, the Administration Office, the Municipal Building, the Library, Bud Duble Center, Edgewood Acres, Elm Town, and the Winslow Township Post Offices.

**II. MISSION STATEMENT**

The **Mission** of the Winslow Township School District, a large diverse and growing community, is to educate all students to become independent, life-long learners, critical thinkers and caring and confident members of their community. The district, in partnership with the community, and in a climate of cooperation and mutual respect, will provide an academic environment which values excellence and diversity, encourages students to strive for personal excellence, and assists them in acquiring the knowledge, skills and attitudes necessary to contribute positively to a rapidly changing world.

**III. ROLL CALL**

Larry Blake  
Lorraine Dredden  
Rita Martin  
Cynthia Moore  
Rebecca Nieves  
John Shaw, Jr.  
Kelly Thomas

Julie A. Peterson, Vice President  
Cheryl Pitts, President

H. Major Poteat, Ed.D., Superintendent  
Tyra McCoy-Boyle, Business Admin./Board Secretary  
Howard Long, Jr. Esq., Solicitor

**IV. PLEDGE OF ALLEGIANCE**

**V. 2022-2023 DISTRICT GOALS**

1. Student Achievement – Continue to implement best practices for delivering instruction to students utilizing all available and appropriate instructional models. This shall include:
  - a. Ensuring articulation at all grade levels throughout the district
  - b. Focus on innovative classroom instruction at all grade levels
  - c. Ensuring all students have equal access to equipment and resources needed to facilitate and promote student learning in any setting
  - d. Evaluation and updating all district programs, including athletics and extra-curricular activities
  - e. Accountability of all district staff
2. Continue to foster a safe and positive school environment that is conducive to teaching and learning:
  - a. Focus on building relationships among staff and families that will result in increased learning and more effective instruction
    1. Promote communication and feedback opportunities
  - b. Emphasis on collaboration with all district stakeholders
  - c. Promote an inclusive, diverse, and compassionate learning environment
3. Market our strengths and achievements to all stakeholders to increase capacity for greater parent/ caregiver/ community support:
  - a. Continue with our public relations/marketing plan
  - b. Continue to work with the various advisory committees in the district
  - c. Focus on refining our communication methods to better market our school district

**VI. AWARDS/PRESENTATIONS**

**VII. CORRESPONDENCE**

**VIII. MINUTES**

1. Approve the following Meeting Minutes of the Board of Education:

Regular Meeting	Wednesday, September 28, 2022	Open Session
Regular Meeting	Wednesday, September 28, 2022	Closed Session

On a motion made by _____, seconded by _____, approval of Minutes is granted.	
Exceptions: _____	
Roll Call:	
_____ Mr. Blake	_____ Ms. Nieves
_____ Ms. Dredden	_____ Mr. Shaw
_____ Ms. Martin	_____ Ms. Thomas
_____ Ms. Moore	_____ Ms. Peterson
	_____ Ms. Pitts

**IX. BOARD COMMITTEE REPORTS**

**X. SUPERINTENDENT’S REPORT**

**A. THE SUPERINTENDENT RECOMMENDS APPROVAL OF THE FOLLOWING ACTION ITEMS:**

1. First Reading of Board Policies & Regulations **None at this time.**
2. Second Reading & Adoption of Board Policies & Regulations **None at this time.**
3. Security/Fire Drill **None at this time.**
4. Professional Development/Workshops & Conferences **Exhibit X A: 4**  
 Approve Professional Development/Workshops & Conferences as listed in the attached exhibit.
5. Field Trip(s) **Exhibit X A: 5**  
 Approve Field Trips as listed in the attached exhibit.
6. Tuition Students **Exhibit X A: 6**  
 Approve Out of District Tuition Students for the 2022/2023 school year as listed in the attached exhibit.
7. Terminate Out-of-District Placement(s) **Exhibit X A: 7**  
 Approve to terminate out-of-district placements as listed in the attached exhibit.

8. Homeless Student(s) **Exhibit X A: 8**
9. Division of Child Protection & Permanency (DCP&P) **None at this time.**
10. Fundraiser(s) **Exhibit X A: 10**

Approve Fundraisers as listed below and in the attached exhibit:

School 1

- o Got Sneakers Sneaker Collection, (2022-2023 school year), H.S.A.
- o Winslow Wear, (2022-2023 school year), H.S.A.

School 3

- o Friendly's Dine Out Night, (11/16/22), P.T.O.

School 5

- o School Store, (2022-2023 school year), H.S.A.

School 6

- o Smencils Sale, (2022-2023 school year), H.S.A.
- o Miss Chocolate Fundraiser, (10/13-11/1/22), H.S.A.

Middle School

- o Wawa Hoagie Coupon Sale, (October 2022-November 2022), Renaissance
- o Toiletries Collection (March 2023), Renaissance
- o Gloves, Hats, Scarves Collection (November 2022), Renaissance

High School

- o Powderpuff Game Ticket Sales/Concessions, (November 15, 2022), Student Government Senate
- o Millers Haunted Walk Tickets, (10/1/22 – 10/30/22), Class of 2023
- o Chic Fil A Night, (12/1/22), Girls Track Team
- o T-Shirt Sales, (2022-2023 school year), Environmental Club
- o Powderpuff Game Concessions, (11/15/22), Class of 2023
- o Got Sneakers, (10/3/22-10/31/22), Girls Track
- o Fan Cloth, (11/28/22-12/2/22), Girls Track

11. School 1 - School Violence Week

Approval requested for students to participate in educational activities during School Violence Awareness Week (10/17-10/21/22.)

