

WINSLOW TOWNSHIP BOARD OF EDUCATION
Regular Board of Education Meeting Agenda
Winslow Township Middle School – Cafeteria
Wednesday, September 28, 2022
7:00 p.m.

I. PUBLIC NOTICE of this meeting was given to all Board Members and Associates in a notice dated **08/25/2022**. Adequate and electronic notice of this Public Meeting has been provided specifying the time, place, and manner in which this meeting is being conducted. It was advertised in the Courier Post, posted in all schools, the Administration Office, the Municipal Building, the Library, Bud Duble Center, Edgewood Acres, Elm Town, and the Winslow Township Post Offices.

II. MISSION STATEMENT

The **Mission** of the Winslow Township School District, a large diverse and growing community, is to educate all students to become independent, life-long learners, critical thinkers and caring and confident members of their community. The district, in partnership with the community, and in a climate of cooperation and mutual respect, will provide an academic environment which values excellence and diversity, encourages students to strive for personal excellence, and assists them in acquiring the knowledge, skills and attitudes necessary to contribute positively to a rapidly changing world.

III. ROLL CALL

Larry Blake
Lorraine Dredden
Rita Martin
Cynthia Moore
Rebecca Nieves
John Shaw, Jr.
Kelly Thomas

Julie A. Peterson, Vice President
Cheryl Pitts, President

H. Major Poteat, Ed.D., Superintendent
Tyra McCoy-Boyle, Business Admin./Board Secretary
Howard Long, Jr. Esq., Solicitor

IV. PLEDGE OF ALLEGIANCE

V. 2022-2023 DISTRICT GOALS

1. Student Achievement – Continue to implement best practices for delivering instruction to students utilizing all available and appropriate instructional models. This shall include:
 - a. Ensuring articulation at all grade levels throughout the district
 - b. Focus on innovative classroom instruction at all grade levels
 - c. Ensuring all students have equal access to equipment and resources needed to facilitate and promote student learning in any setting
 - d. Evaluation and updating all district programs, including athletics and extra-curricular activities
 - e. Accountability of all district staff
2. Continue to foster a safe and positive school environment that is conducive to teaching and learning:
 - a. Focus on building relationships among staff and families that will result in increased learning and more effective instruction
 1. Promote communication and feedback opportunities
 - b. Emphasis on collaboration with all district stakeholders
 - c. Promote an inclusive, diverse, and compassionate learning environment
3. Market our strengths and achievements to all stakeholders to increase capacity for greater parent/ caregiver/ community support:
 - a. Continue with our public relations/marketing plan
 - b. Continue to work with the various advisory committees in the district
 - c. Focus on refining our communication methods to better market our school district

VI. AWARDS/PRESENTATIONS

1. Mr. Dion Davis: 2021-2022 HIB & SSDS Report Period II Report Presentation

VII. CORRESPONDENCE

VIII. MINUTES

1. Approve the following Meeting Minutes of the Board of Education:

Regular Meeting	Wednesday, September 14, 2022	Open Session
Regular Meeting	Wednesday, September 14, 2022	Closed Session

<p>On a motion made by _____, seconded by _____, approval of Minutes is granted.</p> <p>Exceptions: _____</p> <p><i>Roll Call:</i></p> <table border="0"> <tr> <td>_____ Mr. Blake</td> <td>_____ Ms. Nieves</td> </tr> <tr> <td>_____ Ms. Dredden</td> <td>_____ Mr. Shaw</td> </tr> <tr> <td>_____ Ms. Martin</td> <td>_____ Ms. Thomas</td> </tr> <tr> <td>_____ Ms. Moore</td> <td>_____ Ms. Peterson</td> </tr> <tr> <td></td> <td>_____ Ms. Pitts</td> </tr> </table>	_____ Mr. Blake	_____ Ms. Nieves	_____ Ms. Dredden	_____ Mr. Shaw	_____ Ms. Martin	_____ Ms. Thomas	_____ Ms. Moore	_____ Ms. Peterson		_____ Ms. Pitts
_____ Mr. Blake	_____ Ms. Nieves									
_____ Ms. Dredden	_____ Mr. Shaw									
_____ Ms. Martin	_____ Ms. Thomas									
_____ Ms. Moore	_____ Ms. Peterson									
	_____ Ms. Pitts									

IX. BOARD COMMITTEE REPORTS

X. SUPERINTENDENT’S REPORT

A. THE SUPERINTENDENT RECOMMENDS APPROVAL OF THE FOLLOWING ACTION ITEMS:

1. First Reading of Board Policies & Regulations **None at this time.**
2. Second Reading & Adoption of Board Policies & Regulations **Exhibit X A: 2**

Approve the Second Reading and Adoption of Board Policies and Regulations as listed below and in the attached exhibits:

Policy/ Regulation	Policy/Regulation Title
P1648.15	Recordkeeping for Healthcare Settings in School Buildings - COVID-19
P2416.01	Postnatal Accommodations for Students
P2417	Student Intervention and Referral Services
P3161	Examination for Cause
P4161	Examination for Cause
P5512	Harassment, Intimidation, and Bullying
P & R 7410	Maintenance and Repair
R7410.01	Facilities Maintenance, Repair Scheduling, and Accounting
P8420	Emergency and Crisis Situations
P & R 9320	Cooperation with Law Enforcement Agencies

Abolished

Policy/ Regulation	Policy/Regulation Title
P1648.14	Safety Plans for Healthcare Settings in School Buildings - COVID-19

3. Security/Fire Drill **None at this time.**
4. Professional Development/Workshops & Conferences **Exhibit X A: 4**
Approve Professional Development/Workshops & Conferences as listed in the attached exhibit.
5. Field Trip(s) **Exhibit X A: 5**
Approve Field Trips as listed in the attached exhibit.
6. Tuition Students **Exhibit X A: 6**
Approve Out of District Tuition Students for the 2022/2023 school year as listed in the attached exhibit.
7. Terminate Out-of-District Placement(s) **Exhibit X A: 7**
Approve to terminate out-of-district placements as listed in the attached exhibit.
8. Homeless Student(s) **None at this time.**
9. Division of Child Protection & Permanency (DCP&P) **None at this time.**
10. Fundraiser(s) **Exhibit X A: 10**

Approve Fundraisers as listed below and in the attached exhibit:

School 1

- Double Good Popcorn, (2022/2023 school year), H.S.A.

School 2

- Smencil and Candy Gram sales, (Nov. & Dec. 2022), H.S.A.
- Silent Auction, (10/20/22), H.S.A.
- Gifts & Things Catalog Fundraiser, (October 2022), H.S.A.
- Winslow Wear, (2022-2023 school year), H.S.A.

School 5

- Penny Wars, (10/3/22 – 10/7/22), Student Council
- Motivational Grams, (12/5/22 – 12/8/22), Student Council
- Lucky Grams, (3/6/23 – 3/10/23), Student Council

Middle School

- Fall Dance, (10/21/22), H.S.A.
- Wawa Shorti Coupon Sale, (11/14/22 – 12/1/22), H.S.A.

School 6

- Gingerbread Decorating Family Fun, (12/9/22), H.S.A.
- Wawa Shorti Coupon Sale, (11/14-12/1/22), H.S.A.
- Halloween Candy Bar Bingo, (10/20/22), H.S.A.

High School

- Fun Pasta Fundraising, (Oct. 2022 – May 2023), Class of 2024
- Poinsettia Fundraiser, (Sept. 2022 – Dec. 2022), Class of 2024
- T-shirt Sale, (Oct. 2022-May 2023), Class of 2024
- Poppin Popcorn Fundraiser, (Oct. 2022 – May 2023), Class of 2024
- Ashley Farms Cakes/Pies Fundraising, (10/2/22 – 10/17/22), Choir
- Dine Out Events, (Oct. 2022 – May 2023), Class of 2024
- Theatre & Stage Crew Wear, (9/29/22 – 10/28/22), Drama Club
- Famous Fortune Cookies, (2022-2023 school year), Class of 2024
- School Store Sales, (2022-2023 school year), F.B.L.A.
- Winslow Wear T-Shirt Sale, (10/10/22 – 3/1/23), Class of 2023 S.G.A.
- Theatre Concessions, (11/17-11/19/22 & 3/30-4/1/23), Drama Club

11. 2022-2023 Virtual or Remote Instruction Plan

Exhibit X A: 11

Approve the Virtual or Remote Instruction Plan for the 2022-2023 school year as presented in the attached exhibit and for its submission to the NJ Department of Education.

12. School 1 – Winter Concert

Approval requested for School 1 to have a Winter Concert on Friday, December 16, 2022 at 2:00 PM. Second and third grade students will be performing holiday and cultural songs for the school community.

13. School 1 – Food Drive

Approval requested for School 1 to hold its annual Fall Food Drive from November 1-22, 2022. Non-perishable food items will be collected from students and staff and be donated to The United Methodist Church of Sicklerville to help needy families during the holidays.

14. School 1 – Giving Tree

Approval requested for School 1 to hold its annual “Giving Tree” collection of new children’s hats, gloves, scarves and mittens from November 28 – December 21, 2022. Items collected from students and staff will be donated to a clothing drive.

15. School 1 – Holiday Gift Giving

Approval requested to School 1 to hold its annual holiday gift giving for families in need who attend School 1. This event is sponsored by Christ the Redeemer and Sicklerville United Methodist Church. The event will run from November 28 – December 19, 2022 and gift cards will be purchased for the families.

16. School 1 – Week of Respect

Approval requested for School 1 to participate in spirit days during the Week of Respect, from October 3 – October 7, 2022.

17. School 2 – Trunk or Treat

Approval requested for School 2 to hold a Trunk or Treat event on Monday, October 24, 2022 (rain date October 25, 2022) at 6:00 PM. The event is hosted by the H.S.A. for School 2 students. School 2 families and staff will provide candy and decorate their car trunks.

18. School 2 – Week of Respect

Approval requested for School 2 to participate in spirit days during the Week of Respect, from October 3 – October 7, 2022.

19. School 4 – Book Fair Family Night

Approval requested for School 4 to host a Book Fair Family Night on October 6, 2022 and March 30, 2023 from 6:00 – 8:00 PM.

20. School 4 – Family Fun Night

Approval requested for School 4 to host first grade students and families to participate in Family Fun Night on March 2, 2023 from 6:00 – 7:30 PM. Highlights of the evening will focus on The Kids Heart Challenge (Jump Rope for Heart).

21. School 4 – Field Day

Approval requested for School 4 to have their annual physical education field day on May 31, 2023 (rain date June 2, 2023) from 9:30 – 2:00. Participation is for students only and parents are invited to spectate.

22. School 4 – Food Drive

Approval requested for School 4 families and staff to participate in a food drive from November 1 – 18, 2022. Collected items will be donated to the Sicklerville United Methodist Church in time for the Thanksgiving holiday.

23. School 4 – Giving Tree

Approval requested for School 4 to host a Giving Tree Project from December 1-16, 2022. Items collected will benefit School 4 families during the holiday season.

24. School 4 – Art Show

Approval requested for School 4 to host an Art Show on May 30, 2023 from 6:30-8:00 PM. The show will feature the art work of all School 4 students, and will be presented by Ms. Ashley Schnyer.

25. School 4 – Concerts

Approval requested for School 4 to hold the following performances during the 2022-2023 school year:

- Winter Musical Concert: December 21, 2022 from 6:30 – 8:00 PM
- Spring Musical Concert: June 8, 2023 from 6:30 – 8:00 PM

26. School 5 – Student Council Events

Approval requested for the School 5 Student Council to hold the following events during the 2022-2023 school year:

- Canned Food Drive: November 1-14, 2022
Students and staff will collect canned food items to be donated to the Sicklerville United Methodist Church.
- Winter Warmth Tree: December 5-16, 2022
Students and staff will collect hats, scarves, mittens and gloves for children of all ages, and will be donated to local children in need.
- Read Across America: Dates TBD
Student Council Members will visit Schools 1 and 2 to read to younger students.
- Mother's Day Collection "We Care Bags": April 24 – May 5, 2023
Staff and students will collect personal hygiene items such as socks, bodywash, toothbrushes, toothpaste, deodorant and blankets to be donated to a local women's shelter.