12. School 1 – Red Ribbon Week

Approval requested for students to participate in different theme days during Red Ribbon Week (10/24-10/29/22).

13. School 1 – Trunk or Treat

Approval requested for School 1 to have a Trunk or Treat event on Friday, October 28, 2022 with a rain date of Monday, October 31, 2022 from 5:30-7:00 PM. Families and staff will decorate their cars and hand out candy to students and their siblings. There will be a contest for the best decorated car, with a prize, compliments of the School 1 H.S.A.

14. School 2 – Concert Dates

Approval requested for School 2 to hold concerts on the following dates and times:

- 3<sup>rd</sup> Grade Winter Concert: December 22, 2022, 6:30-7:30 PM
- 2<sup>nd</sup> Grade Spring Concert: May 4, 2023, 6:30-7:30 PM

15. School 2 – Phanatic About Reading Program

Approval requested for School 2 to participate in the Phanatic About Reading Program. The program is a free, incentive-based program that encourages students in grades PK-8 to read or be read to a minimum of 15 minutes a day to improve their literacy skills. Additionally, the most improved and most outstanding readers in the program are recognized during Phanatic About Reading Night prior to a Phillies game at Citizens Bank Park. Participating students are also given completion certificates and a ticket incentive at the end of the school year. Upon registration, teachers will receive a bookmark for all students, a book and poster for each classroom, reading logs, and PDF copies of books for the Phanatic's children's book series.

16. School 2 – Vocabulary Parade

Approval requested for School 2 to participate in a Vocabulary Parade on October 31, 2022 (rain date November 1, 2022) at 10:00 AM. Students will have the opportunity to participate in this dress up event which focuses on vocabulary words to describe their costume choice. Parents are welcome to be spectators at the event.

17. School 3 – Food Drive

Approval requested for School 3 to participate in a food drive from November 1 – November 17, 2022 in collaboration with the Sicklerville United Methodist Church. The church will be picking up the donations on Friday, November 18, 2022.

18. School 3 – 2022/2023 Activities

Approve the following activities to be held at Winslow Township School 3 during the 2022/2023 school year:

- Family Book Fair Night, 10/12/23 from 6:30-8:00 PM
- Autumn Pumpkin Patch: 10/20/22 with a rain date of 10/21/22 at 1:30 PM.
- Trunk or Treat: Friday 10/21/2022 from 6:30-8:00 PM in the parking lot.
- Harvest Parade: Monday 10/31/22 at 10:00 AM
- Holiday Shoppe: 12/12/22 – 12/16/22 in the School 3 library
- Family Game Night: Friday 1/27/22 from 6:30-8:00 PM in the all-purpose room.
- Book Fair: 2/27/22 – 3/3/23
- Kids Heart Challenge Assembly: 2/27/23 from 9:30-10:30 AM
- Family Book Fair Night: 3/1/23 from 6:30-8:30 PM
- Family Fun Night: 3/30/23 from 6:30 – 8:00 PM
- Teacher Appreciation Week: 5/1/23 – 5/6/23
- Breakfast with Wonder Woman: Friday 5/12/23 from 8:00-8:55 AM in the all-purpose room.
- BOGO Book Fair: 5/5/23 – 5/19/23 from 9:30-3:30 in the library
- Book Fair Family Night, 5/18/23 from 6:30-8:30 PM
- Field Day: 6/1/23 with a rain date of 6/2/23
- Ice Cream Social: 6/2/23 in the all-purpose room from 6:00-8:30 PM
- Breakfast with Superheroes: Friday 6/9/23 from 6:00 – 8:30 PM
- Third Grade Dance: 6/7/22 at 12:45 PM

19. School 4 – Pajama Day Event

Approval requested for School 4 to participate in “Say Yay to Pajama Day” on December 2, 2022, to support children who rely on Children’s Hospitals for care, cures, and hope. Parents are asked to make a small donation if their child is participating. All donations will be collected by the School 4 H.S.A. and then forwarded to Children’s Hospital.

20. School 4 – Family Literacy Night

Approval requested for School 4 to host a Family Literacy Night on November 16, 2022 from 6:30-8:00 PM, during American Education Week. The highlight of the evening will be the grand opening of the new Literacy Center.

21. School 5 – People’s Choice

Approval requested for School 5 to host their People’s Choice event on May 22, 2023 at 6:30 PM in the cafeteria.

22. Middle School – National Junior Honor Society Induction

Approval requested for Winslow Township Middle School to hold the induction ceremony for the National Junior Honor Society on Tuesday, May 9, 2023 from 6:30 to 8:30 PM in the Middle School cafeteria. The ceremony will include all National Junior Honor Society members and their parents.

23. Middle School – Community Night

Approval requested for Winslow Township Middle School to hold a parent/community night on Thursday, May 11, 2023 from 6:00 to 8:00 PM. Throughout the evening there will be performances by the band, orchestra and chorus.

24. Middle School – Book Fair

Approval requested for Winslow Township Middle School to host a Scholastic Book Fair from October 24-October 28, 2022. Funds will be issued in Scholastic Dollars which will be used to purchase items for the Middle School through the Scholastic Dollars catalog.