27. School 5 – Concerts

Approval requested for School 5 to hold the following performances during the 2022-2023 school year:

- Winter Evening Chorus Concert: January 19, 2023 from 7:00 -7:45 PM
- Spring Evening Chorus Concert: April 27, 2023 from 7:00 -7:45 PM

28. School 6 – Staff Yoga

Approval requested for School 6 to hold a Yoga Class in the Gymnasium after school once a month for teachers and staff. Mrs. Gutierrez, a School 6 staff member, will instruct the class.

29. School 6 – Community Service Projects

Approval requested for School 6 to hold the following community service projects during the 2022-2023 school year:

- Cookies for Charity: Students and staff will donate packages of store-bought cookies that will be packaged for the Unforgotten Haven's Homeless Outreach Incentive Program. The students will make uplifting cards and notes to go with the cookies.
- Snack Packs for Chemo: Students and families will donate designated items to be put into bags and delivered to the Unforgotten Haven for adults going through chemotherapy. Uplifting cards will be made by the students and added to the snack packs.
- PB&J Project: Students and families will donate disposable gloves, peanut butter, jelly, bread, sandwich bags and snack sized chips to be used to make peanut butter and jelly sandwiches. Sandwiches will be made by the students and package them with chips into brown paper bags decorated with uplifting notes/pictures. Completed bags will be donated to the Unforgotten Haven to be distributed to the homeless.
- Fur Baby Project: Students and families will donate items for pets to be distributed to various needy families and organizations. Items will be distributed by the Unforgotten Haven.
- Giving Tree: Students and families will donate new hats, gloves, scarves, blankets, hand warmers and feet warmers to be given to the Unforgotten Haven, who will distribute them to the less fortunate.

30. Middle School – Camden Center for Youth Development Programs

Approval requested for the staff from the Camden Center for Youth Development Inc. to provide the following programs during the 2022-2023 school year. Programs will begin October 2022 and run through June 2023, and all materials and costs will be covered by the Camden Center for Youth Development.

- Creating Healthy Attitudes for Teens (C.H.A.T.) Program for girls: The program consists of 12 sessions in person or virtual, if needed. Topics may include, but not limited to: healthy relationships, personal development, conflict resolution, cyber-bullying, leadership development, positive decision making, anger management and relational aggression.
- Finance and Leadership for Youth (F.L.Y.) Program: This is a co-ed program for middle school student leaders. Middle school students in the National Junior Honor Society and Student Government are trained in the areas of leadership development and basic financial literacy. The program consists of at least twelve to fourteen training sessions where students will also learn presentation skills to teach mini basic financial literacy lessons to their peers. All students will receive a stipend.

- Learning Empowerment and Developing Healthy Relationships (L.E.A.D.E.R.) Program: This is a co-ed program where students learn healthy nutrition education. In this two-session series, students play interactive games, learn nutrition facts, and watch live cooking demonstrations on healthy meal preparation. These scheduled sessions can be completed in person or virtually. Students will receive a stipend upon completion of the class. All stipends will be mailed to the student's homes.

31. Middle School – Alliance to Save Energy Program

Approval requested for Winslow Middle School to participate in the EmPowered Schools-Alliance to Save Energy Program through the 2022-2023 school year, to gain information and resources to support the Middle School Science and Stem classes.

32. Middle School – Association of Black Women Lawyers

Approval requested for Winslow Middle School to allow the Association of Black Women Lawyers to sponsor an afterschool mentoring program, A Legacy Realized, for the 2022-2023 school year. The goal of the program is to encourage students to continue their education beyond high school.

33. High School – New Jersey All State Treble Chorus

Approval requested for Winslow Township High School students Keziah Awa, Gianna Cavallero and Shilo Garnett to participate in the 2023 New Jersey All State Treble Chorus. Rehearsals will be February 23-25, 2023 with a culminating performance on February 26, 2023 at The New Jersey Performing Arts Center in Newark, NJ. Cost for room and board in the amount of \$1,155.00 will be charged to account #11-401-100-800-401-08.

34. High School – Southern New Jersey Cappies

Approval requested for Winslow Township High School to participate in the Southern New Jersey Cappies for the 2022-2023 school year. The Cappies are an international organization that celebrates high school theatre and journalism by recognizing and celebrating student work.

35. High School – Crime Scene Club

Approval requested for Winslow Township High School to have a Crime Scene Club. The club will meet monthly to discuss and demonstrate procedures that Winslow detectives utilize to solve cases. The club will be instructed by Mr. Shaw, Forensic Psychology teacher and Officer Gunson along with assistance from Winslow detectives.

36. High School – Homecoming Dance

Approval requested for Winslow Township High School to host the Homecoming Dance on October 7, 2022 from 7:00 – 10:00 PM at the High School.

37. High School – Homecoming Dance DJ

Approval requested for Will Jamieson to be the DJ for the Homecoming Dance on October 7, 2022 from 7:00 PM to 10:00 PM. Cost of \$450.00 to be paid out of account #: 96-471-151.

38. High School – Student Government Senate Activities

Approval requested for the Winslow Township High School Student Government Senate to hold the following activities:

- Canned Food Drive: October 3 – 7, 2022
Canned good will be collected and donated to the non-profit organization Feeding America, during Spirit Week.
- Thanksgiving Food Drive: November 2022
Food donations will be collected and distributed to needy families that attend Winslow Township Schools. Baskets will be delivered prior to Thanksgiving.
- Giving Tree: December 2022
Donations will be collected from the community and schools for needy families that attend Winslow Township Schools. Gifts will be disbursed to the families prior to winter break.

39. High School – Chemistry Club

Approval requested for Winslow Township High School to create a Chemistry Club, open to all interested students. The club will have hands-on and virtual activities, as well as introduce students to careers in chemistry. Chemistry teacher Ms. Maureen Lewinski has volunteered to be the club advisor.

B. Principal’s Update

- | | |
|---|---------------------------|
| 1. Harassment, Intimidation & Bullying Report | None at this time. |
| 2. Suspension Report | None at this time. |
| 3. Ethnicity Report | None at this time. |
| 4. School Highlights | None at this time. |

On a motion made by _____, seconded by _____, approval of Superintendent’s Report is granted.	
Exceptions: _____	
<i>Roll Call:</i>	
_____ Mr. Blake	_____ Ms. Nieves
_____ Ms. Dredden	_____ Mr. Shaw
_____ Ms. Martin	_____ Ms. Thomas
_____ Ms. Moore	_____ Ms. Peterson
	_____ Ms. Pitts

XI. BUSINESS ADMINISTRATOR/BOARD SECRETARY'S REPORT

A. REPORTS

None at this time.

B. THE BUSINESS ADMINISTRATOR/BOARD SECRETARY RECOMMENDS APPROVAL OF THE FOLLOWING ACTION ITEMS:

1. Line-Item Transfers

Exhibit XI B: 1

Approve the Line Item Transfers, for the month of July 2022, in accordance with N.J.S.A. 18A:22-8, as per the attached exhibit.

2. Board Secretary's Report

Exhibit XI B: 2

Approve the Board Secretary's Reports in accordance with 18A:17-36 and 18A:17-9 for the month of July 2022. The Board Secretary certifies that no line-item account has been over expended in violation of N.J.A.C. 6A:23A-16.10 (c) 3 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

3. Reconciliation Report

Exhibit XI B: 3

Approve the Reconciliation Reports in accordance with 18A:17-36 and 18A:17-9 for the month of July 2022. The Reconciliation Reports and Board Secretary's Reports are in agreement for the month of July 2022.

4. Board Secretary's Certification

The Board Secretary in accordance with N.J.A.C 6A:23A-16.10 (c) 2 certifies that there are no changes in anticipated revenue amounts or revenue sources.

5. Boards' Certification

Pursuant to N.J.A.C. 6A:23A-16.10 (c) 4, the Winslow Township Board of Education certifies after review of the Secretary's Monthly Financial Report (appropriations section) and upon consultation with the appropriate district officials, that to the best of the Boards' knowledge, no major account or fund has been over-expended in violation of N.J.A.C. 6A:23A-16.10 (b) and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

6. Bill List

Exhibit XI B: 6

- a. Approve the Vendor Bill List in the amount of \$ 2,182,548.83 as per the attached exhibit.
- b. Ratify the Manual Bill List in the amount of \$ 980,758.98 as per attached exhibit.

7. Payroll

None at this time.

8. Disposal of School Property and Textbooks

Exhibit XI B: 8

Approve the Disposal of School Property and Textbooks per the attached exhibit.

Location	Department	Description
High School	Mathematics	(1) Metal storage/file cabinet, >10 years, poor condition, lock broken (1) Teacher desk, >10 years, rusting interior/doesn't lock (1) Metal storage closet, >10 years, poor condition/lock broken
High School	Life Skills	(1) Tan file cabinet, old (1) Steel box fan, old (1) Bookcase, broken (2) Classroom chairs, broken
High School	Art	(2) Computer tables, old, broken/no computers (2) Metal paper storage, old, doors don't open/shut (1) Mail cabinet, old, broken shelves (1) Computer stand, old, broken
High School	WLD	(1) Filing cabinet, old
High School	American Cooking	(1) Chrome refrigerator, 33+ years, does not work, leaks
School #2	Preschool	(1) Old heavy wooden easel, 20+ years, broken/unstable
Middle School	Curriculum Office	(4) Samsung Chromebooks, 8 years, outdate/cannot upgrade (1) Dell Laptop, 12 years, outdated/cannot upgrade
High School	Guidance	(1) Over the desk cabinet, 20 years, deteriorating
High School	Library	(3 Sets) Floor shelves and wall shelves, no longer good, old

9. Use of Facilities

Approve the Use of Facilities as listed below:

School	Organization	Dates	Day/Time	Room	Fee
School #5	WTEA FAST Committee	October 27, 2022 December 15, 2022 January 24, 2023 March 16, 2023 May 18, 2023	5:00 PM – 8:00 PM Tuesday 1/24/23 (only) Thursdays 5:00 PM – 8:00 PM	Cafeteria (All Events) Gymnasium (January) Fields/Grounds (May)	-0-
High School	WTHS HSA	December 10, 2022	Saturday 12:00 PM – 6:00 PM	Cafeteria	-0-
School #6	WTEA (Hispanic Heritage)	October 2, 2022	Friday 6:00 PM – 8:00 PM	Cafeteria/Gymnasium	-0-

10. Purchase – State Contract Vendors

Approve the following purchases, in the following amounts from the following approved State Contract Vendors:

Items charged to 11-000-262-610

<u>W.W. Grainger Inc– State Contract #19-Fleet-00566</u>		
Maintenance Supplies	Maint/Oper	\$5,644.90
<u>W.W. Grainger Inc– State Contract #19-Fleet-00566</u>		
Maintenance Supplies	Maint/Oper	\$6,079.73

Items charged to 11-000-270-615

<u>Service Tire Truck Center Inc. State Contract #20-Fleet-00948</u>		
Goodyear Tires	Transportation Supplies	\$7,633.76
<u>Service Tire Truck Center Inc. State Contract #20-Fleet-00948</u>		
Goodyear M10R225	Transportation Supplies	\$17,436.30
<u>Service Tire Truck Center Inc. State Contract #20-Fleet-00948</u>		
Goodyear Tires	Transportation Supplies	\$5,506.20

11. Purchases – Educational Services Commission of New Jersey (ESCNJ)

Approve the following purchases, in the following amounts from the following approved Educational Services Commission of New Jersey (ESCNJ) vendors:

Items charged to 11-000-270-615

<u>Wolfington Body Co. Inc. – ESCNJ #21/22-23 #14</u>		
Parts	Transportation Supplies	\$3,186.66
<u>Wolfington Body Co. Inc. – ESCNJ #21/22-23 #14</u>		
Exhaust System Bus #76	Transportation Supplies	\$8,105.07

Items charged to 12-000-263-730

<u>Laurel Lawnmower Services Inc. – ESCNJ 18/19-25</u>		
Lawnmower	Equip care/upkeep grounds	\$7,886.54