25. Middle School – Conflict Resolution Presentation

Approval requested for the Eagles Nest School Based Program to have the Hispanic Family Center of Southern New Jersey provide a virtual conflict-resolution presentation via Zoom for 7<sup>th</sup> and 8<sup>th</sup> grade students on Thursday, October 20, 2022. The workshop will focus on conflict resolution, personal management, and increasing self-esteem. The event is provided free of charge by the Hispanic Family Center of Southern NJ.

26. High School – Powder-Puff Game

Approval requested for Winslow High School to host the annual Powder Puff game on November 15, 2022 from 2:00 – 4:00 PM. Parents will be able to purchase tickets at the gate and will be directed to sit away from students during the game.

28. High School – Career and Trade Expo

Approval requested for Eagles Landing to sponsor the 14<sup>th</sup> Annual Career and Trade Expo on October 28, 2022 from 8:00 – 10:00 AM. The Expo will be for Juniors and Seniors who register to attend the event. Over 50 vendors comprised of colleges, local businesses, community service providers, trade schools, and local trade unions will be available for the students. Estimated costs will be approximately \$300.00 and will be paid out of the Youth Based Services Grant funds, Account numbers: 20-291-200-600-000-00 and 20-291-200-300-000-00.

28. High School – Military Visit

Approval requested for Winslow High School to have the military come in and speak with students during their lunch periods.

29. Tutoring Program

Approval requested to operate a Career and Technical Education (CTE) tutoring program for the 2022-2023 school year. The program will run from October 2022 through May 2023. Operation of the program will take place at the high school. Cost of the program to be paid from the Carl D. Perkins Grant, account #20-376-100-100-000-00.

30. Virtual Assembly

Approval requested for Winceyco to provide a virtual assembly for Winslow Township School 3 on October 19, 2022 and a virtual assembly for Winslow Township Middle School of October 27, 2022, entitled “Anti-Bullying Discovery Through Music”. Cost of \$900 for School 3 and \$1,000 for the Middle School for a total cost of \$1,900 to be paid out of the 2022-2023 ESSA Grant – Title IV: Account #20-286-200-500-000-00.

31. After School Tutoring Program

Approval requested to operate an After School Tutoring Program during the 2022-2023 school year for Winslow Middle School and Winslow High School students. Sessions will run Monday through Thursday from October 17, 2022 through May 25, 2023. Costs to be paid through the ESSA Grants Title I (acct. #20-232-100-100) and Title III (acct. #20-243-100-100).

32. School 1 – Vocabulary Parade

Approval requested for School 1 to have its annual Harvest Vocabulary Day Parade on Friday, October 28, 2022 at 2:00 PM. Parents and visitors are welcome to come. In the event of rain, the parade will be held in the hallways, with no outside visitors.

**B. Principal’s Update**

- 1. Harassment, Intimidation & Bullying Report (Sept. 2022)
- 2. Suspension Report
- 3. Ethnicity Report
- 4. School Highlights

**Exhibit X B: 1  
None at this time.  
None at this time.  
None at this time.**

On a motion made by _____, seconded by _____, approval of Superintendent’s Report is granted.	
Exceptions: _____	
Roll Call:	
_____ Mr. Blake	_____ Ms. Nieves
_____ Ms. Dredden	_____ Mr. Shaw
_____ Ms. Martin	_____ Ms. Thomas
_____ Ms. Moore	_____ Ms. Peterson
	_____ Ms. Pitts

**XI. BUSINESS ADMINISTRATOR/BOARD SECRETARY’S REPORT**

**A. REPORTS**

**None at this time.**

**B. THE BUSINESS ADMINISTRATOR/BOARD SECRETARY RECOMMENDS APPROVAL OF THE FOLLOWING ACTION ITEMS:**

- 1. Line-Item Transfers **None at this time.**
- 2. Board Secretary’s Report **None at this time.**
- 3. Reconciliation Report **None at this time.**
- 4. Board Secretary’s Certification **None at this time.**
- 5. Boards’ Certification **None at this time.**

6. Bill List **Exhibit XI B: 6**

- a. Approve the Vendor Bill List in the amount of \$1,848,179.24 as per the attached exhibit.
- b. Ratify the Manual Bill List in the amount of \$135.27 as per attached exhibit.

7. Payroll

Approve Payroll, for the month of September 2022, as listed below:

- o September 15, 2022 \$2,464,065.75
- o September 30, 2022 \$2,455,441.42

8. Disposal of School Property and Textbooks **Exhibit XI B: 8**

Approve the Disposal of School Property per the attached exhibits.

Location	Department	Description
High School	Business Ed.	(1) student computer desk, 4 years old, desk legs broken
Middle School	Athletics	(16) soccer balls, 5+ years old, damaged, won't hold air (2) equipment bags, 5+ years old, torn, damaged
School 1	Tech	(9) Title III Samsung Chromebooks, 10 years old, outdated/broken (9) Title 1 iPad 2012-2013, 10 years, outdated/broken



9. Use of Facilities

Approve, authorize and ratify the following Use of Facilities as listed below:

School	Organization	Dates	Day/Time	Room	Fee
High School	Class of 2018	October 6, 2022	Thursday 8:00 p.m. – 10:00 p.m.	Football Field	-0-

10. Professional Development

Approve Ms. Tyra McCoy-Boyle, Business Administrator / Board Secretary, and Ms. Regina Chico, Assistant Business Administrator, to attend the NJASBO workshop “Fiscal Procurement and ESSER Funds Monitoring Findings” on November 15, 2022 from 9:00 a.m. to 12:00 p.m. The workshop will be held in person in Mt. Laurel, NJ. The cost to the District is \$125 per person.