Items charged to 11-190-100-610

<u>CDW Government Inc. – ESCNJ/AEPA-22G</u>		
Elevator card access	General Supplies	\$15,200.00

12. Purchases – HCESC Contract Vendor

Approve the following purchase, in the following amount from the following approved HCESC Contract vendor:

Items charged to 11-000-262-610

<u>General Chemical and Supply - HCESC–CAT 19-02</u>		
Custodial Supplies	Maint/Oper	\$19,012.70

13. Purchases – Ed Data Vendors

Approve the following purchase, in the following amount from the following approved Ed Data vendor:

Items charged to 20-218-100-600

Preschool Expansion Items – Ed Data #11004

Preschool expansion supplies BOE Assistant Superintendent \$71,417.95

14. Appointment of the Designated Employer Representative (DER) for the 2022-2023 School Year

Approve to appoint Tammy Wall, the Director of Transportation, as the Designated Employer Representative for the 2022-2023 School Year, as required under the US Department of Transportation Commercial Driver's License (CDL).

15. Eastern Regional School – Joint Transportation Agreement 2022-2023

Exhibit XI B: 15

Approve the 2022-2023 Joint Transportation Agreement between the Winslow Township Board of Education (host district) and Eastern Regional School (joiner district) to transport a student to Winslow Township High School from September 6, 2022 to November 28, 2022 in the per diem amount of \$86.80.

16. Millville – Joint Transportation Agreement 2022-2023

Exhibit XI B: 16

Approve the 2022-2023 Joint Transportation Agreement between the Winslow Township Board of Education (host district) and Millville (joiner district) to transport a student to Winslow Township School #4 from September 6, 2022 to June 30, 2023 in the per diem amount of \$1.32.

17. Newark – Joint Transportation Agreement 2022-2023

Exhibit XI B: 17

Approve the 2022-2023 Joint Transportation Agreement between the Winslow Township Board of Education (host district) and Newark (joiner district) to transport a student to Winslow Township High School from September 6, 2022 to June 30, 2023 in the per diem amount of \$8.92.

18. Rutherford – Joint Transportation Agreement 2022-2023

Exhibit XI B: 18

Approve the 2022-2023 Joint Transportation Agreement between the Winslow Township Board of Education (host district) and Rutherford (joiner district) to transport a student to Winslow Township High School from September 6, 2022 to June 30, 2023 in the per diem amount of \$8.92.

19. Middle Township – Joint Transportation Agreement 2022-2023

Exhibit XI B: 19

Approve the 2022-2023 Joint Transportation Agreement between the Winslow Township Board of Education (host district) and Middle Township (joiner district) to transport a student to Winslow Township Middle School from September 6, 2022 to June 30, 2023 in the per diem amount of \$7.93.

20. Atlantic City – Joint Transportation Agreement 2022-2023

Exhibit XI B: 20

Approve the 2022-2023 Joint Transportation Agreement between the Winslow Township Board of Education (host district) and Atlantic City (joiner district) to transport a student to Winslow Township School #5 from September 6, 2022 to June 30, 2023 in the per diem amount of \$4.46.

21. Atlantic City – Joint Transportation Agreement 2022-2023

Exhibit XI B: 21

Approve the 2022-2023 Joint Transportation Agreement between the Winslow Township Board of Education (host district) and Atlantic City (joiner district) to transport a student to Winslow Township School #6 from September 6, 2022 to June 30, 2023 in the per diem amount of \$2.55.

22. Professional Development

Approve Ms. Tyra McCoy-Boyle, Business Administrator / Board Secretary, and Ms. Regina Chico, Assistant Business Administrator to attend the NJASBO workshop “School Security: Threat Assessment and Disaster Preparedness” on October 18, 2022 from 9:00 a.m. to 12:00 p.m. The workshop will be held in person in Mt. Laurel, NJ at a cost of \$125 per person.

23. Low Quote Vendor – Refrigerated Containers

Approve Sea Box, Inc., the low quote vendor, to provide (2) Refrigerated Containers at a monthly cost of \$900.00; \$10,800.00 annually with the option of two (2) one-year renewals, subject to appropriations. Items are to be charged to account #11-000-262-420.

24. Low Quote Vendor – Integrated Pest Management

Approve Western Pest Services, the low quote vendor, to provide Integrated Pest Management services to the District at a monthly cost of \$519.50 for 12 months, with the option of two (2) one-year renewals, subject to appropriations. Services are to be charged to account #11-000-261-420.

25. School Based Youth Program – High School and Middle School 2022-23

Approve the following employees to be charged to the State and Federal Allocations of the School Based Youth Program Grant – High School and Middle School for the 2022-23 School year as follows:

High School

Name	Job Title	Total Salary	Federal % of Salary	Amount Charged to Federal	State % of Salary	Amount Charged to State	Account Charged
Brooks, Darchelle	Program Director	\$78,443.00	47.8%	\$37,494.00	52.2%	\$40,949.00	20-291-200-103
Perez-Hernandez, Jessica	Mental Health Provider	\$48,500.00			100%	\$48,500.00	20-291-200-110
Scott, Kenneth	Youth Development Specialist	\$40,000.00 (Prorated – Termed 07/22/22)			100%	\$40,000.00	20-291-200-110
Crowe, Gary	Youth Development Specialist	\$40,000.00 (Prorated – Hired 09/01/22)			100%	\$40,000.00	20-291-200-110
Shaw, Alyssa	Secretary	\$30,000.00			100%	\$30,000.00	20-291-200-105

Middle School

Name	Job Title	Total Salary	Federal % of Salary	Amount Charged to Federal	State % of Salary	Amount Charged to State	Account Charged
Carrillo, Priscilla	Program Coordinator	\$49,500.00	65.0%	\$32,183.00	35.0%	\$17,317.00	20-292-200-104
Harmon, Rhshima	Mental Health Provider	\$28,500.00			100%	\$28,500.00	20-292-200-110
Belton, William	Youth Development Specialist	\$35,000.00			100%	\$35,000.00	20-292-200-110

26. ARP - ESSER Grant 2022-23

Approve the following employee to be charged to the ARP - ESSER Grant for the 2022-23 School year as follow:

Name	Job Title	Total Salary	Federal % of Salary	Amount Charged to Federal	Account Charged
Falciani, Michael	District Technology Network Supervisor	\$68,000.00	100%	\$68,000.00	20-487-200-100

27. New Jersey School Boards Association – Professional Development Professional Development/Board Members

WHEREAS, The Winslow Township Board of Education is required pursuant to N.J.S.A. 18A:11-12 to adopt policy and approve travel expenditures by district employees and board members using local, State, or Federal funds to ensure that travel is educationally necessary and fiscally prudent; and

WHEREAS, The Board of Education has determined that the training and informational programs sponsored by NJSBA and set forth below are directly related to and within the scope of board members' duties; and,

WHEREAS, The Board of Education has determined that the training and informational programs sponsored by NJSBA and set forth below are directly related to and within the scope of the listed job title's current responsibilities and the board's professional development plan; and,

WHEREAS, The Board of Education has determined that participation in the NJSBA training and informational programs requires school district travel expenditures and that this travel is critical to the instructional needs of the district and/or furthers the efficient operation of the district; and,

WHEREAS, The Board of Education has determined that the school district travel expenditures to NJSBA programs are in compliance with State travel guidelines as established by the Department of the Treasury and within the guidelines established by the federal Office of Management and Budget; except as superseded by conflicting provision of Title 18A of the New Jersey Statutes; and,

WHEREAS, The Board of Education finds that a mileage reimbursement rate equal to that of the federal Internal Revenue Service mileage reimbursement rate of \$.47 per mile is a reasonable rate; and,

WHEREAS, The Board of Education has determined that participation in the NJSBA training and informational programs are in compliance with the district policy on travel; therefore be it

RESOLVED, That the Board of Education hereby approves the attendance of the listed number of school board members and district employees at the listed NJSBA training and informational programs, and the costs of attendance including all registration fees, and statutorily authorized travel expenditures, provided that such expenditures are within the annual maximum travel expenditure amount; and, be it further

RESOLVED, That the Winslow Township Board of Education authorizes in advance, as required by statute, attendance at ***the following NJSBA training program and informational event:***

<u>Board Member Name</u>	<u>Program Name</u>	<u>Date</u>	<u>Event Cost</u>
Larry Blake	NJ School Boards Association	October 24-26,	\$2,100.00
Lorraine Dredden	Workshop 2022	2022	(25 members)
Rita Martin			
Cynthia Moore			
Rebecca Nieves			
Julie A. Peterson			
Cheryl Pitts			
Kelly Thomas			
John Shaw Jr.			
Dr. H. Poteat			
Dr. D. Carcamo			
Tyra McCoy-Boyle			
Regina Chico			
Dion Davis			
Jack Mills			

On a motion made by _____, seconded by _____, approval of Board Secretary's Report is granted.
Exceptions: _____

Roll Call:

_____ Mr. Blake	_____ Ms. Nieves
_____ Ms. Dredden	_____ Mr. Shaw
_____ Ms. Martin	_____ Ms. Thomas
_____ Ms. Moore	_____ Ms. Peterson
	_____ Ms. Pitts

XII. PERSONNEL

A. THE SUPERINTENDENT RECOMMENDS APPROVAL OF THE FOLLOWING ACTION ITEMS:

1. 2022/2023 New Hires

a. Approve to ratify the revised start date for the following 2022/2023 New Hire:

	Name	Location	Position	Salary	Effective
A	Wright, Daron	Middle School	Assistant Principal	\$96,679.00 (pro-rated)	9/19/2022

b. Approve the following New Hires for the 2022/2023 school year:

	Name	Location	Position	Salary	Effective
A	Davis, Sakina	School No. 4	Preschool Teacher	\$74,395.00 (pro-rated) MA+30, Step 10	10/1/2022
B	Gordon, Luthina	High School	Secretary- Athletic Office	\$40,353.00 (pro-rated) Step 6	10/16/2022
C	Righter, Dawn	School No. 6	In School Suspension Teacher	\$57,470.00 (pro-rated) BA, Step 6	10/16/2022

*Salary adjustment pending ratification of the WTEA contract

2. 2022/2023 Staff Reassignments

Approve the following Staff Reassignments for the 2022/2023 school year, effective October 1, 2022:

	Name	From Position	Location	To Position	Location
A	Evangelist, Dana	Grade One Teacher	School No. 2	Kindergarten Teacher	School No. 2
B	Griffiths, Ashley	Reading Dev. Teacher	School No. 1	Preschool Teacher	School No. 1
C	Sullivan, Kylee	Kindergarten Teacher	School No. 2	Preschool Teacher	School No. 2

3. Resignations

Approve the following Resignation for the 2022/2023 school year:

	Name	Location	Position	Effective
A	Nelson, Claudine	School No. 5	Grade Six Teacher	12/31/2022

4. Sixth Period Teacher Assignments

Approve to ratify the following Middle School Sixth Period Teacher Assignment, effective September 1, 2022:

	Name	Position	Stipend
A	Lawry, Shimiriah	English Language Arts	\$8,489.00

*Stipend adjustment pending ratification of the WTEA contract

5. Leave of Absence Requests

Approve the following Leave of Absence requests pursuant to documents filed in the Office of Human Resources:

	Name	Type of Leave	From	To	Paid/Unpaid
A	M.C.	FMLA *Amended Dates	9/1/2022	10/30/2022	Unpaid
B	K.K.	FMLA	9/20/2022	10/21/2022	Unpaid
C	M.L.	Maternity	10/31/2022 1/1/2023	12/31/2022 4/15/2023	Paid Unpaid
D	W.L.	Maternity	11/21/2022 1/21/2023	1/20/2023 4/21/2023	Paid Unpaid
E	L.M.	FMLA	9/26/2022	10/24/2022	Unpaid
F	J.S.	FMLA *Intermittent	9/6/2022	2/8/2023	Unpaid
G	T.S.	Medical	11/4/2022	12/15/2022	Paid