11. Professional Development

Approve Ms. Sandy Pinnock, Facilities Director to attend the NJASBO workshop “School Security: Threat Assessment and Disaster Preparedness” on October 18, 2022 from 9:00 a.m. to 12:00 p.m. The workshop will be held in person in Mt. Laurel, NJ. The cost to the District is \$175 per person.

12. Purchases – HCESC Contract Vendor

Approve the following purchases, in the following amounts from the following approved HCESC Contract vendor:

**Items charged to 11-000-261-420**

McCloskey Mechanical Contractors, Inc. – HCESC-SER-21A

Parts Supply School 4 RTU Maint/Oper \$5,139.86

McCloskey Mechanical Contractors, Inc. - HCESC-SER-21A

Replacement of Mini Split Unit Maint/Oper #4 \$11,097.40

13. Purchases – Educational Services Commission of New Jersey (ESCNJ)

Approve the following purchases, in the following amounts from the following approved Educational Services Commission of New Jersey (ESCNJ) vendors:

**Items charged to 11-000-270-615**

Wolfington Body Co. Inc. – ESCNJ #21/22-23 #14

Transportation  
Supplies \$8,062.83

Wolfington Body Co. Inc. – ESCNJ #21/22-23 #14

Transportation  
Seatbelts Supplies \$1,569.50

**Items charged to 11-000-270-420**

Wolfington Body Co. Inc. – ESCNJ #21/22-23 #14

Transportation  
Seatbelts Supplies \$7,864.00

14. Purchases – Ed Data Vendors

Approve the following purchases, in the following amounts from the following approved Ed Data vendor:

**Items charged to 11-000-261-420**

Northeast Plumbing Services, LLC. – Ed Data #10881

Water main break repair	Maint/Oper	\$5,905.00
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**Items charged to 11-000-262-610**

Pioneer Manufacturing Company – Ed Data #11056

Field Paint	Maint/Oper	\$7,182.00
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15. Purchases – State Contract Vendors

Approve the following purchases, in the following amounts from the following approved State Contract Vendors:

**Items charged to 11-000-261-420**

W. W. Grainger Inc. – State Contract #19-Fleet-00566

Maintenance Supplies	Maint/Oper	\$6,791.31
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**Items charged to 11-000-262-610**

W. W. Grainger Inc. – State Contract #19-Fleet-00566

District Maintenance Supplies	Maint/Oper	\$5,901.32
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16. Parental Transportation Contract

Approve, authorize and ratify the Parental Transportation Contract for Ms. Kierra Taylor to transport her child at a rate of \$90.00/day in accordance with the term as follows:

September 1, 2022 – June 30, 2023

The parent/legal guardian will provide to the Board Secretary evidence of a valid Driver's license, a valid vehicle registration and display a current inspection sticker on the windshield. In addition, the parent/legal guardian shall furnish automobile liability insurance not less than \$1,000,000 single limit coverage per occurrence.

17. New Jersey School Boards Association – Professional Development Professional Development/Board Members

**WHEREAS**, The Winslow Township Board of Education is required pursuant to N.J.S.A. 18A:11-12 to adopt policy and approve travel expenditures by district employees and board members using local, State, or Federal funds to ensure that travel is educationally necessary and fiscally prudent; and

**WHEREAS**, The Board of Education has determined that the training and informational programs sponsored by NJSBA and set forth below are directly related to and within the scope of board members’ duties; and,

**WHEREAS**, The Board of Education has determined that the training and informational programs sponsored by NJSBA and set forth below are directly related to and within the scope of the listed job title’s current responsibilities and the board’s professional development plan; and,

**WHEREAS**, The Board of Education has determined that participation in the NJSBA training and informational programs require school district travel expenditures and that this travel is critical to the instructional needs of the district and/or furthers the efficient operation of the district; and,

**WHEREAS**, The Board of Education has determined that the school district travel expenditures to NJSBA programs are in compliance with State travel guidelines as established by the Department of the Treasury and within the guidelines established by the federal Office of Management and Budget; except as superseded by conflicting provision of Title 18A of the New Jersey Statutes; and,

**WHEREAS**, The Board of Education finds that a mileage reimbursement rate equal to that of the federal Internal Revenue Service mileage reimbursement rate of \$.47 per mile is a reasonable rate; and,

**WHEREAS**, The Board of Education has determined that participation in the NJSBA training and informational programs are in compliance with the district policy on travel; therefore be it

**RESOLVED**, That the Board of Education hereby approves the attendance of the listed number of school board members and district employees at the listed NJSBA training and informational programs, and the costs of attendance including all registration fees, and statutorily authorized travel expenditures, provided that such expenditures are within the annual maximum travel expenditure amount; and, be it further

**RESOLVED**, That the Winslow Township Board of Education authorizes in advance, as required by statute, attendance at ***the following NJSBA training program and informational event:***

<u>Board Member Name</u>	<u>Program Name</u>	<u>Date</u>	<u>Event Cost</u>
Cheryl Pitts Julie Peterson	Camden/Gloucester County Hybrid Meeting	October 18, 2022	N/A
Sheresa Clement	NJ School Boards Association Workshop 2022	October 24-26, 2022	\$2,200.00 (up to 25 members)