6. 2022/2023 After School Instrumental Band & Orchestra Program

Approve the following teachers for the After School Instrumental Band & Orchestra Program for students at Schools No. 5 and No. 6. The program will run from October 1, 2022- May 31, 2023 (Wednesdays), at School No. 6, 3:00 PM- 4:30 PM: (11-401-100-100-000-05, 11-401-100-100-000-06)

	Name	Position	Hourly Rate
A	Garton, Timothy	Band Teacher	\$43.73/hour
B	Jan, Nancy	Orchestra Teacher	\$43.73/hour

*Hourly rate adjustment pending ratification of the WTEA contract

7. 2022/2023 School Security for Extra-Curricular Activities/Sports:

Approve the following School Security Officers for 2022/2023 Extra- Curricular Activities/Sports, at a rate of \$22.00/hour: (11-401-100-330-401-08, 11-402-100-100-402-08)

	Name
A	Benson, Kevin
B	Downing, Steven
C	Hardy, Nakia
D	Spears, Kenneth
E	Speights, Brian

8. 2022/2023 After School Tutors

Approve the following After School Tutors for the 2022/2023 school year, at a rate of \$43.73 per hour, **on an as needed basis**, not to exceed one (1) hour per day: (20-232-100-100-020 and 20-243-100-100-000)

Name	Location
Giessuebel, Christine	School 1
Nichols, Nicole	School 1
Bourneuf, Heather	School 2
Evangelist, Dana	School 2
Maguire, Mary Janelle	School 2
Sipple, Lauren	School 2
Thompson, Alexis	School 2
Ceresini, Jacqueline	School 3
Miller, Michele	School 3
Saylor, Jolene	School 3
Tedesco, Lindsey	School 3
Amato, Gina	School 4
Edgerly, Cynthia	School 4
Forbes, Sherry	School 4
Hill, Quoshima	School 4
Osborne, Jennifer	School 4
Alwan, Brandon	School 5
Darcangelo, Heather	School 5
DeBlase, Kara	School 5
Henderson-Jackson, Karla	School 5
Krafcigs, Katrina	School 5
Louie, Melissa	School 5
Matino, Elena	School 5
Odell, Stephanie	School 5
Ripp, Roberta	School 5
Schmidt, Melissa	School 5
Straub, Dori	School 5
Stump, Kristina	School 5
Bridgeford, Jessica	School 6

Conti, Andrea	School 6
Gahm, Cheryl	School 6
Gross, Angela	School 6
Hebbons, Crystal	School 6
Jankaitis, Ashley	School 6
Rushton, Kathryn	School 6
Salisbury, Brittany	School 6
Saunders, Fatimahtene	School 6
Schreyer, Jacqueline	School 6

*Hourly rate adjustment pending ratification of the WTEA contract

9. 2022/2023 Substitute Bus Drivers

Approve the following 2022/2023 Substitute Bus Driver, on an as needed basis, at a rate of \$18.00 per run:

	Name
A	Pfluger, Janice

10. 2022/2023 Volunteers

Approve the following 2022/2023 Middle School Volunteers:

	Name	Activity/Sport
A	Clayton, Sadie	FLY & LEADER Program
B	Leary, Ashley	C.H.A.T. Program
C	Shepherd, Ashley	FLY & LEADER Program

<p>On a motion made by _____, seconded by _____, approval of Personnel Report is granted.</p> <p>Exceptions: _____</p> <p><i>Roll Call:</i></p> <table> <tr> <td>_____ Mr. Blake</td> <td>_____ Ms. Nieves</td> </tr> <tr> <td>_____ Ms. Dredden</td> <td>_____ Mr. Shaw</td> </tr> <tr> <td>_____ Ms. Martin</td> <td>_____ Ms. Thomas</td> </tr> <tr> <td>_____ Ms. Moore</td> <td>_____ Ms. Peterson</td> </tr> <tr> <td></td> <td>_____ Ms. Pitts</td> </tr> </table>	_____ Mr. Blake	_____ Ms. Nieves	_____ Ms. Dredden	_____ Mr. Shaw	_____ Ms. Martin	_____ Ms. Thomas	_____ Ms. Moore	_____ Ms. Peterson		_____ Ms. Pitts
_____ Mr. Blake	_____ Ms. Nieves									
_____ Ms. Dredden	_____ Mr. Shaw									
_____ Ms. Martin	_____ Ms. Thomas									
_____ Ms. Moore	_____ Ms. Peterson									
	_____ Ms. Pitts									

XIII. ADDENDUM

XIV. OPEN PUBLIC RECORDS ACT (OPRA) REQUEST

1. The Winslow Board of Education responded to the following OPRA Request between September 9, 2022 and September 22, 2022:

Received	Requested by	Document Requested	Approved	Denied
1	Patricia Manarin, Deltek, Inc.	An electronic copy of the specifications or any other documents associated with this project: Project Title: Integrated Pest Management Bid Number: Q2023-05 Posting Date: 9/14/2022	✓ Quote Q2023-05	
1	Patricia Manarin, Deltek, Inc.	An electronic copy of the specifications or any other documents associated with this project: Project Title: Supplemental Web-Based Instructional Tool Bid Number: 2023-05 Posting Date: 9/16/2022	✓ RFP 2023-05	

XV. OLD BUSINESS

XVI. NEW BUSINESS

XVII. INFORMATIONAL ITEMS

XVIII. PUBLIC COMMENTS (Time Limited)

The Winslow Township Board of Education highly values the input of citizens in making important decisions that affect the children of our community. We also believe in the rights of citizens to observe Board Meetings. To ensure that all of our citizens have the opportunity to attend School Board Meetings and offer comment, and to ensure that the Board can conduct the important business of the District, we ask that speakers follow the guidelines for making public comments.

Notation of Public Comments on Agenda Items – The Board President or Board Secretary will recognize those individuals in the audience who wish to make comment.

Please respect the following procedures:

1. All members of the public attending School Board Meetings must treat each other and the Board with respect.
2. State your full name and address.
3. Please limit your comments to **four minutes**.
4. Submit your questions to the Board of Education with your name, address and telephone number where you can be contacted. Your questions will be answered within a reasonable time.
5. Individuals offering citizen comment are not permitted to make personal attacks on any District employee, Board Member, other testifier or member of the public.