18. State Contract Vendors – 2022-2023

**RESOLUTION AUTHORIZING CONTRACTS WITH CERTAIN APPROVED STATE CONTRACT VENDORS FOR BOARDS OF EDUCATION PURSUANT TO N.J.S.A. 18:18A-10a**

**WHEREAS**, the Winslow Township Board of Education, pursuant to N.J.S.A. 18A”18A-10a and N.J.A.C. 5:34-7.29 (c) may by resolution and without advertising for bids, purchase any goods or services under the State of New Jersey Cooperative Purchasing Program for any State contracts entered into on behalf of the State by the Division of Purchase and Property in the Department of the Treasury; and

**WHEREAS**, the Winslow Township Board of Education has the need on a timely basis to purchase goods or services utilizing State contracts; and

**WHEREAS**, the Winslow Township Board of Education, intends to enter into contracts with the attached Referenced State Contract Vendors through this resolution and properly executed contracts, which shall be subject to all the conditions applicable to the current State contracts; now, therefore, be it

**RESOLVED**, the Winslow Township Board of Education authorizes the Purchasing Agent to purchase certain goods or services from those approved New Jersey State Contract Vendors on the attached list for the 2022-2023 school year pursuant to all conditions of the individual State contracts; and be it further

**RESOLVED**, that the Winslow Township Board of Education Business Administrator/Board Secretary shall certify to the availability of sufficient funds prior to the expenditure of funds for such goods or services; and be it further

**RESOLVED**, that the duration of the contracts between the Winslow Township Board of education and the Referenced State Contract Vendors shall be July 1, 2022 to June 30, 2023.

\_\_\_\_\_  
Date Approved

\_\_\_\_\_  
Business Administrator/Board Secretary

**Referenced State Contract Vendors**

Commodity/Service	Vendor Name	State Contract Number
LIBRARY & SCHOOL SUPPLIES	BECKERS SCHOOL SUPPLIES	17-FOOD-00249
LIBRARY & SCHOOL SUPPLIES	BLICK ART MATERIALS LLC	17-FOOD-00254
LIBRARY & SCHOOL SUPPLIES	BMI EDUCATIONAL SERVICES INC	17-FOOD-00260
LIBRARY & SCHOOL SUPPLIES	CASCADE SCHOOL SUPPLIES, INC	17-FOOD-00243
LIBRARY & SCHOOL SUPPLIES	DEMCO INC	17-FOOD-00246
LIBRARY & SCHOOL SUPPLIES	KURTZ BROTHERS	17-FOOD-00247
LIBRARY & SCHOOL SUPPLIES	LAKESHORE LEARNING MATERIALS LLC	17-FOOD-00250
LIBRARY & SCHOOL SUPPLIES	PAPER CLIPS INC	17-FOOD-00259
LIBRARY & SCHOOL SUPPLIES	SCHOOL SPECIALTY LLC	22-FOOD-06175
LIBRARY & SCHOOL SUPPLIES	STEPS TO LITERACY LLC.	17-FOOD-00245
LIBRARY & SCHOOL SUPPLIES	S&S WORLDWIDE	17-FOOD-00253
LIBRARY & SCHOOL SUPPLIES	THE LIBRARY STORE INC	17-FOOD-00264
LIBRARY & SCHOOL SUPPLIES	BLUMM USA, INC (Troxell Communications Inc)	17-FOOD-00244
LIBRARY & SCHOOL SUPPLIES	UNITED SUPPLY CORP	17-FOOD-00262
LIBRARY & SCHOOL SUPPLIES	KEYBOARD CONSULTANTS	17-FOOD-00266
LIBRARY & SCHOOL SUPPLIES	KAPLAN EARLY LEARNING COMPANY	17-FOOD-00248

19. New Jersey School Boards Association – Professional Development Professional Development/Board Members

**WHEREAS**, The Winslow Township Board of Education is required pursuant to N.J.S.A. 18A:11-12 to adopt policy and approve travel expenditures by district employees and board members using local, State, or Federal funds to ensure that travel is educationally necessary and fiscally prudent; and

**WHEREAS**, The Board of Education has determined that the training and informational programs sponsored by NJSBA and set forth below are directly related to and within the scope of board members’ duties; and,

**WHEREAS**, The Board of Education has determined that the training and informational programs sponsored by NJSBA and set forth below are directly related to and within the scope of the listed job title’s current responsibilities and the board’s professional development plan; and,

**WHEREAS**, The Board of Education has determined that participation in the NJSBA training and informational programs requires school district travel expenditures and that this travel is critical to the instructional needs of the district and/or furthers the efficient operation of the district; and,

**WHEREAS**, The Board of Education has determined that the school district travel expenditures to NJSBA programs are in compliance with State travel guidelines as established by the Department of the Treasury and within the guidelines established by the federal Office of Management and Budget; except as superseded by conflicting provision of Title 18A of the New Jersey Statutes and has been approved in advance by the Superintendent of Schools; and,

**WHEREAS**, The Board of Education finds that a mileage reimbursement rate equal to that of the federal Internal Revenue Service mileage reimbursement rate of \$.47 per mile is a reasonable rate; and,

**WHEREAS**, The Board of Education has determined that participation in the NJSBA training and informational programs are in compliance with the district policy on travel; therefore be it