<p>On a motion made by _____, seconded by _____, approval of Public Comments is granted.</p> <p>Exceptions: _____</p> <p>Voice Vote: _____</p>

XIX. ADJOURNMENT OF PUBLIC COMMENTS

On a motion made by _____, seconded by _____, approval to adjourn Public Comments is granted.
Exceptions: _____
Voice Vote: _____

XX. EXECUTIVE SESSION

WHEREAS, the Open Public Meetings Act (N.J.S.A. 10:4-6 et seq.) requires all meetings of the Winslow Township Board of Education to be held in public, except as set forth in N.J.S.A. 10:4-12(b) which provides for nine (9) types of matters that may lawfully be discussed in "Executive Session," i.e. without the public being permitted to attend; and

WHEREAS, the Winslow Township Board of Education has determined that certain issues set forth below are permitted by N.J.S.A. 10:4-12(b) to be discussed without the public in attendance shall be discussed during an Executive Session to be held on September 28, 2022 at ___ p.m.; and

WHEREAS, the nine (9) exceptions to public meetings set forth in N.J.S.A. 10:4-12(b) are listed below, and the items to be privately discussed that fall within such exceptions shall be identified and written, and after each exception is a space where additional information that will disclose as much information about the discussion as possible without undermining the purpose of the exception as follows:

"(1) Any matter which, by express provision of Federal law, State statute or rule of court shall be rendered confidential or excluded from public discussion." The legal citation to the provision(s) at issue is: _____ and the nature of the matter, described as specifically as possible without undermining the need for confidentiality is _____;

"(2) Any matter in which the release of information would impair a right to receive funds from the federal government." The nature of the matter, described as specifically as possible without undermining the need for confidentiality is _____;

"(3) Any material the disclosure of which constitutes an unwarranted invasion of individual privacy such as any records, data, reports, recommendations, or other personal material of any educational, training, social service, medical, health, custodial, child protection, rehabilitation, legal defense, welfare, housing, relocation, insurance and similar program or institution operated by a public body pertaining to any specific individual admitted to or served by such institution or program, including but not limited to information relative to the individual's personal and family circumstances, and any material pertaining to admission, discharge, treatment, progress or condition of any individual, unless the individual concerned (or, in the case of a minor or incompetent, his guardian) shall request in writing that the same be disclosed publicly." The nature of the matter, described as specifically, as possible without undermining the need for confidentiality is _____;

"(4) Any collective bargaining agreement, or the terms and conditions of which are proposed for inclusion in any collective bargaining agreement, including the negotiation of terms and conditions with employees or representatives of employees of the public body" The collective bargaining contract(s) discussed are between the public body and _____;

"(5) Any matter involving the purchase lease or acquisition of real property with public funds, the setting of bank rates or investment of public funds where it could adversely affect the public interest if discussion of such matters were disclosed." The nature of the matter, described as specifically as possible without undermining the need for confidentiality is _____;

"(6) Any tactics and techniques utilized in protecting the safety and property of the public provided that their disclosure could impair such protection. Any investigations of violations or possible violations of the law." The nature of the matter, described as specifically as possible without undermining the need for confidentiality is _____;

“(7) Any pending or anticipated litigation or contract negotiation in which the public body is or may become a party. Any matters falling within the attorney-client privilege, to the extent that confidentiality is required in order for the attorney to exercise his ethical duties as a lawyer.” The parties to and docket numbers of each item of litigation and/or the parties to each contract discussed are _____

_____ and nature of the discussion, described as specifically as possible without undermining the need for confidentiality is _____;

“(8) Any matter involving the employment, appointment, termination of employment, terms and conditions of employment, evaluation of the performance, promotion or disciplining of any specific prospective public officer or employee or current public officer or employee employed or appointed by the public body, unless all individual employees or appointees whose rights could be adversely affected request in writing that such matter or matters be discussed at a public meeting.” The employee(s) and/or title(s) and nature of the discussion, described as specifically as possible without undermining the need for confidentiality are: _____;

“(9) Any deliberation of a public body occurring after a public hearing that may result in the imposition of a specific civil penalty upon the responding party or the suspension or loss of a license or permit belonging to the responding party as a result of an act of omission for which the responding party bears responsibility.” The nature of the matter, described as specifically as possible without undermining the need for confidentiality is _____;

WHEREAS, the length of the Executive Session is estimated to be _____ minutes after which the public meeting shall (circle one) reconvene and immediately adjourn or reconvene and proceed with business.

NOW, THEREFORE, BE IT RESOLVED that the Winslow Township Board of Education will go into Executive Session for only the above stated reasons.

BE IT FURTHER RESOLVED that the Board hereby declares that its discussion of the aforementioned subject(s) will be made public at a time when the need for confidentiality no longer exists, or the public’s interest in disclosure is greater than any privacy or governmental interest being protected from disclosure.

BE IT FURTHER RESOLVED that the Board Secretary/Board Solicitor, shall read aloud enough of this resolution so that members of the public in attendance can understand, as precisely as possible, the nature of the matters that will privately discussed.

BE IT FURTHER RESOLVED that the Board Secretary, on the next business day following this meeting, shall furnish a copy of this resolution to any member of the public who requests one at the fees allowed by N.J.S.A. 47:1A-1 et seq.

On a motion made by _____, seconded by _____, approval to move to Executive Session is granted at _____. Exceptions: _____	
<i>Roll Call:</i>	
_____ Mr. Blake	_____ Ms. Nieves
_____ Ms. Dredden	_____ Mr. Shaw
_____ Ms. Martin	_____ Ms. Thomas
_____ Ms. Moore	_____ Ms. Peterson
	_____ Ms. Pitts

XXI. ADJOURNMENT OF EXECUTIVE SESSION Time: _____

On a motion made by _____, seconded by _____, approval to adjourn Executive Session is granted. Exceptions: _____ Voice Vote: _____
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XXII. ADJOURNMENT Time: _____

On a motion made by _____, seconded by _____, approval to adjourn Meeting is granted. Exceptions: _____ Voice Vote: _____
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