**RESOLVED**, That the Board of Education hereby ratifies, *nun pro tunc*, the attendance of the listed number of school board members and district employees at the listed NJSBA training and informational programs, and the costs of attendance including all registration fees, and statutorily authorized travel expenditures, provided that such expenditures are within the annual maximum travel expenditure amount; and, be it further

**RESOLVED**, That the Winslow Township Board of Education, acknowledges that the Superintendent of Schools has approved the attendance of the below listed Board Members in advance thereof, which shall be subsequently ratified and authorized at the next regular or special meeting, as required by statute, for the attendance at ***the following NJSBA training program and informational event:***

<u>Board Member Name</u>	<u>Program Name</u>	<u>Date</u>	<u>Event Cost</u>
Rebecca Nieves	Addressing the Teacher Shortage: New Jersey’s Grow Your Own Program	October 5, 2022	N/A

20. RFP 2022-09 - Nursing Services- Correction to the June 29, 2022 Award of Nursing Services

- a. Requests for Proposals (RFP) were received and read in the Board Office on May 10, 2022 for Nursing Services. The following vendors responded:

Vendor Name	Hourly Rate	Minimum Amount of Service
BAYADA Home Health Care, Inc.	RN - \$60.00 LPN - \$50.00	As needed
Maxim Healthcare Services	RN - 72.00 LPN - \$60.00	40 hours per week
Homecare Therapies, LLC	RN Health Office \$60/hr., RN 1:1 Skilled Nursing \$64/hr., RN 1:1 Specialty \$70/hr., LPN 1:1 Skilled Nursing \$54/hr., Transportation \$85. 2 hr. min.	As many as needed
Medical Staffing Services	None provided	None provided

- b. Approve to correct the June 29, 2022 award for Nursing Services for the 2022-2023 school year to Bayada Home Healthcare from \$66.00 RN hourly rate to \$60.00 RN hourly rate. Services are to be charged to 11-000-217-320 and 20-509-200-320, the Nonpublic Nursing Grant and further acknowledge the following statement:

I certify that there are sufficient funds available to award the items listed in this bid.

\_\_\_\_\_  
Tyra McCoy-Boyle

21. Cancellation of Prior Receivable Balances – Food Service Fund

Approve to cancel the June 30, 2022 outstanding account receivable balances in the food service fund for inactive accounts in the amount of \$12,879.27. Balances are two-years old and students are no longer enrolled in the school district.

<p><b>On a motion made by _____, seconded by _____, approval of Board Secretary's Report is granted.</b></p> <p>Exceptions: _____</p> <p><i>Roll Call:</i></p> <p>_____ Mr. Blake _____ Ms. Dredden _____ Ms. Martin _____ Ms. Moore</p> <p>_____ Ms. Nieves _____ Mr. Shaw _____ Ms. Thomas _____ Ms. Peterson _____ Ms. Pitts</p>	
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**XII. PERSONNEL**

**A. THE SUPERINTENDENT RECOMMENDS APPROVAL OF THE FOLLOWING ACTION ITEMS:**

1. 2022/2023 New Hires

Approve the following New Hires for the 2022/2023 school year:

	<b>Name</b>	<b>Location</b>	<b>Position</b>	<b>Salary</b>	<b>Effective</b>
A	Olson, Courtney	High School	Special Education Teacher	\$70,359.00 (pro-rated) BA, Step 10	10/16/2022
B	Rowe, Emily	School No. 1	Preschool Teacher	\$58,670.00 (pro-rated) MA, Step 2	10/16/2022
C	Sheehy, Alyssa	School No. 4	Preschool Teacher	\$55,970.00 (pro-rated) BA, Step 1	10/16/2022

\*Salary adjustment pending ratification of the WTEA contract

2. Retirements

Approve the following Retirement for the 2022/2023 school year:

	<b>Name</b>	<b>Location</b>	<b>Position</b>	<b>Effective</b>
A	Christy, Patricia	High School	Secretary	1/1/2023

3. Leave of Absence Requests

Approve the following Leave of Absence requests pursuant to documents filed in the Office of Human Resources:

	<b>Name</b>	<b>Type of Leave</b>	<b>From</b>	<b>To</b>	<b>Paid/Unpaid</b>
A	E.A.	FMLA	10/17/2022	12/31/2022	Unpaid
B	B.C.	FMLA *Extended Dates	10/4/2022	10/24/2022	Unpaid
C	K.D.	FMLA *Extended Dates	10/1/2022	10/31/2022	Unpaid
D	J.F.	Maternity	1/30/2023 4/1/2023	3/31/2023 6/30/2023	Paid Unpaid
E	P.J.	FMLA *Intermittent	9/30/2022	9/29/2023	Unpaid

4. 2022/2023 Home Instruction Tutors

Approve the following Home Instruction Tutors for the 2022/2023 school year, on an as needed basis, at a rate of \$43.73 per hour:

(11-150-100-101-000-98 & 11-219-100-101-000-98)

	Name	Subject Area
A	Hairston, Michelle	Elementary/Social Studies (5-8)/English (5-8)
B	Manoussakis, Lily	English
C	Wardyn, Stacie	Special Education

\*Hourly rate adjustment pending ratification of the WTEA contract

5. 2022/2023 Afterschool Tutors

Approve the following 2022/2023 Afterschool Tutors, at a rate of \$43.73 per hour, **on an as needed basis**: (20-232-100-100-020, 20-243-100-100-000, 20-376-100-100-000-00)

	Name	Location
A	Hairston, Michelle	Middle School
B	Martin, Gregg	Middle School
A	Bobo, Ethan	High School
B	Bracy, LySandra	High School
C	Diggs, Carmen	High School
D	Manoussakis, Lily	High School
E	Paparo, Lisa	High School
F	Robinson-Taylor, Kimberly	High School
G	Wardyn, Stacie	High School
H	Williams, Tony	High School

\*Hourly rate adjustment pending ratification of the WTEA contract

6. 2022/2023 Volunteers

Approve the following 2022/2023 Middle School Volunteers:

	Name	Activity/Sport
A	Knight-Foster, Advia	Mentoring Program- Association of Black Women Lawyers
B	McCoy, Vera	Mentoring Program- Association of Black Women Lawyers
C	Perry-Thompson, Michelle	Mentoring Program- Association of Black Women Lawyers
D	Sheppard, Allison	Mentoring Program- Association of Black Women Lawyers

<p><b>On a motion made by _____, seconded by _____, approval of Personnel Report is granted.</b></p> <p><b>Exceptions:</b> _____</p> <p><i>Roll Call:</i></p> <table style="width: 100%; border: none;"> <tr> <td style="width: 50%;">_____ Mr. Blake</td> <td style="width: 50%;">_____ Ms. Nieves</td> </tr> <tr> <td>_____ Ms. Dredden</td> <td>_____ Mr. Shaw</td> </tr> <tr> <td>_____ Ms. Martin</td> <td>_____ Ms. Thomas</td> </tr> <tr> <td>_____ Ms. Moore</td> <td>_____ Ms. Peterson</td> </tr> <tr> <td></td> <td>_____ Ms. Pitts</td> </tr> </table>		_____ Mr. Blake	_____ Ms. Nieves	_____ Ms. Dredden	_____ Mr. Shaw	_____ Ms. Martin	_____ Ms. Thomas	_____ Ms. Moore	_____ Ms. Peterson		_____ Ms. Pitts
_____ Mr. Blake	_____ Ms. Nieves										
_____ Ms. Dredden	_____ Mr. Shaw										
_____ Ms. Martin	_____ Ms. Thomas										
_____ Ms. Moore	_____ Ms. Peterson										
	_____ Ms. Pitts										



**XIII. ADDENDUM**

**XIV. OPEN PUBLIC RECORDS ACT (OPRA) REQUEST**

1. The Winslow Board of Education responded to the following OPRA Request between September 23, 2022 and October 6, 2022:

Received	Requested by	Document Requested	Approved	Denied
1	Patricia Manarin, Deltek, Inc.	An electronic copy of the specifications or any other documents associated with this project:  Project Title: Professional Development Workshops – Various Topics Bid Number: 2023-08 Posting Date: 9/30/2022	✓  RFP 2023-08	
2	Patricia Manarin, Deltek, Inc.	An electronic copy of the specifications or any other documents associated with this project:  Project Title: Secondary Nursing Services Bid Number: 2023-07 Posting Date: 10/4/2022	✓  RFP 2023-07	

**XV. OLD BUSINESS**

**XVI. NEW BUSINESS**

**XVII. INFORMATIONAL ITEMS**

**XVIII. PUBLIC COMMENTS (Time Limited)**

The Winslow Township Board of Education highly values the input of citizens in making important decisions that affect the children of our community. We also believe in the rights of citizens to observe Board Meetings. To ensure that all of our citizens have the opportunity to attend School Board Meetings and offer comment, and to ensure that the Board can conduct the important business of the District, we ask that speakers follow the guidelines for making public comments.

**Notation of Public Comments on Agenda Items** – The Board President or Board Secretary will recognize those individuals in the audience who wish to make comment.

**Please respect the following procedures:**

1. All members of the public attending School Board Meetings must treat each other and the Board with respect.
2. State your full name and address.
3. Please limit your comments to **four minutes**.
4. Submit your questions to the Board of Education with your name, address and telephone number where you can be contacted. Your questions will be answered within a reasonable time.
5. Individuals offering citizen comment are not permitted to make personal attacks on any District employee, Board Member, other testifier or member of the public.

<p>On a motion made by _____, seconded by _____, approval of Public Comments is granted.                  Exceptions: _____                  Voice Vote: _____</p>
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**XIX. ADJOURNMENT OF PUBLIC COMMENTS**

On a motion made by \_\_\_\_\_, seconded by \_\_\_\_\_, approval to adjourn Public Comments is granted.  
Exceptions: \_\_\_\_\_  
Voice Vote: \_\_\_\_\_

**XX. EXECUTIVE SESSION**

**WHEREAS**, the Open Public Meetings Act (N.J.S.A. 10:4-6 et seq.) requires all meetings of the Winslow Township Board of Education to be held in public, except as set forth in N.J.S.A. 10:4-12(b) which provides for nine (9) types of matters that may lawfully be discussed in "Executive Session," i.e. without the public being permitted to attend; and

**WHEREAS**, the Winslow Township Board of Education has determined that certain issues set forth below are permitted by N.J.S.A. 10:4-12(b) to be discussed without the public in attendance shall be discussed during an Executive Session to be held on October 12, 2022 at \_\_\_ p.m.; and

**WHEREAS**, the nine (9) exceptions to public meetings set forth in N.J.S.A. 10:4-12(b) are listed below, and the items to be privately discussed that fall within such exceptions shall be identified and written, and after each exception is a space where additional information that will disclose as much information about the discussion as possible without undermining the purpose of the exception as follows:

"(1) Any matter which, by express provision of Federal law, State statute or rule of court shall be rendered confidential or excluded from public discussion." The legal citation to the provision(s) at issue is: \_\_\_\_\_ and the nature of the matter, described as specifically as possible without undermining the need for confidentiality is \_\_\_\_\_;

"(2) Any matter in which the release of information would impair a right to receive funds from the federal government." The nature of the matter, described as specifically as possible without undermining the need for confidentiality is \_\_\_\_\_;

"(3) Any material the disclosure of which constitutes an unwarranted invasion of individual privacy such as any records, data, reports, recommendations, or other personal material of any educational, training, social service, medical, health, custodial, child protection, rehabilitation, legal defense, welfare, housing, relocation, insurance and similar program or institution operated by a public body pertaining to any specific individual admitted to or served by such institution or program, including but not limited to information relative to the individual's personal and family circumstances, and any material pertaining to admission, discharge, treatment, progress or condition of any individual, unless the individual concerned (or, in the case of a minor or incompetent, his guardian) shall request in writing that the same be disclosed publicly." The nature of the matter, described as specifically, as possible without undermining the need for confidentiality is \_\_\_\_\_;

"(4) Any collective bargaining agreement, or the terms and conditions of which are proposed for inclusion in any collective bargaining agreement, including the negotiation of terms and conditions with employees or representatives of employees of the public body" The collective bargaining contract(s) discussed are between the public body and \_\_\_\_\_;

"(5) Any matter involving the purchase lease or acquisition of real property with public funds, the setting of bank rates or investment of public funds where it could adversely affect the public interest if discussion of such matters were disclosed." The nature of the matter, described as specifically as possible without undermining the need for confidentiality is \_\_\_\_\_;

"(6) Any tactics and techniques utilized in protecting the safety and property of the public provided that their disclosure could impair such protection. Any investigations of violations or possible violations of the law." The nature of the matter, described as specifically as possible without undermining the need for confidentiality is \_\_\_\_\_;

“(7) Any pending or anticipated litigation or contract negotiation in which the public body is or may become a party. Any matters falling within the attorney-client privilege, to the extent that confidentiality is required in order for the attorney to exercise his ethical duties as a lawyer.” The parties to and docket numbers of each item of litigation and/or the parties to each contract discussed are \_\_\_\_\_

\_\_\_\_\_ and nature of the discussion, described as specifically as possible without undermining the need for confidentiality is \_\_\_\_\_;

“(8) Any matter involving the employment, appointment, termination of employment, terms and conditions of employment, evaluation of the performance, promotion or disciplining of any specific prospective public officer or employee or current public officer or employee employed or appointed by the public body, unless all individual employees or appointees whose rights could be adversely affected request in writing that such matter or matters be discussed at a public meeting.” The employee(s) and/or title(s) and nature of the discussion, described as specifically as possible without undermining the need for confidentiality are: \_\_\_\_\_;

“(9) Any deliberation of a public body occurring after a public hearing that may result in the imposition of a specific civil penalty upon the responding party or the suspension or loss of a license or permit belonging to the responding party as a result of an act of omission for which the responding party bears responsibility.” The nature of the matter, described as specifically as possible without undermining the need for confidentiality is \_\_\_\_\_;

**WHEREAS**, the length of the Executive Session is estimated to be \_\_\_\_\_ minutes after which the public meeting shall (circle one) reconvene and immediately adjourn or reconvene and proceed with business.

**NOW, THEREFORE, BE IT RESOLVED** that the Winslow Township Board of Education will go into Executive Session for only the above stated reasons.

**BE IT FURTHER RESOLVED** that the Board hereby declares that its discussion of the aforementioned subject(s) will be made public at a time when the need for confidentiality no longer exists, or the public’s interest in disclosure is greater than any privacy or governmental interest being protected from disclosure.

**BE IT FURTHER RESOLVED** that the Board Secretary/Board Solicitor, shall read aloud enough of this resolution so that members of the public in attendance can understand, as precisely as possible, the nature of the matters that will privately discussed.

**BE IT FURTHER RESOLVED** that the Board Secretary, on the next business day following this meeting, shall furnish a copy of this resolution to any member of the public who requests one at the fees allowed by N.J.S.A. 47:1A-1 et seq.

On a motion made by _____, seconded by _____, approval to move to Executive Session is granted at _____. Exceptions: _____	
<i>Roll Call:</i>	
_____ Mr. Blake	_____ Ms. Nieves
_____ Ms. Dredden	_____ Mr. Shaw
_____ Ms. Martin	_____ Ms. Thomas
_____ Ms. Moore	_____ Ms. Peterson
	_____ Ms. Pitts

**XXI. ADJOURNMENT OF EXECUTIVE SESSION Time: \_\_\_\_\_**

On a motion made by _____, seconded by _____, approval to adjourn Executive Session is granted. Exceptions: _____
<i>Voice Vote:</i> _____

**XXII. ADJOURNMENT Time: \_\_\_\_\_**

On a motion made by _____, seconded by _____, approval to adjourn Meeting is granted. Exceptions: _____
<i>Voice Vote:</i> _____